

**Cotgrave Town Council Personnel Meeting
10th January 2017**

Present : Councillors V Wood (Chairman), S Gardner, L Healy, C Jeffreys,
J Mileham and I Shaw.

Apologies Approved Councillor R Butler

In Attendance : The Clerk.

The meeting was held at Cotgrave Futures and started at 7.00pm.

Declarations of Interest

063 No declarations were given.

Public Open Session

064 No members of the public were present.

Staffing Matter

065 Following a minor accident at work by one of the ground staff, which required some physio, to allow the member of staff to fully recover.

The member of staff was given two free physio sessions provided by the NHS but then needed a third one, to complete the recommended treatment.

The member of staff has asked the Council to reimburse the cost of the third physio treatment. The cost of the treatment is £32.00.

066 **Recommendation** : 'To pay for one physio session for an employee.'

National Minimum Wage from April 2017

067 The Personnel Committee noted the increase in the National Minimum Wage from 1st April 2017, from £7.20 per hour to the new rate of £7.50 per hour.

068 This will affect the some members of staff and the new rate of pay, will be paid from the April 2017.

There being no further business the meeting ended at 7.23pm.

Chairman..... Signed as a True Record (Date).....