

# **Cotgrave Town Council**

## **Budget Summary**

**2016-2017**

### Budget Summary 2016-2017

	2016-2017	2015-2016
Finance & General Purposes	90,100	75,810
Environment	68,750	66,693
Allotments	(50)	(100)
Sports Pavilion	(400)	(850)
Grants	28,200	27,800
Community Events	1,950	7,250
Cotgrave Futures	1,250	1,250
Contingency	2,700	3,200
<b>Total</b>	<b>192,500</b>	<b>181,053</b>

### Funding of 2016-2017 Budget

	2016-2017	2015-2016	Change
Precept on Local Council Tax Payers	£192,500	£181,053	+11,447
Tax Base	2051.9	1928.9	+123
Precept per Band D Property	£93.82	£93.86	-£0.04

### History

Year	Tax Base	Leisure Centre Contribution
2010-2011	2088	24,556
2011-2012	2094	16.802
2012-2013	2105	17,810
2013-2014	1866	18,166
2014-2015	1873	18,530
2015-2016	1928.9	18,900
2016-2017	2051.9	19,100*

\* The contribution to the Leisure Centre is increased in line with an estimated RPI figure from 1<sup>st</sup> April 2012 until it is reviewed with Rushcliffe Borough Council. This should have been done by 1<sup>st</sup> April 2014.

## Budget Summary 2016-2017

	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Finance & General Purposes	91,600	1,500	90,100
Environment	74,250	5,500	68,750
Allotments	1,050	1,100	(50)
Sports Pavilion	1,900	2,300	(400)
Grants	28,200	0	28,200
Community Events	7,350	5,400	1,950
Cotgrave Futures	1,250	0	1,250
Contingency	2,700	0	2,700
<b>Total</b>	<b>208,300</b>	<b>15,800</b>	<b>192,500</b>

<b>Finance &amp; General Purposes</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Interest Received	0	500	(500)
Advertising Income	0	1,000	(1,000)
Salaries	55,500	0	55,500
Wages Contingency	5,000	0	5,000
Member's Allowances	5,650	0	5,650
Financial Work	1,200	0	1,200
CRB Disclosure	900	0	900
Internal Audit	200	0	200
External Audit	800	0	800
Subscriptions	1,500	0	1,500
Information Commissioner	50	0	50
Insurance	5,500	0	5,500
Training & Mentoring	500	0	500
Conferences	400	0	400
Travel	100	0	100
Newsletter	4,400	0	4,400
Stationery	300	0	300
Postage	100	0	100
Photocopying	200	0	200
Telephones	500	0	500
Cotgrave Town Council Website	100	0	100
Health & Safety	150	0	150
Council Hospitality	100	0	100
Equipment Servicing	100	0	100
Office Repairs/Maintenance	150	0	150
Studio 3 Rental	7,000	0	7,000
Election Fund	1,150	0	1,150
Other Expenditure	50	0	50
<b>Total</b>	<b>91,600</b>	<b>1,500</b>	<b>90,100</b>

<b>Environment</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Shopping Centre Clearance	0	2,500	(2,500)
Annual Fair & Circus Income	0	500	(500)
Grass Cutting Income	0	2,500	(2,500)
Salaries	44,500	0	44,500
Insurance	400	0	400
Training & Mentoring	500	0	500
Health & Safety	200	0	200
Safety Clothing	500	0	500
Plant Baskets	3,800	0	3,800
Dog Bin & Rubbish Clearing	300	0	300
Hedge Cutting/Tree Work	600	0	600
Tractor Maintenance	1,000	0	1,000
Fuel	1,500	0	1,500
CCTV Maintenance	3,000	0	3,000
CCTV Contingency	500	0	500
Grounds Maintenance	6,000	0	6,000
Repairs/Maint Equipment	600	0	600
Gritting Salt	100	0	100
Bark Top Up	750	0	750
Leases – Parks & Allotments	1,200	0	1,200
Play Equipment Maintenance	1,000	0	1,000
ROSPA Inspections	400	0	400
Tools & Consumables	1,000	0	1,000
MUGA Costs inc. Electricity	800	0	800
Community Warden	5,500	0	5,500
Other Expenditure	100	0	100
<b>Total</b>	<b>74,250</b>	<b>5,500</b>	<b>68,750</b>

<b>Allotments</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Allotment Rental Income	0	1,100	(1,100)
Insurance	150	0	150
Water	600	0	600
Allotment Maintenance	300	0	300
<b>Total</b>	<b>1,050</b>	<b>1,100</b>	<b>(50)</b>

<b>Sports Pavilion</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Colts Income	0	2,300	(2,300)
Pavilion Lease	800	0	800
Repairs, Maint & Decoration	400	0	400
Electricity – Sports Pavilion	500	0	500
Septic Tank Emptying	100	0	100
Annual Testing	100	0	100
<b>Total</b>	<b>1,900</b>	<b>2,300</b>	<b>(400)</b>

<b>Grants</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
British Legion	100	0	100
Community Fireworks Display	2,000	0	2,000
Leisure Centre Contribution	19,100	0	19,100
Grants – Community	7,000	0	7,000
<b>Total</b>	<b>28,200</b>	<b>0</b>	<b>28,200</b>

<b>Community Events</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Christmas Event Income	0	150	(150)
Safari Income	0	250	(250)
Comm. Projects Grants/Donations	0	5,000	(5,000)
Christmas Event	2,000	0	2,000
Safari Costs	50	0	50
Cotgrave Festival	2,000	0	2,000
Other Community Events	800	0	800
Youth Provision	2,500	0	2,500
<b>Total</b>	<b>7,350</b>	<b>5,400</b>	<b>1,950</b>

<b>Cotgrave Futures</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Building Maintenance Futures	1,000	0	1,000
Cotgrave Futures CCTV	250	0	250
<b>Total</b>	<b>1,250</b>	<b>0</b>	<b>1,250</b>

<b>Contingency</b>	<b>Expenditure</b>	<b>Income</b>	<b>Net</b>
Repairs & Replacements	2,700	0	2,700
<b>Total</b>	<b>2,700</b>	<b>0</b>	<b>2,700</b>

## Summary of Financial Transactions for Cotgrave Town Council 2016-2017

### a) Sources of income

- Precept on Council tax as set by Cotgrave Town Council
- Other Services
  - i) Pitch maintenance
  - ii) Shopping centre clearance
  - iii) Grass cutting
  - iv) Pitch and sportsground rental
  - v) Allotments
  - vi) Annual fair
  - vii) Interest on capital
  - viii) Community projects

### b) Areas of expenditure

- Leisure Centre revenue subsidy (# see note)
- Administration staff 1 full time and 1 part time
- Maintenance staff 1 full time
- Park Keeper staff 3 part time
- Hanging Baskets
- Bins, seats and dog bins
- Tractor Maintenance
- Ridley Sportsground pavilion
- Financial and management support of Cotgrave Futures Community Building plus upkeep of the building
- CCTV
- Grass Cutting and shrubs, etc.
- Play equipment at the Green, Grassmere, Broadmeer, Ring Leas
- Open spaces at the Green, Grassmere, Ring Leas, Madisson Park
- Grants
- Pitches at Ridley Sportsground (Home of the Cotgrave FC), Madisson Park, Broadmeer, Multi play facility
- Allotments at Burnhill and Forest Close
- Capital Projects
- Councillor allowances (\* see note)
- Elections
- Clearance and general maintenance
- Quarterly newsletter
- Community projects



Note #: In 1997 in order to secure a swimming pool for Cotgrave, Cotgrave Town Council signed a legal agreement with Rushcliffe Borough Council. This agreement is in the form of a lease, whereby Cotgrave Town Council leases its office and workshop within the Cotgrave Leisure Centre for a period of 99 years. As part of this lease Cotgrave Town Council agreed to pay a revenue subsidy each year towards the running of the leisure centre, subject to inflation. For 2016/2017 this subsidy amounts to £19,100

Note \*: Elected Councillors are entitled to claim an allowance of £232 per annum, although some councillors may choose to opt out. The Chairman's allowance will be £1,159 and in recognition of his extra responsibilities and workload, they will receive an additional honorarium of £1,000. (As agreed at the Finance & General Purposes Committee Meeting held on 17<sup>th</sup> June 2009 – The local Authorities (Members' Allowances) Regulations 2003).

<b>Income</b>	<b>£</b>
Precept	192,500
Other Sources	15,800
<b>Total</b>	<b>208,300</b>

<b>Expenditure</b>	<b>£</b>
Finance & General Purposes	91,600
Environment	74,250
Allotments	1,050
Sports Pavilion	1,900
Grants	28,200
Community Events	7,350
Cotgrave Futures	1,250
Contingency	2,700
<b>Total</b>	<b>208,300</b>

<b>Reserves at 31<sup>st</sup> March 2015</b>	<b>£</b>
General Reserve	183,121
Programmed Projects	23,228
Election Reserve	3,846
Play Equipment Contingency	5,000
Play Equipment Replacement	15,000
Community Reserve	32,299
Parish Paths	874
Town Plan	3,809
Youth Council	2,000
New Premises	75,000
Play Space	3,166
CCTV Digital Recorder	7,000
<b>Total</b>	<b>354,342</b>

More details of Cotgrave Town Council's financial accounts can be obtained by using one of the following sources:-

- Local Notice Boards
- Internet on [www.cotgrave-tc.gov.uk](http://www.cotgrave-tc.gov.uk) or email [clerk@cotgrave-tc.gov.uk](mailto:clerk@cotgrave-tc.gov.uk)
- By telephone on 0115 989 3876
- By calling in at Cotgrave Town Council Office