

# **Cotgrave Town Council**

## **Budget Summary**

**2017-2018**

**Budget Summary**  
**2017/2018**

	2017-2018	2016-2017
Finance & General Purposes	99,095	90,100
Environment	74,700	68,750
Allotments	-625	-50
Sports Pavilion	0	-400
Grants	27,632	28,200
Community Events	5,704	1,950
Cotgrave Futures	1,250	1,250
Contingency	2,000	2,700
<b>Total</b>	<b>209,756</b>	<b>192,500</b>

**Funding of 2017/2018 Budget**

(Comparable 2016/2017 figures in brackets)

Precept on Local Council Tax Payers	209,756 (192,500)
Tax Base	2191.9 (2051.9)

Precept for Band D Property £95.70 (£93.82) or £1.84 per week (£1.80) an increase of 2.0% (decrease 0%) on 2016/17

<b>Tax Base</b>		<b>Leisure Centre Contribution</b>	
2011-2012	2094	2011-2012	16,802
2012-2013	2105	2012-2013	17,810
2013-2014	1866	2013-2014	18,166
2014-2015	1873	2014-2015	18,530
2015-2016	1928.9	2015-2016	18,900
2016-2017	2051.9	2016-2017	19,100
2017-2018	2191.9	2017-2018	19,482*

\* The contribution to the Leisure Centre is to increase in line with an estimated RPI figure from 1<sup>st</sup> April 2012 until it is reviewed with Rushcliffe Borough Council. This should have been done by 1<sup>st</sup> April 2014.

## Council Administration Budget

### Budget Summary 2017-2018

<b>Council Administration Budget Summary 2017-2018</b>			
<b><u>Finance &amp; General Purposes</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Wages</u></b>	77,445	0	77,445
<b><u>Establishment Costs</u></b>	22,900	-1,250	21,650
<b><u>Precept Received</u></b>		-209,756	-209,756
<b><u>Lightsource Community Fund</u></b>	4,900	-4,900	0
<b><u>Community Events</u></b>	9,054	-3,350	5,704
<b><u>Contingency</u></b>	2,000	0	2,000
<b>Finance &amp; General Purposes</b>	116,299	-219,256	-102,957

**Council Administration Budget Detail 2017-2018**

<b><u>Finance &amp; General Purposes</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Wages</u></b>			
Council Admin Salaries	64,000		
F&GP Members Allowances	5,650		
Wages Contingency	6,795		
Financial Work	1,000		
<b>Total - Wages</b>	<b>77,445</b>	<b>0</b>	<b>77,445</b>
<b><u>Establishment Costs</u></b>			
DBS (CRB) Disclosures	200		
Internal Audit	200		
External Audit	800		
Subscription	1,500		
Information Commissioner	50		
Insurance	4,000		
Training & Mentoring	150		
Conferences	300		
Travel	50		
Newsletter	5,200		
Stationery	300		
Postage	100		
Photocopying	250		
Telephones	500		
Cotgrave Town Council Website	100		
Health & Safety	50		
Council Hospitality	50		
Equipment Servicing	200		
Office Repairs/Maintenance	150		
Computer Hardware/Software	450		
Studio 3 Rental	5,750		
Election Fund	2,500		
Other Expenditure	50		
Interest Received		-250	
Advertising Income		-1,000	
<b>Total - Establishment Costs</b>	<b>22,900</b>	<b>-1250</b>	<b>21,650</b>

<u>Precept Received</u>	Expenditure	Income	Net Cost
Precept		-209,756	
<b>Total - Precept Received</b>	<b>0</b>	<b>-209,756</b>	<b>-209,756</b>
<u>Lightsource Community Fund</u>			
Lightsource Project	4,900	-4,900	
<b>Total - Community Events</b>	<b>4,900</b>	<b>-4,900</b>	<b>0</b>
<u>Community Events</u>			
Christmas Event	2,000	-150	
Safari	50	-200	
Cotgrave Festival	1,500		
Other Community Events	200	-3,000	
Youth	5,304		
<b>Total - Community Events</b>	<b>9,054</b>	<b>-3,350</b>	<b>5,704</b>
<u>Contingency</u>			
Replacements & Refurbishments	2,000		
<b>Total - Contingency</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>
<b>Finance &amp; General Purposes</b>	<b>116,299</b>	<b>-219,256</b>	<b>-102,957</b>

## Recreation and Parks Committee

### Budget Summary 2017-2018

<b>Recreation and Parks Budget Summary 2017-2018</b>			
<b><u>Recreation &amp; Parks</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Environment</u></b>	80,200	-5,500	74,700
<b><u>Allotments</u></b>	675	-1,300	-625
<b><u>Sports Pavilion</u></b>	2,400	-2,400	0
<b>Recreation &amp; Parks</b>	<b>83,275</b>	<b>-9,200</b>	<b>74,075</b>

**Recreation and Parks Budget Detail 2017-2018**

<b><u>Recreation &amp; Parks</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Environment</u></b>			
Salaries	42,000		
Insurance	400		
Training & Mentoring	250		
Health & Safety	200		
Capital/New Equipment	11,000		
Safety Clothing	300		
Plant Baskets	3,300		
Dog Bin & Rubbish Cleaning	300		
Hedge Cutting	2000		
Tractor Maintenance	1000		
Fuel	1,500		
CCTV Maintenance	700		
Grounds Maintenance	6,000		
Repairs/Maintenance	600		
Gritting Salt	300		
Bark Top Up	650		
Leases – Parks & Allotments	1,000		
Play Equipment Maintenance	1,500		
ROSPA Inspections	500		
Tools & Consumables	500		
MUGA Costs	600		
Community Warden	5,500		
Other Expenditure	100		
Shopping Centre Clearance		-2,500	
Annual Fair & Circus		-500	
Grass Cutting		-2,500	
<b>Total – Environment</b>	<b>80,200</b>	<b>-5,500</b>	<b>74,700</b>

<b><u>Allotments</u></b>			
Insurance	175		
Water	500		
Allotment Rental Income		-1,300	
<b>Total - Allotments</b>	<b>675</b>	<b>-1,300</b>	<b>-625</b>
<b><u>Sports Pavilion</u></b>			
Pavilion Lease	800		
Pavilion Repairs & Maintenance	400		
Electricity	500		
Septic Tank Emptying	100		
Annual Testing	600		
Colts Income		-2,400	
<b>Total – Sports Pavilion</b>	<b>2,400</b>	<b>-2,400</b>	<b>0</b>
<b>Recreation &amp; Parks</b>	<b>83,275</b>	<b>-9,200</b>	<b>74,075</b>



**Cotgrave Futures**  
**Budget Summary 2017-2018**

<b>Cotgrave Futures Budget 2017-2018</b>			
<u><b>Cotgrave Futures</b></u>	Expenditure	Income	Net Cost
Building Maintenance	1,000		
Cotgrave Futures CCTV	250		
<b>Total - Cotgrave Futures</b>	<b>1,250</b>	<b>0</b>	<b>1,250</b>

**Grants**  
**Budget Summary 2017-2018**

<b>Grants 2017-2018</b>			
<u><b>Grants</b></u>	Expenditure	Income	Net Cost
British Legion	150		
Community Fireworks Display	2,000		
Centre Contribution	19,482		
Community Grants	6,000		
<b>Total - Grants</b>	<b>27,632</b>	<b>0</b>	<b>27,632</b>

## Summary of Financial Transactions for Cotgrave Town Council 2017-2018

The summary will be divided up into two sections as follows:

Section 1	Explanatory details on	a) Sources of income b) Areas of expenditure
Section 2	Financial detail on	a) Income b) Expenditure c) Reserves

### Section 1

#### a) Sources of income

- Precept on Council tax as set by Cotgrave Town Council
- Other Services
  - i) Pitch maintenance
  - ii) Shopping centre clearance
  - iii) Grass cutting
  - iv) Pitch and sportsground rental
  - v) Allotments
  - vi) Annual fair
  - vii) Interest on capital
  - viii) Portion of rental income from Colliers Business Park
  - ix) Community projects

#### b) Areas of expenditure

- Leisure Centre revenue subsidy (# see note)
- Administration staff 1 full time and 1 part time
- Maintenance staff 1 full time
- Park Keeper staff 3 part time
- Hanging Baskets
- Bins, seats and dog bins
- Tractor Maintenance
- Ridley Sportsground pavilion
- Financial and management support of Cotgrave Futures Community Building plus upkeep of the building
- CCTV
- Grass Cutting and shrubs, etc.
- Play equipment at the Green, Grassmere, Broadmeer, Ring Leas
- Open spaces at the Green, Grassmere, Ring Leas, Madisson Park
- Grants
- Pitches at Ridley Sportsground (Home of the Cotgrave FC), Madisson Park, Broadmeer, Multi play facility
- Allotments at Burnhill and Forest Close
- Capital Projects
- Councillor allowances (\* see note)
- Elections
- Clearance and general maintenance
- Quarterly newsletter
- Community projects

Note #: In 1997 in order to secure a swimming pool for Cotgrave, Cotgrave Town Council signed a legal agreement with Rushcliffe Borough Council. This agreement is in the form of a lease, whereby Cotgrave Town Council leases its office and workshop within the Cotgrave Leisure Centre for a period of 99 years. As part of this lease Cotgrave Town Council agreed to pay a revenue subsidy each year towards the running of the leisure centre, subject to inflation. For 2017/2018 this subsidy amounts to £19,482

Note \*: Elected Councillors are entitled to claim an allowance of £232 per annum, although some councillors may choose to opt out. The Chairman will be paid extra in recognition of his extra responsibilities and workload – i.e. £232 plus an additional honorarium of £1,000 in recognition of the Chairman's greater input.

## Section 2

a) Income	£
Precept	209,756
Other Sources	18,700
	<u>228,456</u>
b) Expenditure	£
Recreational and Parks	83,275
Finance and General Purposes	116,299
Grants	8,150
Leisure Centre Revenue Subsidy	19,482
Cotgrave Futures	1,250
	<u>228,456</u>
c) Reserves at 31 <sup>st</sup> March 2016	
General Reserve	196,964
Programmed Projects	23,228
Play Equipment Contingency	5,000
Play Equipment Replacement	3,115
Community Reserve	32,299
Parish Paths	874
Town Plan	3,809
Youth Council	2,000
New Premises	75,000
Play Space	3,166
CCTV Digital Recorder	7,000
	<u>352,454</u>

More details of Cotgrave Town Council's financial accounts can be obtained by using one of the following sources:-

- Local Notice Boards
- Internet on [www.cotgrave-tc.gov.uk](http://www.cotgrave-tc.gov.uk) or email [clerk@cotgrave-tc.gov.uk](mailto:clerk@cotgrave-tc.gov.uk)
- By telephone on 0115 989 3876
- By calling in at Cotgrave Town Council Office