

COTGRAVE TOWN COUNCIL
COTGRAVE LEISURE CENTRE, WOODVIEW,
COTGRAVE, NOTTINGHAM, NG12 3PJ
TELEPHONE: (0115) 989 3876 FAX: (0115) 989 0439
Web Site: www.cotgrave-tc.gov.uk - [What's Happening in Cotgrave](#)
E Mail: clerk@cotgrave-tc.gov.uk

Town Clerk: Mrs J Stephenson

4th May 2016

Dear Sir/Madam

You are summoned to attend the **Annual General Meeting**, followed by the **Council's Ordinary Meeting** on **Wednesday 11th May 2016** following the **Annual Town Meeting** being held **at 7.00 pm** in the Meeting Room of Cotgrave Futures

Members of the public and press are welcome to observe the proceedings. Time may be allowed for brief public participation.

PLEASE NOTE THAT MARK CLIFFORD AND CALLUM P FROM TRENT BRIDGE COMMUNITY TRUST WILL BE IN ATTENDANCE TO GIVE A BRIEF PRESENTATION OF THE COTGRAVE POSITIVE FUTURES

Yours faithfully

Mrs J Stephenson
Town Clerk

AGENDA

Council Annual General Meeting

1. Election of Chairman and Vice Chairman and receipt of their declarations of acceptance of office.
2. Apologies for absence.
3. Committees – a) to note representation on other bodies: Cotgrave Futures Trust (3), Parish Paths Warden, Snow Warden, Flood Warden, Tree Warden, Cotgrave Country Park Liaison Committee, b) to consider representation on Council's Personnel Committee (6).
4. To receive the following documents:

Cotgrave Town Council Documents: - Schedule of Meetings 2016/17

Town Council Meeting

1. To receive apologies for absence.
2. Declarations of Interest.
3. To confirm the accuracy of the minutes the Town Council held on 13th April 2016 (Pages 1-11)
4. To consider progress with the decisions taken.
5. To confirm the Planning Minutes - (Page 12)
6. Planning Applications
 - 16/00710/FUL 25 Green Platt, Cotgrave, Nottingham, NG12 3HZ – front side and rear extensions.
 - 16/00866/FUL Church of England School, The Cross, Cotgrave, Nottingham, NG12 3HS – Insertion of 6 No Velux Roof lights into existing roof.
 - 16/01006/LBC Primrose House, 18 Scrimshire Lane, Cotgrave, Nottingham, NG12 3JD – Demolish existing sunroom, w.c. and workshop; erect new sunroom & w.c.
 - 16/00518/FUL 12 Kingston Drive, Cotgrave, Nottingham, NG12 3LL – single storey rear extension; two storey side extension; single storey front extension.
 - 16/00535/FUL 5 Colston Pastures, Colston Gate, Cotgrave, Nottingham, NG12 3JY – North and south facing dormer windows.
 - 16/01048/FUL Little Orchard, 6 Morkinshire Lane, Cotgrave, Nottingham, NG12 3HJ – Two storey rear extension.
 - 16/00818/FUL Appletree House, 7 Walnut Grove, Cotgrave, Nottingham, NG12 3AU – rear ground floor extension with side extension and alterations to garage roof to facilitate conversion to habitable accommodation.
7. Financial Matters – to consider a) Payments made since last meeting, b) payments awaiting approval, c) Financial Statements for March 2016.
8. Grants – a) to consider a grant application from Spring Meadow Sheltered Housing Scheme.
9. Community Warden Service – to consider the continuation of the community warden service, provided by Streetwise Environmental Ltd
10. Working Groups – a) Play Equipment Update, b) Regeneration/Business Recommendation, c) Standing Orders – recommendation to amend Standing Orders.
11. Cotgrave Festival – to approve insurance of the festival within Cotgrave Town Council's insurance policy.
12. Correspondence. (For information only)
13. Clerk's Reports
14. Councillors` Reports.

To propose that the press and the public be excluded from the meeting during consideration of the following item/s of business on the grounds that it involves the likely disclosure of exempt information as defined in Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960.
15. Multi Services Centre – a Draft Head of Terms, b) Potential floor plans
