

**Recreation and Parks Committee Meeting
15th April 2015**

- Present : Councillors R Butler (Chairman), M Gable, W Handbury, J Rhodes,
Y Wilson and V Wood.
- Apologies Approved : Councillors H Brumpton and S Gardner.
- In Attendance : Councillors I Shaw, P Cousins and the Clerk.

The meeting was held in Studio 4 of Cotgrave Leisure Centre and started at 7.00pm.

Declarations of Interest

1202 None declared.

Public Open Meeting

1203 No members of the public were in attendance.

Minutes of the Previous Meeting

1204 **Resolved** : "That the minutes of the meeting held on 11th February be received and confirmed as a true record".

Progress

1205 M1180 Hollygate Lane

The gant chart to be provided by Barratts showing the timeline has not been received by Council.

The Clerk will chase up the chart.

1206 M1186 Crime Figures for Cotgrave

Councillor Wood and the Clerk attended a local police priority meeting on 13th April and we were giving an update on crime figures for Cotgrave. Crime for Cotgrave is down again by 6.4% for the year.

Councillor Wood will produce a graph showing this information as actual numbers and not just percentages. Information relating to crime can be found on the police.uk website.

Crime in Cotgrave is still very low and this is still improving, this is a big change from a few years ago.

1207 Councillor Wood and the Clerk have asked for 'street dealing' of cannabis to be set as our police priority for the next three months.

1208 M1193 Nottinghamshire County Council – Road Markings

The enforceable road markings have been approved but the dates have not been confirmed yet, Candleby Lane School will be the first of the schools to have the lines placed in front of the school.

The lines will be placed on one side of the road and then additional lines will be added to the opposite side at a later date.

1209 M1196 Roadworks on Plumtree Road

The planned road works for Plumtree Road have been postponed due to work needed to be carried out by Severn Trent Water, to resolve some drainage issues.

1210 M1197 Caravan on Ringleas

The caravan which was parked on one of the green spaces on Ringleas has now been removed.

Financial Matters

1211 Payments

Resolved: "That the payments made since the last meeting totalling £11918.87 as recorded on page 10, be approved and the invoices awaiting payment be paid".

Matters Arising

1212 No matters arising.

Play Area Inspections carried out on 1st April 2014.

1213 Ring Leas

In good order.

1214 Maddison Park

In good order.

1215 The Green

Satisfactory.

The safety surfacing wet pour is shrinking in small areas. Very low risk.

Swing Pod – monitor the bushes and bolts.

Clean out grates – ongoing

Weeding - ongoing

Litter bin lids - missing

1216 Cotgrave Futures

In good order.

1217 Broadmeer

In good order.

Junior & cradle swings to be cleaned. Ongoing.

Monitor rubber cradle swings.

Paint work required on the swing frames.

Paint work on litter bins.

Bark requires top up or replacement. The bark has become peat like and needs replacement.

The Clerk will find the price for topping up the bark and also a price for changing the bark to rubber chippings.

1218 Former Tennis Courts (MUGA)

In good order.

Spray moss on edge of astro surface.

1219 Grassmere

Satisfactory.

Paintwork required on play equipment.

Cradle and Junior Swings rubber seating is being monitored.

Goalposts are being monitored.

Basket Ball Hoop – sign required.

1220 **Resolved** : 'To accept the report.'

Groundsman's Spring Schedule 2014

1221 Play Areas

Grassmere

Painting – Multiplay Unit 1 and 2, cradle and junior swings- started April 2013, not completed.

Goal Mouths – Top soil & Seed (Spring)

Rotovate Bark – ongoing

Ring Leas

Goal Mouths – Top Soil & seed (As and when necessary)

Broadmeer

Painting – junior/cradle swings – Top Bars only
Painting of litter bin.
Cleaning of junior and cradle swings – ongoing

The Green

Weeding – ongoing
Clean out grates – ongoing
Painting – Large multiplay

General Maintenance

Tree Grates – Clear at Shopping Centre
Forest Close Allotments Car Park – Spray with Weedkiller – Ongoing
Tidy Up Shrubbed Areas – On Going
Buffer Zone at Spring Meadow – Clear of litter – Ongoing
Shopping Centre/Car Park Areas – ongoing weeding
Painting of litter bins
Bushes on Eastmoor – cut back and litter pick.

MUGA

Spray perimeter and fencing down the middle of the pitches for moss growth.

Indoor / wet days

Inventory. April 2014 not completed, April 2015 now due.
PEA testing – Pavilion, Futures and CTC Office partially completed.
Service equipment and tidy stores.

1222 **Resolved** : "To accept the report".

Inspection Report for Other Facilities 1st April 2015.

1223 Pavilion

Main Gate – In good order.
Access Gate – In good order
Roller Shutters/Main Door – In good order
Windows – In good order
Changing Rooms – In good order.
Storage Rooms – In good order.
Toilets – toilet to side of showers still out of order- otherwise satisfactory,
Shower Block – In good order.
Kitchen – In good order
Kitchen – In good order
Exterior of Building – In good order
Grounds – In good order-
Meter Cupboard – In good order
Fire Equipment – x4 extinguishers and fire blanket in place.

1224 Shopping Centre

CCTV Signs – Co-op/Library/Opticians/Lou's/Eastmoor/Broadmeer/Thorntons Close
West Furlong/Grassmere – are all in place
Grassmere Camera is not working, under investigation.
Paved Areas – in good area (Raised paving slabs noted on parts of the shopping area –
Reported to Rushcliffe Borough Council, Clerks of Works from Rushcliffe has viewed the problem
areas)
Back of Shops – In good order.
Candleby Lane Steps – In good order
Car Park 1 – back of Breadshop – in good order
Car Park 1 – Shrubbed Area – in good order
Car Park 2 – in front of library – In good order
Car Park 3 – In good order
Weeds in car park area – in good order - ongoing
Tree Grates – In good order – cleaning out – ongoing
Cash Point – In good order. Guttering replaces replacing.

1225 The Green

Shrubbery – in good order.
Trees - in good order.
Paths – in good order
Benches – in good order
Knee Rail – some repairs required
Coal Trucks/Wheels – in good order
Monkey Bars – in good order
Teen Shelters – In good order
Vehicle Restrictor – in good order
Marie Curie Plaque – in good order

1226 Eastmoor (RBC maintained)

Shrubbery – requires cutting back
Cleanliness – in good order
Fencing – In good order
Litter Bin – In good order

1227 Allotments

Burhill – In good order
Car Park Area – In good order

Forest Close - in good order.
Car Park – in good order- weed killer on going

1228 Other Items

Lingford Boundary – In good order
Futures – External Grounds – in good order
Football Pitch adjacent Allotments – in good order
Lamp Columns (Deployables) West Furlong/Eastmoor/Green/Grassmere now in situ.
CTC Finger Posts – an inspection has been carried out by Malcolm Lane to consider replacing.
Two fingerposts have been removed due to safety issues.

CTC Notice Boards – in good order
Community Notice Boards – in good order
War Memorial – Repair completed but failed, a further repair now required by specialist firm.
Hawthorne Avenue Trees – Minor pruning has been carried out – in good order
Grit Compound – in good order.
Vandalism – None reported or found

Council's Annual Tree Inspection

Council noted the annual tree report supplied by AT2 Tree surgery. The report did not highlight any tree problems in the areas checked.

Council thanked the tree surgeon for the very comprehensive report.

Some minor work is required in several areas. This will be completed over the next year.

Hawthorn Avenue will be placed the next agenda to consider the minor works required.

1230 **Resolved** : 'To accept the Annual Tree report and its findings.'

VE Beacon

1231 John Ludlam representing the Royal British Legion has asked if Council would consider organising a VE Day commemoration beacon fire in his absence on Friday 8th May in Cotgrave Country Park.

Council discussed the event but have decided they would not be able to offer help, due to the short notice and it is the date of the council election results.

Correspondence

1232 All Saints Church Bell ringers

A letter of thanks has been received from the bell ringers thanking Council for the grant funding awarded to the group.

Clerk's Reports

1233 The Clerk informed that the CCTV transmitter had been blown off the roof above the opticians in the last high winds. The transmitter sends and receives signals from the three cameras located around Cotgrave.

The clerk has asked Globesec to quote for the of cost repairing the system or to consider alternative ideas for the cameras with transmitters.

This will be on the agenda for consideration at the next Finance and General Purpose Committee.

- 1234 The Clerk informed that the playground funding which was applied for in December 2014 from 'Supporting Local Communities' has been awarded to Cotgrave Town Council towards adding additional play equipment to the play park on Grassmere.

The Clerk will contact Hags and start the order process.

Council thanked Councillor Butler and the Clerk for their work in writing the funding bid.

Councillors Reports

- 1235 Councillor Wilson informed that the Friends of Cotgrave Country Park has been asked if they could provide any additional volunteers or runners for the 'Retts Run' taking place on 3rd May 2015.

If any member of Council could to help or join the run, please contact the 'Retts Run'.

Additional car parking has been organised for the runners taking part in the event.

- 1236 The Friends of Cotgrave Country Park have reviewed their wish list and have noted a lot of projects have been completed.

- 1237 Councillor Cousins raised concerns passed on from residents regarding the problem of getting an appointment at the local doctors' surgery.

Council suggested that residents should contact the doctors and raise their concerns.

- 1238 Councillor Cousins also passed on concerns from residents regarding lack of information on how the new precinct will look and when the changes will start to happen.

Cotgrave Town Council are updating the council website and the Cotgrave Community website with the most up to date information as the staff are informed.

Rushcliffe Borough Council are planning a 'Reveal Event' in early July for all the residents of Cotgrave.

- 1239 Councillor Cousins informed that the woods near Flaxendale is currently being used for fly-tipping. The volume of rubbish being dumped is growing.

Council agreed to walk around the woods and investigate the area and then consider how to clean up the area and how to stop future rubbish being dumped.

- 1240 Councillor Gable asked all councillors to ask friends and family if anyone has any vintage or customs cars they would be willing to show at this year's Cotgrave Festival.

- 1241 Councillor Shaw asked if all the grass cutting in Cotgrave was now being maintained by Cotgrave Town Council.

Cotgrave Town Council does a larger amount of grass cutting but Rushcliffe has some areas for which they are still responsible for.

- 1242 Councillor Shaw noted his disappointed in the ruts left in the grass on the green space adjacent to The Dial by a Rushcliffe Borough Council vehicle that became stuck in the soft ground.

1243 Councillor Wood reminded Council that there was a working party meeting planned for the following night to discuss setting up a 'Welcome Pack' for all new residents and how to mark the passing of Cotgrave Town Councillors.

There being no further business the meeting ended at 8.26pm.

Chairman..... Signed as a True Record (Date).....