

**Recreation and Parks Committee Meeting  
11<sup>th</sup> February 2015**

- Present : Councillors R Butler (Chairman), W Handbury, S Gardner, J Rhodes, Y Wilson and V Wood.
- Apologies Approved : Councillor M Gable
- In Attendance : Councillor I Shaw and the Clerk.
- Absent : Councillor Brumpton.

The meeting was held in Studio 4 of Cotgrave Leisure Centre and started at 7.00pm.

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**Declarations of Interest**

1176 None declared.

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**Public Open Meeting**

1177 No members of the public were in attendance.

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**Minutes of the Previous Meeting**

1178 **Resolved** : "That the minutes of the meeting held on 10<sup>th</sup> December 2014 be received and confirmed as a true record".

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**Progress**

1179 M1125 Beech Tree at the Cemetery.

The date for removal of the tree has been agreed by Nottinghamshire County Council as 28<sup>th</sup> February 2015. The Highways department did not want this carried out on a week day when children could be in the area.

The road will be closed whilst the tree is removed.

1180 M076 Hollygate Lane Closure

Mark Furness of Barratts has produced a large sized gant chart which will be sent to the Town Council when he has reproduced it, in an A4 size for noticeboards.

Roadworks have started again on Hollygate Lane and some more are planned for next month.

1181 M1155 Council Allotments

The Burhill Allotment Association are having their Annual General Meeting on Wednesday 18<sup>th</sup> February 2015 at 7.00pm in Cotgrave Leisure Centre.

The office staff have been invited to attend.

All changes made to the terms and conditions by the Council have been agreed by the allotment committee.

One plot is available for rental, but there is several people on the waiting list. This will be allocated soon.

1182 M1160 Forest Close Allotments

There is currently one plot available for rent, a viewing has been arranged for next week.

1183 M1164 Repairs to Brick Wall at Futures

The wall at the rear of Cotgrave Futures has been repaired and the area left clean and tidy.

1184 M1171 Cotgrave Festival

The planning of the Cotgrave Festival is progressing well, Hayley Chewings and Julie Stephenson have been nominated to organise the stalls for the event.

1185 M1174 Resurfacing of Daleside/White Furrows area

The roads in this area are going to be repaired in the near future, in areas where the top surface has broken down. The work to be completed by using a treatment called Nuphalt, which repairs the surface.

Councillor Shaw thanked Councillor Butler for his work on getting the road surface to be repaired.

1186 M1175 Crime Figures for Cotgrave

Councillor Wood contacted Paddy Tipping's office, the Nottinghamshire Police and Crime Commissioner, what crime data is available for local councils to be able to set their police priorities at the police meetings.

Councillor Wood and the Clerk has raised concerns at the last police meeting regarding cannabis dealing on the streets and inconsiderate parking.

The Commissioner's office have shown Councillor Wood a website for collecting all this data which is available to local councils.

Inconsiderate parking can be set as one of priorities for the police.

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**Financial Matters**

1187 Payments

**Resolved:** "That the payments made since the last meeting totalling £6500.19 as recorded on page 11, be approved and the invoices awaiting payment be paid".

**Matters Arising**

1188 No matters arising.

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**Groundsman's Winter/Spring Schedule 2014/5**

1189 Play Areas

Grassmere

Painting – Multiplay Unit 1 and 2, cradle and junior swings- started April 2013, not completed.  
Goal Mouths – Top soil & Seed (Spring)  
Rotovate Bark – ongoing

Ring Leas

Goal Mouths – Top Soil & seed (As and when necessary)

Broadmeer

Painting – junior/cradle swings – Top Bars only  
Cleaning of junior and cradle swings – ongoing

The Green

Weeding – ongoing  
Clean out grates – ongoing  
Painting – Large multiplay

**General Maintenance**

Tree Grates – Clear at Shopping Centre  
Forest Close Allotments Car Park – Spray with Weedkiller – Ongoing  
Tidy Up Shrubbed Areas – On Going  
Buffer Zone at Spring Meadow – Clear of litter – Ongoing  
Shopping Centre/Car Park Areas – ongoing weeding  
Painting of litter bins

**Cash Machine Building**

Repair to guttering completed.

<b>RECREATION AND PARKS COMMITTEE MEETING PAYMENTS 11<sup>TH</sup> FEBRUARY 2015</b>					
DATE		INVOICE NO	FOR	POWERS	AMOUNT
	<b>DECEMBER</b>				
30.11.14	UK Fuels	865833	Fuel	1	52.62
3.12.14	The Joker Entertainer		Christmas Lights Event Entertainer/Grotto	1	999.00
	<b>JANUARY 15</b>				
10.12.14	Cotgrave Futures	132M	Groundsman Hours	1	80.85
16.12.14	Mrs J Pick		Reimbursement for items from B&Q	1	72.45
22.12.14	Streetwise	10080	Empty Dog Bins	1	58.50
1.1.15	Burhill Allotments	3	Reimbursement for Insurance	1	73.90
6.1.15	A Cookson & Son	1888	Removal of Christmas Tree Lights	1	1206.31
2.1.15	Rushcliffe BC	7031402	Quarterly Rent Candleby Lane	1	68.75
2.1.15	Rushcliffe BC	70317396	Quarterly Rent Eastmoor	1	66.25
2.1.15	Rushcliffe BC	70317387	Quarterly Rent Grassmere	1	68.75
2.1.15	Rushcliffe BC	70317046	Forest Close Allotment Rent	1	35.00
28.12.14	UK Fuels	869544	Fuel	1	88.48
5.12.14	J A Kents	50642	Grounds Maintenance	1	694.39
24.12.14	Opus		Sportsground Electricity	1	31.80
	<b>FEBRUARY</b>				
23.1.15	Barrys Autos		Tractor Puncture Repair	1	21.60
12.1.15	J A Kent Services	50753	Grounds Maintenance January	1	721.11
31.12.14	J A Kent Services	50694	Burhill Allotments hedge	1	504.00
15.1.15	B Maltby	55080	Brickwork repair at Cotgrave Futures	1	906.00
19.1.15	Streetwise	10104	Tree work at Ringleas Play Area	1	646.80
15.1.15	Seton	9302152167	Sharps Box	8.	14.33
25.1.15	UK Fuels	873224	Fuel	1	89.80
			<b>TOTAL</b>		<b>6500.19</b>

Powers

1. Local Government Act 1972 Section 111 – discharge of functions
2. Local Government & Rating Act 1997 Section 31 – crime prevention
3. Local Government Finance Act 1982 Section 21 – audit fees
4. Local Government Act 1972 Section 142 – provision of information
5. Local Government Act 1972 Section 232 Public Notices
6. Accounts and Audit Regulations 2003
7. Local Government Act 1972 Section 137 (b) contribution towards a public service
8. H&S at Work Act 1974
9. Local Government Act 1972 Section 145 – provision of entertainment
10. Local Government (Misc Provisions) Act 1976 Section 19 Recreational Facilities
11. Local Government Act 1972 Section 143 – subscriptions to Local Government Association
12. Quality Parish and Town Council Scheme 2003
13. Local Government Act 1972 Section 133 – provision of parish building
14. Public Trustee Rules 1971
15. Open spaces Act 1906 Section 10
16. Small Holdings and Allotments Act 1908 Section 25

**Arthur Ridley Sports Pavilion**

Repair Downpipe  
Light Bulbs replaced.

**Indoor / Wet Days**

Inventory (Now required - April 2014) OVERDUE  
PEA Testing – Pavilion, CTC Office and Serendipity (Carried out Nov 14)  
Service Equipment & Tidy stores

1190 **Resolved** : "To accept the report".

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**Council's Annual Tree Inspection**

1191 AT2 Tree surgery offered a quote to Council to carry out an inspection of trees located on land owned or leased by Cotgrave Town Council.

Streetwise were asked to tender but have not sent a quote.

1192 **Resolved** : 'To accept the quote for £450 for the Annual Tree Inspection.'

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**Correspondence**

1193 Nottinghamshire County Council

A letter has been received informing of new road markings to be placed on the roads outside the local schools, through the 'School Keep Clear' project. This allows for legally enforceable markings placed on the roads near to school entrances.

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**Clerk's Reports**

1194 The administration staff had attended the Town and Parish Forum today. The forum had explained the changes surrounding anyone wishing to become a parish councillor at the election in May 2015.

All applications to become a parish councillor must be handed in in person between 23<sup>rd</sup> March and 4pm on 9<sup>th</sup> April 2015.

The elections office are offering an appointment system to allow prospective councillors to hand in their nomination forms.

Nominations forms and guidance packs will be sent to all clerks in early March and the elections office have suggested that clerks could collect the nominations and request an appointment, to help save time.

The forum also suggested ways of trying to attract any residents considering becoming a parish councillor.

- 1195 The Clerk has received a letter of thanks for the grant of £250, given to the Vale First Responders.

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### Councillors Reports

- 1196 Councillor Butler gave update on the planned drainage and resurfacing work for Plumtree Road. The work is planned for April/May 2015 and will require a total road closure.

Councillor Butler has raised residents' concerns over the work being completed during exam periods for the schools for the additional travelling time created by this work and this will be discussed and timescales maybe reconsidered. The dates may be changed to run in line with school holidays to reduce the impact.

Additional work has also been planned to coincide with this work, to widen the footpath from Mensing Avenue down to the Cemetery.

- 1197 Councillor Butler noted that a caravan is being parked on one of the green spaces on Ringleas.

The Clerk will report.

- 1198 Councillor Rhodes has been contacted regarding the amount of road works in Cotgrave and traffic lights but no work being carried out at the sites.

Some of the repairs are from the different utility companies.

- 1199 Councillor Wilson reminded that the next meeting of the Friends of Cotgrave Country Park is on Tuesday 17<sup>th</sup> February at 7.30pm at Cotgrave Futures.

The group are going to review the wish list for the Country Park at this meeting.

- 1200 Councillor Wilson informed the next meeting of Cotgrave Festival is on Tuesday 17<sup>th</sup> March at 7.00pm at Cotgrave Welfare.

The Cotgrave Festival winning the 'Big Lottery' money will be the front page item on the March edition of the Cotgrave Connections.

David Warren, Nottinghamshire County Council youth club with the young people will be bringing the youth bus and creating a youth area at this year's Festival.

Arena events are still being arranged but the Flying Dako's, a boys gymnastic group have agreed to perform at the festival.

More local stalls are being looked at for the festival.

The Cotgrave Festival volunteers have written to Sharon Morledge and Jane Taylor, who have organised the stalls over all the previous festivals, to thank them for all the work they have given to the Festival.

- 1201 Councillor Gable is hoping to get the re-enactment group who were used by the tattoo convention in August last year, to perform at the Festival.

There being no further business the meeting ended at 8.03pm.

Chairman..... Signed as a True Record (Date).....