

COTGRAVE TOWN COUNCIL
COTGRAVE LEISURE CENTRE, WOODVIEW,
COTGRAVE, NOTTINGHAMSHIRE, NG12 3PJ
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Mrs J Stephenson – Town Clerk

3rd November 2016

Dear Sir/Madam,

You are summoned to attend the Town Council meeting which will be held in the meeting room of Cotgrave Futures on **Wednesday 9th November 2016 at 7.00 pm** to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Yours faithfully

Mrs J Stephenson
Town Clerk

AGENDA

1. To receive apologies for absence.
2. Declarations of Interest
3. Public Open Session
4. To confirm the accuracy of the minutes of the Town Council Meeting 12th October 2016 (Pages 1-9)
5. To consider progress with the decisions taken.
6. To confirm the Planning Minutes (Page 12-13)
7. Planning Applications
 - 16/02014/FUL Land adjacent to 1 Thorntons Close, Cotgrave, Nottinghamshire, NG12 3TA – proposed new single storey dwelling.
 - 16/02495/AGRIC OS Field 5346 Woodgate Lane, Cotgrave, Nottinghamshire – portal framed Steel clad general purpose building.
 - 16/02501/FUL 1 Goose Gate, Scrimshire Lane, Cotgrave, Nottingham, NG12 3TT – single storey Side and rear extensions.
 - 16/02697/ADV Co-op Store, 15 Cotgrave Shopping Centre, Candleby Lane, Cotgrave, Nottinghamshire – 1 x fascia only log illuminated, 1 x internally illuminated projector, 1 x internally illuminated logo.
8. Financial Matters – to consider a) Payments made since last meeting, b) Financial Statements for September 2016, c) to confirm receipt of approved external audit year end 31st March 2016.
9. Budgets 2017-2018 – to consider items to be included in the 2017-2018 Budgets.
10. Grants – a) to consider an application from Little Kites Playgroup.
11. Working Group's Updates – a) Bonfire Event, b) Business Group, c) Pensioners' Party.

12. Christmas Lights Event – to receive an update.
13. Allotments – to approve and rental/water charges and Terms and Conditions for 2017.
14. Cotgrave Futures – to receive a report from the Chairman of the Board of Trustees
15. Trees – to consideration quotations for further tree works.
16. Correspondence.
17. Clerk's Reports
18. Councillors' Reports

To propose that the press and the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.

19. a) To confirm the accuracy of the minutes of the Personnel Committee Meeting of 2nd November 2016 (Pages 10-11) and to progress the recommendations, b) to consider covering the cost of Flu vaccinations for members of Staff.
