

**Cotgrave Town Council Meeting
12th April 2017**

- Present : Councillors V Wood (Chairman), H Brumpton, R Butler, K Chewings, M Chewings, S Gardner, B Handbury, L Healy, C Jeffreys, J Mileham, I Shaw, D Wilkie and Y Wilson.
- Apologies Approved : Councillor C Denham.
- In Attendance : The Clerk, Administration Manager (CTC), A Hardwick and R Woolston (RG&P) and 6 members of the public.

The meeting was held at Cotgrave Futures and started at 7.00 pm

Declarations of Interest

1572 None were received.

Public Open Session

1573 The Chairman welcomed Alan Hardwick and Rob Woolston from RG&P who gave a short presentation on a proposed development to the east of Main Road, Cotgrave (North of Windmill Hill).

The land which is owned by a single owner, Langar Investments, who are working with Nottingham Community Housing Association are looking to provide a development of 51 residential dwellings, of which 40 are proposed to be affordable housing units, with dwellings providing a mix of two and three bedroom units. The site also provides for a large area of public open space, and over 4,000 square metres of land for community use.

The purpose of the presentation was to seek the opinion as to Council's position with regards to the proposed development, but also to obtain further information on local needs as may be identified in any Housing Needs Survey.

The site is grade D/ grade 3 green field land, well screened and would be accessed from Main Road.

The land had recently been identified in the consultation by Rushcliffe Borough Council, as an area to be considered for development.

The houses could be half ownership or on a rent to buy scheme and the project could offer an acre of land for parish or Rushcliffe Borough Council to use for the community.

The Chairman thanked Alan and Rob for their presentation and took questions from Councillors.

Councillor Shaw raised concerns regarding the speed of the road and the fields access point onto the main road, he also noted that part of the area had been the coal slag heap.

Councillor Shaw also enquired about the current use of the land and how it would affect the business currently using the land and he was concerned that Cotgrave would not be able to accommodate additional people from the current level of services available.

Councillor Shaw asked why such a large piece of land was being offered to the councils, the consultants informed that their client had instructed it must be included.

Councillor K Chewings asked if Rushcliffe Borough Council is promoting the area for development, no it is not Rushcliffe but it is the developers who have decided to consider to share their plans before applying for planning permission.

Councillor K Chewings asked if some of the proposed housing would be rent only, as this offers more affordable accommodation. He also raised his concerns regarding the access from the site and the level of services available in Cotgrave, and they are able to cope with additional residents.

Councillor Brumpton enquired if the owners with land surrounding this field had been consulted.

Alan Howick stated that this plan was just at a consideration stage and was not set in stone and that no one else had yet been consulted.

Councillor Wilson noted that people did want to stay and live in Cotgrave and there was a need for some smaller houses to help people stay locally, but would need to be affordable.

Co-Option to fill Two Vacancies – (Local Government Act 1972 Section 6.15)

1574 Five residents applied for the two vacant seats available for the Ashlea Ward for co-option onto Cotgrave Town Council. An election by the residents had not been requested.

The five candidates were Stuart Ellis, Norman Monday, Phil Pearson, Joseph Rhodes and Darren Stothard.

The Council accepted all five candidates to be allowed to stand for co-option.

1575 The Chairman invited all candidates, if they wished, to speak to Council for two minutes each.

1576 Councillor Butler requested a closed ballot.

1577 Councillor M Chewings requested a vote by show of hands.

1578 A vote was taken, and those in favour of a closed ballot was 8, against 4 and 1 abstention.

1579 **Resolved** : "To vote by a closed ballot."

1580 Each candidate for the two vacancies must receive an overall majority of the vote and each vacancy will require a separate vote.

1581 Stuart Ellis received an over majority in the first round of voting, and Phil Pearson in the second vote.

1582 **Resolved** : 'To co-opt Stuart Ellis and Phil Pearson on to Cotgrave Town Council'

- 1583 Councillor Ellis and Pearson duly signed their acceptance of office form.
- 1584 The Chairman congratulated Councillors Ellis and Pearson and invited them to join the meeting, and thanked the other candidates for standing for co-option. The three remaining candidates left the meeting after the voting.

Minutes of Cotgrave Town Council Meeting held on 8th March 2017

- 1585 Councillor B Handbury noted that he had been omitted from the attendance list. The minutes will be amended accordingly.
- 1586 Councillor K Chewings noted that minute number 1507 should include that Barratts could take on the ownership of the bridge provided they put a substantial bond of money into a secure trust.
- 1587 **Resolved** : "That the minutes of the Town Council Meeting held on 8th March 2017 be received and confirmed as a true record".

Progress

1588 M1505 Hollygate Park

Council had been informed that Mark Furness was no longer working for Barratt Homes.

Mark Garratt and Mike Little are covering his work.

1589 M1518 Hollygate Park

Councillor Shaw had queried why Nottinghamshire County Council could not move the existing signs out to Hollygate Park. Councillor Butler informed Council that they will be putting in an additional new decorative sign.

Councillor K Chewings asked if Council could write to Nottinghamshire County Council and see if we can keep the original sign and move to the Hollygate Park entrance and not have two signs for Cotgrave.

The Clerk will write and request if the signage could be moved.

1590 M1520 Shrubbed area on Plumtree Road

Councillor Brumpton asked if there had been an update from Nottinghamshire County Council on the ivy covered tree on Plumtree Road. This had been reported several weeks ago and Council had received an incident number. A member of the highways team will inspect this and will receive an update.

The Clerk will contact the County Council for an update.

1591 M1526 Junction Owthorpe Road and Daleside

No further information had been received from the Police regarding the parking on this junction. Council asked if the Clerk could contact the Police for a response.

1592 M1547 The Green Play Equipment

Councillor Gardner was not able to ask at the Strategic Board Meeting, for an update on the future of the play area on the Green due to the tenders for the landscaping not being finalised, ready for companies to submit their tenders. The Chairman will speak with Kath Marriott for a timeline for the progress.

1593 M1554 Business Group

Councillor Butler had attended the Business Group event held at Cotgrave Futures on 23rd March. It had been a very interesting event, providing local businesses with information on how they can continue trading whilst the works on the shopping centre are taking place and future marketing tips.

1594 M1555 Trent Barton Working Group

Councillor Shaw had asked if any questions had been submitted to Trent Barton. The Clerk will forward these as soon as possible.

1595 M1556 Rushcliffe Local Plan Consultation

Councillor Shaw thought that the 17 days given to complete the response forms for the consultation, was not sufficient time to submit the forms.

Councillor K Chewings ask if there had been any response from the Borough Council regarding the consultation.

Councillor Butler had informed that Rushcliffe Borough Council did not have to consult for the 17 days, but they chose to ask for public opinion and no information was currently available, there had been a lot of responses and this would take 3 to 4 months to collate and evaluate the information.

The next steps would be for the committee at Rushcliffe Borough Council, to meet to make their recommendations from the information gathered, followed by another consultation short list, the Rushcliffe Borough Council would then ratify this before putting it to a public enquiry, so it would probably be approximately 1 year before any specific site/s would be put forward.

Councillor K Chewings said that the public opinion was that this is a very important issue for the community and noted that neighbouring parishes had held public consultations. He suggested that Cotgrave Town Council should have a public meeting.

Councillor Wood hoped that the community would respond by attending the public meeting or by completing a form, so that Cotgrave Town Council could consider all the sites put forward in the consultation.

Councillor K Chewings will present a proposal for this item, consider holding a public meeting and how to structure it and it will be on the next Council meeting agenda for discussion.

1596 M1567 PBL Units at Manvers Business Park

Councillor Healy asked if there had been any update on the state of the site and that also there were holes in the surrounding fencing.

Councillor Butler informed that the Borough Council were trying to contact the owners regarding the fencing and the general appearance of the area.

1597 M1568 Speeding Traffic Hollygate Lane

It was noted that there was a 30 mph sign before the new roundabout at Hollygate Lane, but no signs after. More signs are needed in this area. Could the 30mph signage be painted onto the road surface as an additional road sign?

The Clerk will write to Nottinghamshire County Council highways department and ask. The police speed unit is now regularly checking speed on this road and many motorists are still speeding and being issued with excessive speeding tickets.

Councillor Brumpton raised her concerns that the 30 mph sign should be move to the top of the hill on Main Road entering Cotgrave due to speed of vehicles entering Cotgrave.

Councillor Butler advised that Cotgrave could have a case for one more additional interactive speed sign and could this be used on Hollygate Lane.

Councillor Ellis noted that speeding is a national problem and there is many restrictions when asking for additional road speed signs to be installed.

1598 M1572 Cotgrave Community Website

No further response had been received from the website administrators.

Planning Minutes

1599 **Resolved** : "To confirm the planning minutes recording the decisions taken by Council and those of the Planning Authority"

Financial Matters

1600 Payments

Resolved : That the payments made since the previous meeting totalling £16,407.68 as recorded on page 6, be approved.

Financial Statements

1601 Members considered the February 2017 Statements as reproduced at the back of the Minute Book.

1602 At the end of February Council has £247,510.44 in the Co-op accounts and £7,881.39 of unrepresented cheques outstanding.

1603 At the end of February Council has £82,750.97 in the NatWest account.

1604	PAYMENTS MADE – TOWN COUNCIL MEETING				
Date	Company	Invoice No	Details	Powers	Amount
	FEBRUARY				
Feb 17	Talktalk		Phone & Broadband	1	35.08
Feb 17	Filmbank		Deposit	9	150.00
	MARCH				
28.2.17	Adlard Print	15046	Spring 17 Newsletter	4	1408.00
1.3.17	Clerk & Council's Direct		Subscription Renewal	1	12.00
26.2.17	UK Fuels	13033	Fuel	1	172.70
March 17	Go-Kart Party		Deposit C Festival	9	200.00
March 17	Mrs J Pick		Holiday Planner	1	9.99
8.3.17	Notts County Supplies	1592534	Litter Pickers	1	59.04
11.3.17	Streetwise Environ	12097	Gravel Boards Broadmeer	1	1456.56
28.2.17	Streetwise Environ	12037-38	Play Inspections, Dog Bins, Services	1	741.80
28.11.17	HAGS SMP	48230	Saddle Roof	1	204.00
15.3.17	Cotgrave Futures		MUGA Electricity	1	113.12
	Hydrox-X	93306	Service Water Heaters	1	114.00
10.2.17	Notts County Supplies	1589221	Envelopes	1	11.16
5.3.17	Veber	1285-45104	Data Back Up	1	13.20
9.3.17	Opus	61859082	Pavilion Electricity	1	37.36
3.3.17	Talktalk	1639465	Phone and Broadband	1	34.74
24.2.17	Notts CC	91970366	February Salaries	1	8381.82
20.3.17	Malcolm Lane	6064	Graffiti Remover	1	41.40
20.3.17	Cotgrave Town Cl		Petty Cash	1	21.14
16.3.17	Baker Ross	1204461	Crafts Items – Easter Event 15.4.17	9	198.23
17.3.17	J A Kent Services	53830	March Maintenance	1	735.58
22.3.17	Titan Telecoms		Fax Line	1	13.78
22.3.17	Mrs J Stephenson		Easter Eggs Easter Event 15.4.17	9	105.52
22.3.17	Halls Locksmiths		Abloy Padlock repair and keys	1	58.02
23.3.17	Market Shop		Hardware	1	53.85
24.3.17	Hydro-x	93417	Clean water heaters at sports pavilion	1	192.00
21.3.17	M Dutton & Son	11472	Mower and Oil	1	452.88
21.3.17	Nomix Environ	3226348	Weed Spray	1	187.86
25.3.17	CISWO	1285	Rent 17-18 Sportsground	1	856.45
23.3.17	Notts Fire Safety	24989	Service Fire Extinguisher	1	28.20
28.3.17	L Wright		CTC & CF Window Cleaning	1	61.98
29.3.17	UK Fuels	957926	Fuel	1	105.27
6.3.17	Regal Expo Line	1685	White Lining Fluid	1	119.95
30.3.17	Notts County Supplies	1595040	Files and Folders	1	21.00
			TOTAL		16,407.68

Bank Accounts

- 1605 Following advice from the Internal Auditor, regarding the current uncertainty of the Co-Operative Bank, Cotgrave Town Council have transferred £180,000 from the Co-Op bank into the NatWest, as an interim measure.
- 1606 **Resolved** : 'To transfer £180,000 from the Co-Op Account to NatWest'
- 1607 The Clerk is currently finding information from other banks on deposit and saving accounts and this will be presented at the next council meeting for consideration.
- 1608 The FSCS have given the following advice that all monies should be in accounts that are covered by the scheme and all accounts containing money, should be below the protected level. Accounts need to be in different banking groups to receive the assurance of protection.
- 1609 Council have today, received confirmation from HSBC that they had been accepted for opening a current account with the bank.

Shared Access

- 1610 Information had been received from Shared Access for a proposed site on Maddison Field for the telecommunications mast.

Council agreed to request that Shared Access continue with the investigations to be able to take this proposal to the next stage.

Councillor K Chewings would like to hold a public meeting to inform the residents of the potential telecommunications mast.

If the project was to be completed, it would have to have full planning permission from Rushcliffe Borough Council before proceeding.

Councillors K Chewings and Wood will meet to discuss how to take the project forward and report back to Council.

Working Groups - Easter Event, Saturday 15th April 1.30 pm

- 1611 The Clerk and the Administration Managing had been working on arranging this event and approximately 75 tickets had been given out for the event.

The event is to be held at Cotgrave Welfare from 1.30 pm with crafts for the children, followed by the showing of a family film. An Easter egg will be given to all the children attending the event.

The film will be Moana, provided by Filmbank.

The Clerk asked if anyone wishes to help out on the day, they would be very welcome to do so.

Councillor Y Wilson will be able to help at the event.

Business Group

- 1612 The workshop held in March, provided by Kerching and sponsored by Rushcliffe Borough Council, had been very successful and ideas are now being sought for event days at the shopping precinct.

One suggestion was to hold a themed day for all shops to participate in.

Trent Barton

- 1613 The notes from the meeting held on 1st March have been circulated and the group have been asked to provide further questions to ask Trentbarton, when another meeting will be arranged after the questions are finalised and then TrentBarton will be invited to attend the working group meeting.

Correspondence

- 1614 Crime Figures for February 2017

Date	Crime	Location	Incident
9th	Theft	Stragglethorpe Lane	Solar Panels taken
11th	Criminal Damage	Prioridge	Vehicle scratched
16th	Criminal Damage	Prioridge	Vehicle scratched
17th	Theft	Colliers Way	Various items taken
22nd	Criminal Damage	Prioridge	Damage to window

- 1615 Nottinghamshire County Council – Councillors’ Divisional Fund

Council had received a £330 grant, from Councillor R Butlers Divisional Fund towards placing a Council notice board at Hollygate Park.

The Clerk had also asked Barratt Homes if any funding may be available for a notice board and suggestions to where the board could be located.

Nottinghamshire County Council – Supporting Local Communities Fund

- 1616 Cotgrave Town Council applied for a funding bid from the Supporting Local Communities Fund for some additional car parking space at the Arthur Ridley Sports Ground, the bid was for £5300 and would have been matched by Cotgrave Town Council.
- 1617 The Cotgrave Town Council were not successful achieving the match funding bid and will now work with the Cotgrave FC to try to find some alternative funding to improve the parking facilities.
- 1618 Email from Allen Graham, Rushcliffe Borough Council

Chief Executive, Allen Graham has announced that following a stage 2 business case and presentation to the Infrastructure and Investment Board (IIB), Rushcliffe has been successful in securing the 1.2m funding from the LEP to progress the Cotgrave Town Centre projects.

1619 CPRE Nottinghamshire

A letter has been received inviting Cotgrave to enter the Best Kept Village Competition for 2017 and offering membership to the Campaign to Protect Rural England (CPRE).

Councillor Brumpton would like this item to be on the next town council agenda for consideration and discussion.

1620 Bingham Road Resident's Complaint

A resident from Bingham Road, Cotgrave has written about the amount of speeding traffic travelling along this road and concerns about the turning of vehicles in the side roads by the property, due to the reconfiguration of the Hollygate Lane junction and asking if speed limits could be painted onto the roads to remind road users of the speed limits.

Councillor Healy will contact the resident.

1621 Nottingham Astronomy Group

John Hurst, President has written to Council and sent his thanks for the recent grant of £500, towards helping to extend their outreach facilities project for the summer.

1622 Letter from Resident

A letter from resident, Joe Rhodes, has been received explaining his concerns regarding the turn out of the junction from Scrimshire Lane onto Plumtree Road, due to the speed on Plumtree Road and the impaired vision caused by the telecoms box, and he asked if speed bumps could be placed onto Plumtree Road to reduce speed, the letter was replied to by Councillor Butler and forwarded to Nottinghamshire Highways.

Nottinghamshire Highways have replied to Joe Rhodes and Cotgrave Town Council, and noted that the junction can be awkward to use and gave an explained why speed bumps would not be considered for this junction.

1623 **Resolved** : 'Suspend Standing Orders to allow for the meeting to continue for a further 20 minutes.'

Councillors' Reports

1624 Councillor Gardner had been contacted by the warden of Spring Meadow, to ask if the street signage could be improved and show that the street is a no through way. Councillor Gardner had reported the street signage to Rushcliffe Borough Council, who will replace the current signs.

1625 Councillor Brumpton has been aware of street dealing of drugs taking place, she advised all information should be past to the police.

1626 Councillor K Chewings noted that the building of the canal bridge at Hollygate Park, was a planning condition and construction should be started between the building of 100 to 200 houses and now he believes Barratts are in breach of the planning conditions set by Rushcliffe Borough Council.

Councillor K Chewings has written to Rushcliffe Borough Council on 10th April 2017, raising the issue of the bridge and the planning condition and has received a response on 11th April 2017, from Rushcliffe Borough Council informing him that they have lodged his complaint and will respond within 30 days.

Councillor Ellis noted that Barratts were not in breach of the planning conditions but Barratts could apply for a variation to the planning condition regarding the bridge.

Councillor K Chewings will provide copies of all the correspondence between himself and the borough regarding this issue at the next meeting.

- 1627 Councillor Brumpton noted the amount of potholes on Woodview, reappearing even after recent repairs.

Councillor Butler informed that Woodview has been included in the new financial year for resurfacing by Nottinghamshire County Council.

- 1628 Councillor Brumpton has been contacted by the tenant of Kendal Court Stables concerning her tenant agreement for the field.

- 1629 Councillor Shaw noted the Royal Mail wall letterbox has been removed from the wall on the junction of Risegate and Owthorpe Road. This side of the village now only has one letterbox and that is located on Corn Close.

Councillor Pearson gave an update on the letterbox, stating that the resident does not want to have the box reinstated into the wall and Royal Mail have agreed to this.

Councillor Shaw requested that Council should write to Royal Mail and ask for a replacement letterbox to be placed somewhere in the area.

- 1630 Councillor Handbury is concerned that more developments are likely to be in the area.

- 1631 Councillor Healy noted that the ditches have been cleaned out and the hedges cut back and all the rubbish has been left on the grass verges, leaving the area looking very untidy.

- 1632 Councillor Jeffreys updated on the building of the bungalow on The Park and noted that the verges and grass area needed tidying up now the building work has been completed.

Councillor Jeffreys noted that cars were now parking on the access road into The Park and making it difficult to enter or exit from the junction with Main Road.

- 1633 Councillor Wilson asked if any information was available from Barratts or Rushcliffe on how many local people had or were being employed on the site.

- 1634 Councillor Wood gave a brief update from the minutes of the last strategic board meeting.

There are 131 legal completions including 28 social houses. Some maisonettes have been completed but not yet been allocated.

There are four apprenticeships to be advertised.

The South Wolds Academy are taking part in the Crest project again this year.

The first new employment units will be available from July 2017 for renting and work will commence on building six larger units.

Rushcliffe Borough Council have completed the purchase of Scotland Bank and the build for the new multi- service centre is out to tender with four contractors.

Five tender returns have been received for completing the work on the retail units and these are being reviewed.

Additional funding has been applied for and this was presented on the 23rd March, and this bid was successful, for a further £1.2m.

Future plans are still being considered for the other row of shops.

Articles have been placed in Cotgrave Connections and Rushcliffe Reports to keep the residents informed of the progress of the project.

The car park adjacent to the Co-op will be closed from 27th March until the end of the project.

Cotgrave Town Council have agreed not to take on the responsibility of the canal bridge and now Barratts are considering submitting a variation to the planning condition and Canals and River Trust would also need to be informed.

1635 Council would like Caroline Saxton to attend a meeting, to discuss the employment figures generated by the project.

1636 The lease for all the 15 properties from Scotland Bank have been combined into one lease and a copy of the lease has been sent to Cotgrave Town Council's solicitor for examination.

Roger Pratt, Hopkins Solicitors, is going to update Cotgrave Town Council regarding the lease for potential office space in the new building later next week.

There being no further business the meeting ended at 21.23 pm.

Chairman..... Signed as a True Record (Date).....