

**Cotgrave Town Council Annual Public Meeting
11th May 2016**

Present : Councillors K Chewings (Chairman), H Brumpton, R Butler, C Chewings, M Chewings, S Chewings, S Gardner, W Handbury, L Healy, C Jeffreys, J Mileham, I Shaw, A Wilkie, Y Wilson and V Wood.

Absent : Councillor Denham

In Attendance : The Clerk, Council Administration Manager and 2 members of the public.

The meeting was held at Cotgrave Futures and started at 7.05 pm.

Chairman's Report

840 The Chairman presented his annual report which is reproduced on the following pages.

Matters Arising

841 No matters were raised.

Items Raised by the Electorate

842 Mr T Dring, resident, raised his concerns regarding speeding in Cotgrave, but especially on Hollygate Lane and when trying to cross Hollygate Lane from the field from Colston Gate. This footpath is used by residents regularly to gain access to the country park.

843 Councillor Healy said that the speedwatch team are regularly on Hollygate Lane and have noted the excessive speeding and are compiling evidence to send to the police, to ask for the police speed camera van to attend.

844 Mr T Dring, thanked Council and the speedwatch team for all their efforts in trying to improve this issue.

The open session of the meeting closed at 7.10 pm.

Chairman: Signed as a True Record (Date):.....

Annual Chairman's Report 2016

I am pleased to introduce my annual Chairman's report for Cotgrave Town Council.

It is hard to believe that a year has passed since I was newly elected to the Town Council last May. At that election I stood for a certain set of principles along with my fellow candidates from the same party. The 2 main principles were:

1. Carry out a review of Cotgrave Children's parks and provide a clear plan for improvement.
2. To stand up for Cotgrave and push for what had been promised for Cotgrave; a full and complete redevelopment of the shopping precinct.

I am pleased to say that my first point the children's park has progressed well, a working group was formed of myself, Drew Wilkie, Mick Chewings and Craig Chewings. A strategic plan was drawn up to review all parks and look at improvement over the next few years. With an immediate plan to build a brand new park at the Ring leas location, a park that has remained vacant of equipment for a long period of time. It brings me great pleasure that full funding has been secured from both the Town Council and Nottinghamshire County Council and work will start shortly on the creation of this park that will provide equipment to use for all ages, young and old and will also include an inclusive roundabout for those less abled. This is the start of the parks program within Cotgrave and I look forward to improving our recreation facilities over the next few years.

Whilst the success of the parks is good news for Cotgrave, I cannot say the same for the development of the Precinct. Within weeks of being elected to the council I took my place on the strategic board for Cotgrave during these meetings it became clear to me that although statements had been made in the past by Rushcliffe Borough Council to Cotgrave for a full and complete redevelopment of the precinct. This was far from coming to fruition. The board created plans for a complete redevelopment that would close businesses, when options were put forward to do a phased approach to ensure business continuity. Rushcliffe decided against looking into these options, choosing to showcase 2 options to the public; a refresh which allowed business continuity. Or a complete redevelopment that would close local businesses for a prolonged period. Rushcliffe had a choice for these plans and if they so wish could have presented plans for a complete redevelopment that allowed business continuity.

It also became clear that Rushcliffe Borough Council would not invest the extra money required to fulfill their promise to Cotgrave of a full and complete rebuild due to insufficient funds. Whilst at the same time they sat on a significant reserve and were pledging significant funding for a new leisure centre and civic centre in West Bridgford. I raised my concerns both in private at meetings and also in public, speaking to many members of the community and the press.

This culminated in a strategic board meeting compiling a list of facts including positive and negatives for both precinct options to be presented to Rushcliffe Borough Council cabinet to make the final decisions. It saddens me to say that at this meeting I was assured by Rushcliffe

Borough Council Chief executive Allen Graham that the presentation would be pure facts with no recommendation for either option, yet on the night itself the paper made a clear recommendation for a refurb, going against assurances made by “our partners” at Rushcliffe Borough Council.

On a positive note, I have enjoyed my time as Chairman of the Town Council meeting, different religious and community groups and local school leads. I was also pleased to see a new church form In Cotgrave; The Rock Church and have been encouraged as to their enthusiasm and participation within the community. The Town council also funded vital equipment to allow a Community First Response team to be set up with in Cotgrave to allow greater care and coverage during medical emergencies.

It has been my pleasure to be the Chairman of Cotgrave Town Council, but due to the actions of Rushcliffe and others over the Precinct I feel that I can not remain within the post. I will remain as an active Councillor for Cotgrave Town Council and will be holding them to account in the coming years and will continue to work hard for the community.

Keir Chewings
Chairman 2015-16

**Cotgrave Town Council Annual General Meeting
11th May 2016**

Present : Councillors K Chewings, (Chairman), H Brumpton, R Butler, C Chewings, M Chewings, S Chewings, S Gardner, W Handbury, L Healy, C Jeffrey, J Mileham, I Shaw, A Wilkie, Y Wilson and V Wood.

Absent : Councillor C Denham.

In Attendance : 2 members of the public, Council's Administration Manager and the Clerk.

The meeting was held at Cotgrave Futures and started at 7.10 pm.

845 To suspend standing orders to allow Positive Futures to give an update.

Positive Futures Update

846 Callum Pharoah, of Positive Futures gave an update on the Positive Futures project work that he has completed during the previous year and the planned work up to December 2016.

847 Callum started as an attendee of the project, but then became a Peer Mentor and had volunteered over 100 hours.

848 Positive Futures offered him an apprenticeship ,which he accepted and started on 15th June 2015, as soon as he had completed his exams.

849 Callum has completed Level 2 in Employment awareness in active leisure and learning, Gym based fitness instruction and Circuit training. Level 1 in Football coaching and is currently completing level 2 NVQ in Activity Leadership and National pool lifeguarding qualification.

850 In the summer of 2015, he worked with the team and ran summer holiday activities, including ice skating, seaside and a residential trip, 61 young people attended the sessions.

851 At the October half term break, 29 young people attended the youth sessions and a Halloween party was organised and well attended.

852 February half term 63 young people attended the various youth sessions.

853 Easter 2016, several sports sessions were well attended and a football skills programme was also ran, supported by Candleby Lane School and several young people were taken to visit Wembley Stadium.

854 The apprenticeship programme involves working in different schools during the week at lunchtime and after school and helping with the young people in the gym.

855 Two fitness accreditations have been completed and several more will be completed soon.

- 856 The positives from this project has been the reduction in crime committed by young people and helping others to gain employment.
- 857 The Positive Futures project is due to finish on the 31st December 2016, when Callum Pharoah will have completed his apprenticeship.
- 858 Discussions regarding the future of this project are to be discussed at the Rushcliffe Borough Council meeting on 14th June, 2016.
- 859 Mark Clifford updated on the new job clubs now available in Bingham and Cotgrave and hopefully two more to start in East Leake and Keyworth.

860 Standing Orders were resumed at 7.30pm

Election of Chairman

- 861 Councillor Wood was nominated by Councillors C Jeffreys and J Mileham.
- 862 Councillor Wilkie was nominated by Councillors M Chewings and K Chewings.
- 863 There were no other nominations.
- 864 A closed vote was requested and agreed by Council.
- 865 The votes were counted, 10 votes for Councillor Wood and 5 for Councillor Wilkie.
- Resolved** : "That Councillor Wood serve as Chairman until the next Annual General Meeting"
- 866 The Chairman's Acceptance of Office form was duly signed.
- 867 The new Chairman thanked Councillor K Chewings for all his work during his year of Chairmanship to council and welcomed Councillor Wilson back to council, after her recent election.

Election of Vice Chairman

- 868 Councillor S Gardner was nominated by Councillors I Shaw and R Butler.
- 869 Councillor S Chewings was nominated by Councillors A Wilkie and K Chewings.
- 870 There were no other nominations.
- 871 A closed vote was requested and agreed by Council.
- 872 The votes were counted, 8 votes for Councillor Gardner and 7 votes for Councillor S Chewings.

Resolved : "That Councillor S Gardner serve as Vice Chairman until the next the next Annual General Meeting."

873 Vice Chairman Acceptance of Office form was duly signed.

Representatives on other Bodies

874 Cotgrave Futures – Councillors M Chewings, S Gardner and L Healy.
Parish Paths – Councillor C Jeffreys.
Snow Warden – Councillor R Butler.
Flood Warden – Councillor R Butler.
Tree Warden – Councillors H Brumpton and C Jeffreys.
Cotgrave Country Park Liaison – Councillors H Brumpton and L Healy.

875 Personnel Committee – Councillors V Wood, R Butler, S Gardner, L Healy, C Jeffreys, J Mileham and I Shaw.

876 Representatives on other bodies and the personnel committee will serve for this term of Council.

Schedule of Meetings for 2016/17

877 The Council were given the dates for the following years meetings to consider.

878 **Resolved** ; "To accept the Schedule of Meetings for 2016/17."

879 The schedule will be reproduced on the inside of the next Minute Book.

This part of the meeting closed at 7.45 pm.

Chairman: Signed as a True Record (Date):

**Cotgrave Town Council Meeting
11th May 2016**

Present : Councillors V Wood (Chairman), H Brumpton, R Butler, C Chewings, K Chewings, M Chewings, S Chewings, S Gardner, W Handbury, L Healy, C Jeffreys, J Mileham, I Shaw, A Wilkie and Y Wilson.

Absent : Councillor C Denham.

In Attendance : The Clerk and 2 members of the public.

The meeting was held at Cotgrave Futures and started at 7.45pm, following the Annual Parish Meeting and Annual General Meeting.

Declarations of Interest

880 Councillor Butler declared an interest in the planning application for the Church of England School, 16/00866/FUL and took no part in the discussions.

Public Open Session

881 No members of the public wished to speak.

Minutes of the Previous Meeting of Full Town Council held on 13th April 2016

882 **Resolved** : "That the minutes of the previous meeting held on 13th April 2016 be received and confirmed as a true record".

Progress

883 M748 Parkwood Leisure

Councillor M Chewings commented again on the investment made in Cotgrave for the young people at Parkwood Leisure and Positive Futures. Lots of young people are now engaging in a range of activities.

884 M749 War Memorial

Councillor Shaw has attended a meeting at the War Memorial and noted that the trimming back of the trees has allowed more space and light into the immediate area surrounding the Memorial.

Placing additional paving area the existing slabs is being sourced to allow a larger standing area for the public at the War Memorial, further work is also planned.

885 M750 Letters to Police and Crime Commissioner

Councillor K Chewings passed a copy of the requested letter to the Clerk, to be circulated to all Councillors.

This will be included in the correspondence at the next meeting.

886 M754 Stragglethorpe Grazing Area

The traveller site has shown some signs of changing but is still going through a legal procedure with Rushcliffe Borough Council.

887 M757 Trent District Community First Responders

A further letter of thanks has been received for the second grant given to the responders. They are actively working in the community supporting residents when needed.

The First Responders have been asked if they would like to attend the Cotgrave Festival and they have agreed.

888 M760 Lightsource Solar Farm

The agreement has been finalised between Lightsource and Cotgrave Town Council. The community benefit to be paid to Cotgrave Town Council for the next 20 years.

The grant is to be used for community projects.

Ideas for using the community fund will be discussed at the next meeting.

889 M789 Ringleas Play Park

The work is planned to start around 20th June 2016 and be completed within 3 weeks. The park will be open for the summer holidays.

Council will be considering an opening event for the play park. Ideas for an event will be discussed at the next meeting.

890 M809 Annual Firework Display

The Clerk has booked the annual fireworks event with Big Bang, for Sunday 6th November, fireworks starting at 6.30pm.

891 The following year's event will be provisionally booked for Friday 3rd November 2017.

A working group will be formed to discuss the bonfire event and how it could be improved.

892 M834 Plumtree Road

Councillor Brumpton asked if Nottinghamshire County Council were considering planting wild flowers or shrubbery on the bank, at the side of the new footpath.

Councillor Butler had raised the question and it has been decided that it would not be feasible and this would create an area which needed additional maintenance.

893 A member of the public left the meeting at 8.00pm.

894 M832 Fly Tipping at Smiths Round Hill

Councillor Wilson commented that the fly tipping at Smiths Round Hill is still happening and several dogs have been injured.

Councillor Wilson asked if Rushcliffe Borough Council would offer a special collection date for removing rubbish for the residents, at a fixed cost rate.

Other Councillors suggested that residents could consider donating furniture and household goods to furniture banks used for other people to use.

The Rock Church and The Archers, part of Trent Vineyard Church, collect and restore furniture and supply household goods to people in need of help.

Councillor Butler will make enquires at Rushcliffe Borough Council, if this could be arranged.

Some larger councils offer this service at no cost to the resident. Councillors suggested will consider organising a community clean up event.

895 M839 Alleyway between Fosse Walk and Eastwold

The alleyway between Fosse Walk and Eastwold is still being used by motorbikes travelling to and from the woods.

Councillor Butler and the Clerk are arranging to meet a representative from Nottinghamshire County Council to review the area and discuss any measures, which could be placed in this area, to stop the bikes using this alleyway.

Planning Minutes

896 **Resolved** : 'To confirm the planning minutes recording the decisions taken by Council and those of the Planning Authority'.

Financial Matters

897 Payments

Resolved: "That the payments made since the previous meeting totalling £2053.99 as recorded on page 8 be approved and the invoices awaiting payment be paid".

Matters Arising

898 No matters arising.

Financial Statements

899 Members considered the March 2016 statement as reproduced on the inside cover of the minute book.

900 At the end of March 2016 Council has £359,664.69 in hand.

PAYMENTS MADE – TOWN COUNCIL MEETING 11TH MAY 2016					
Date	Company	Invoice No	Details	Powers	Amount
	<u>MARCH</u>				
March 16	Titan		Phone and Broadband	1	33.08
March 16	Titan Telecoms		Faxline	1	17.45
March 16	Veber		Data Back Up	1	13.20
	<u>APRIL</u>				
13.4.16	Cotgrave Town Cl		Petty Cash	1	18.73
31.3.16	Notts Fire & Recue	22340	Service Fire Extinguishers at Sports Ground	1	114.60
1.4.16	Rushcliffe BC	70435110	Quarterly Rent x 3 parks	1	203.75
1.4.16	Rushcliffe BC		Quarterly Rent Studio 3	1	1410.00
29.3.16	J A Stephens	716563	Tarmac to repair pothole	1	6.53
27.3.16	UK Fuels	922097	Fuel	1	85.09
8.4.16	NCC Supplies	1548819	Stationery	1	136.56
13.4.16	Mr V Wood		Car Parking - Conference	1	15.00
			TOTAL		2053.99
	<u>Agenda Item 7b)</u>				
	<u>Payments Awaiting Payment</u>				
26.4.16	Cotgrave Futures	007P	Photocopying	1	18.48
21.4.16	Hydro-x	84634	Water Testing at Sports Pavilion	1	108.00
15.4.16	Landscape Supply	52364	Spray Suits, Hi Vis Waistcoats	1	47.67
7.4.16	The Market Shop		Hardware	1	59.04
27.4.16	Mrs J Stephenson		Reimbursement for Council Expo and Advert for Safari Sale	1	47.65
<ol style="list-style-type: none"> 1. Local Government Act 1972 Section 11 – discharge of functions 2. Local Government & Rating Act 1997 Section 31 – crime prevention 3. Local Government Finance Act 1982 Section 21 – audit fees 4. Local Government Act 1972 Section 142 – provision of information 5. Local Government Act 1972 Section 232 – public notices 6. Accounts and Audit Regulations 2003 7. Local Government Act 1972 Section 137 (b) contribution towards a public service 8. H&S at Work Act 1974 9. Local Government Act 1972 Section 145 – provision of entertainment 10. Local Government (misc Provisions) Act 1976 Section 19 Recreational Facilities 11. Local Government Act 1972 Section 143 – subscription to Local Government Association 12. Quality parish & Town Council Scheme 2003 13. Local Government Act 1972 Section 133 – provision of a parish building 14. Public Trustee Rules 1971 15. Protection from Harassment Act 1997 16. Data protection Act 1998 17. Occupiers 'Liability' Act 1957 Section 2 					

Grants Applications

- 901 A grant application has been received from Spring Meadow Sheltered Housing Scheme asking for 50% of the funding required to purchase some 'Fit 4 Life' equipment for the local residents, to improve health and wellbeing, physical activity and community cohesion.
- 902 The equipment to be purchased includes Kurling Stones and associated equipment, Boccia Set and Skittles at a total cost of £470.90. The request is for half the money required to purchase. The grant applied for, was for 50% of the total cost.
- 903 Council are pleased to support this application and will discuss if these activities could be offered to more local people to join in and enjoy.
- 904 **Resolved** : 'To award a grant of £235.45 to buy fitness equipment for Spring Meadow.'

Cotgrave Community Warden Service

- 905 Cotgrave Town Council employ Streetwise Environmental operatives for two hours per day, five days per week, to additional street cleaning within Cotgrave.
- 906 The community wardens litter pick and remove dog mess from Cotgrave, from a route plan given by Cotgrave Town Council.
- 907 The contract is due to finish on 31st July 2016. The contract if renewed, would be one year, starting from July 2016.
- 908 Cotgrave Town Council has received less complaints regarding dog fouling and litter during the time the community wardens have been employed.
- 909 Councillor M Chewings noted that Cotgrave is looking cleaner and tidier because of the community warden service and the lengthsman scheme.
- 910 Streetwise have offered the service to Cotgrave Town Council for a third year, with no increase in the price.
- 911 The cost would be £4836+vat for the year.
- 912 Streetwise normally provide two operatives for the two hours per day.
- 913 **Resolved** : 'To continue with the Community Warden Service for another year.'

Working Group Update – Play Areas

- 914 Councillor Wilkie noted the start on site information for Ringleas Park. The start date is 20th June and should be completed within a maximum of three weeks and be open for the school holidays.
- 915 Councillor Wilkie is planning to start discussions with the young people, schools, Positive Futures, youth club and the community to consider if more people would like to have a skateboard facility located in Cotgrave, after the contact from the young resident.

- 916 Councillor Wilkie and M Chewings will start to consider ideas for Maddison Field and bring this to a future meeting.

Working Group Update – Cotgrave Regeneration Group

- 917 The working group has started approaching local businesses and asking if they would like to be part of a local business group, this has been well received.
- 918 The working group would like to hold a business group meeting and invite all local businesses to share ideas and suggestions.
- 919 The suggested date for a meeting is 24th May 2016 at 6.45pm at Cotgrave Futures building.
- 920 The working group have asked Council to consider a small budget to allow the meeting to take place and provide refreshments.
- 921 **Recommendation** : 'To approve a meeting and a £50.00 hospitality budget.'
- 922 **Resolved** : 'To approve the meeting and budget for the first meeting of the business group.'

Working Group Update – Standing Orders

- 923 A copy of the amended Standing Orders was given to all councillors.
- 924 Councillors requested that the amendments be shown or listed before deciding if to amend the document.
- 925 The amendments will be listed and represented at the next meeting for consideration.

Insurance for Cotgrave Festival

- 926 Cotgrave Town Council have asked their own insurance provider, WPS, if they can provide insurance cover for the Cotgrave Festival and if a cost is involved, previously the Festival insurance was covered by Cotgrave Welfare.
- 927 WPS have agreed to cover the Cotgrave Festival. This year it would be at no extra cost to council and covered in Council's general policy.
- 928 Cotgrave Town Council are willing to continue to cover the insurance for the Festival each year
- 929 **Resolved** : 'To arrange Cotgrave Festival Insurance.'
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Correspondence

930 Trent District Community First Responders

A letter has been received thanking Council for a second grant of £750 to help increase the number of defibrillators used by the responders.

931 Lightsource

A letter from Lightsource confirming the solar farm on Stragglethorpe Road has been completed and connected to the national grid.

A community benefit grant will be paid to Cotgrave Town Council annually for 20 years.

932 Police Crime Figures

Please see below figures for April 16

04/04/2016	Criminal Damage Hollygate Lane
06/04/2016	Criminal Damage Crosshill
07/04/2016	Violence East Acres
10/04/2016	Violence Ringleas
11/04/2016	Crime other Westway
11/04/2016	Criminal Damage Hickling Way
15/04/2015	Theft Sainsburys
18/04/2016	Burglary Other Hollygate Lane
19/04/2016	Theft from Motor Vehicle Hickling Way
25/04/2016	Burglary Risegate Gardens
27/04/2016	Theft Cotgrave Miners Welfare
30/04/2016	Violence Prioridge

933 The Clerk has asked the police to comment on the crimes relating to violence.

Clerks Report

934 The Internal Auditor and Rialtas Software have been and completed the Annual Return for 2015/16.

935 This will be presented at the next meeting for approval and signing.

936 The internal auditor will be sending his report regarding the accounts and informing of his concerns regarding our current provider of banking services.

Councillors Reports

937 Councillor K Chewings informed that the 'Rock Church' would like to find a project within the Cotgrave community to help with, this could be providing support for local residents helping with gardening or decorating or other projects dealing with the environment.

938 Councillor Healy updated on the speedwatch team and it was noted when the team used the new equipment, supplied by the Police, only one person has continued to speed.

When the team use the handheld speed camera, at the last session, thirty drivers passed the camera doing more than 36mph in the 30mph limit. This has happened on more than one occasion.

The speedwatch team are writing to the police with this evidence, to ask for the police speed camera van to be placed in Cotgrave.

Residents have complained about speeding and it has been suggested that Hollygate Lane could have more signage to show this is now an extended 30mph area.

Another suggestion has been to consider having a crossing on Hollygate Lane, more people are using the country park and footfall will increase more residents moving into the new houses.

939 Councillor Healy mentioned that the grass around Bakers Close has not been cut and is not sure who to contact.

The Clerk will ask the ground staff to cut the grass.

940 Councillor Wilson asked if the abundance project could be suggested to the 'Rock Church', as a project for them to consider to help within the community.

The abundance project allows resident to sell or buy at a small cost or give away fruit and vegetables not required by themselves.

941 Councillor Wilkie has noted that a car has been dumped in the carpark on Stragglesthorpe Road for some time. It has been reported to the police, DVLA and Rushcliffe Borough Council and yet it has not been removed.

942 Councillor Healy and Wood attended the 'Future High Street' and have offered to give other councillors an overview presentation of the event on Wednesday 1st June at 7pm at Cotgrave Futures.

There being no further business the meeting ended at 9.10pm.

Chairman..... Signed as a True Record (Date).....