

**Cotgrave Town Council Meeting
8th March 2017**

- Present : Councillors V Wood (Chairman), R Butler, K Chewings, M Chewings, S Gardner, B Handbury, L Healy, C Jeffreys, J Mileham, I Shaw, D Wilkie and Y Wilson.
- Apologies Approved : Councillors C Denham.
- Absent : Councillor Brumpton.
- In Attendance : The Clerk, Administration Manager (CTC), Mark Furness (Barratt David Wilson), Tom Hopson (Encore) and two residents.

The meeting was held at Cotgrave Futures and started at 7.00 pm

Declarations of Interest

1504 None were received.

- 1505 Standing Orders were suspended to allow for a report from Mark Furness of Barratt Homes and Tom Hopson from Encore on the proposed footbridge over the Grantham Canal, community gardens, play areas and mini pitches at Hollygate Park.
- 1506 The footbridge over the canal was a planning condition on the original plans for the Hollygate Park development.
- 1507 The Bridge would be included in the maintenance service charge paid by the residents of Hollygate Park, along with the grass cutting and landscape features surrounding Hollygate Park.
- 1508 The Canals and River Trust have stipulated that a local government authority must agree to be the owner of the bridge and Nottinghamshire County Council and Rushcliffe Borough Council have both declined to take over the ownership.
- 1509 Barratts have asked Cotgrave Town Council again if they would take over the ownership of the bridge, Council had discussed this consideration previously and decided to decline and Council are still of the same opinion, and not willing to take on the ownership of the bridge.
- 1510 The installation of the bridge would cost approx. £250k.
- 1511 Harry Burrows had requested if the Friends of Cotgrave Country Park could be kept more informed on the works regarding the access bridge.
- 1512 The community gardens are now being created and are planned to be available from late summer for renting.

1513 The mini pitches have been laid and are growing well, but now need the final drainage and will be ready to play on from late summer.

1514 The new play areas will be established over the year and will completed by the end 2017.

Standing orders were resumed at 7.30pm

Public Open Session

1515 A resident, Joe Rhodes had raised the issue of the new interactive sign on Plumtree Road, stating that Scrimshire Lane was one of the worst junctions in that area and suggested that perhaps speed bumps would be a better speeding deterrent.

Minutes of Cotgrave Town Council Meeting held on 8th February 2017

1516 Councillor V Wood noted that the information regarding him arranging a site visit at Maddison field for possible siting of a telecom mast had been omitted from the minutes.

1517 **Resolved** : "That the minutes of the Town Council Meeting held on 8th February 2017 be received and confirmed as a true record".

Progress

1518 M1438 Hollygate Park

Councillor R Butler informed Council that Nottinghamshire County Council have decided not to re-locate the existing village signs, but will install new additional signage at Hollygate Park at a later date.

1519 Council ask if the Clerk would write to the County Council asking if they would consider installing decorative signs and not the standard village signs.

1520 M1448 Shrubbed Area on Plumtree Road

The ivy covered tree on Plumtree Road which is hanging over the highway and becoming uprooted within the bank, has been reported to Nottinghamshire County Council for further investigation.

1521 M1449 Potential Boxing Club

Councillor Wood had spoken with Mark Clifford at Positive Futures, who had not heard anything from Councillor Denham regarding the boxing club, after the meeting with Councillor Wood and Mark Clifford had been cancelled.

1522 Councillor Wilkie informed that he had previously worked with Councillor Denham and had written a constitution and business plan. They had also been offered a portable building to become a box gym and club. The building required a lot of work doing to it and would cost approximately £15K to move it to site.

1523 Councillor Wilkie also notified council that Benny's Boxing Club had offered to sponsor Callum to train him and Mark Clifford from Positive Futures was able to provide a box fit coach and the Welfare offered the free hall, but none of these ideas had been progressed.

1524 Councillor Denham was asked to produce documentation which showed all the potential costings for starting up the club, this document has not been made available.

1525 M1489 Testimonial for Trent First Responders

Councillor Wood had written the testimonial for inclusion on the Trent First Responders website. This had been forwarded to all Councillors for approval, before sending to the Responders.

1526 M1500 Junction Owthorpe Road and Daleside

An email has been forwarded to the Police regarding the parked cars. No reply had been received.

1527 M1502 Works on Plumtree Road

Councillor Healy informed Council that the works had been completed on Plumtree Road.

Planning Minutes

1528 **Resolved** : "To confirm the planning minutes recording the decisions taken by Council and those of the Planning Authority"

Financial Matters

1529 Payments

Resolved : That the payments made since the previous meeting totalling £16,769.76 as recorded on page 4, be approved.

Financial Statements

1530 Members considered the January 2017 Statements as reproduced at the back of the Minute Book.

1531 At the end of January Council has 256,291.30 in the Co-op accounts and £1,552.04 of unrepresented cheques outstanding.

1532 At the end of January Council has £82,750.33 in the NatWest account.

PAYMENTS MADE – TOWN COUNCIL MEETING 8 TH MARCH 2017					
Date	Company	Invoice No	Details	Powers	Amount
JANUARY 17					
Jan 17	Veber		Data Back Up	1	13.20
Jan 17	Opus		Pavilion Electricity	1	40.46
Jan 17	Talktalk		Phone and Broadband	1	35.08
Jan 17	Titan Telecoms		Fax line	1	13.78
FEBRUARY 17					
8.2.17	Cotgrave TC		Petty Cash	1	23.54
27.1.17	George James Blacksmiths	2158	Repair Sword on War Memorial	1	924.00
26.1.17	Hags-SMP	49237	Logs Grassmere Play Area Slide	1	57.00
13.1.17	J A Kents	53548	January 17 Maintenance	1	735.58
27.1.17	Notts County Council	1587277	Stationery	1	78.96
2.2.17	L Wright	203, 204	CTC and CF Window Cleaning	1	61.98
29.1.17	UK Fuels	13033	Fuel	1	94.01
8.2.17	Go Kart Party		Cotgrave Festival	9	200.00
21.12.16	Arco	92899160	Secateurs and Fork	1	50.33
14.2.17	Mr P Howitt		Physio Invoice	1	32.00
14.2.17	Mrs J Pick		Postage Stamps and Ledger	1	59.36
14.2.17	Wellspring Music		Grant	1	500.00
14.2.17	Nottm Astronomical Society		Grant	1	500.00
14.2.17	Ash Lea School		Grant	1	750.00
14.2.17	J A Kent Services		Grounds Maintenance	1	735.58
13.2.17	Inspire	91966615	Hire of Library for Xmas Lights	9	43.00
17.2.17	Proludic	598678	Parks and Labour The Green	1	1308.17
14.2.17	Severn Trent Water		Burhill and Forest Close Allotments	1	105.02
19.2.17	Streetwise	11975+11977	Muga Welding/Grassmere Play Bark	1	1909.98
20.2.17	Cotgrave Futures	173P	Photocopying	1	20.25
2.2.17	Veber	1285-45032	Data Back Up	1	13.20
9.2.17	Opus		Pavilion Electricity	1	41.82
25.1.17	Notts County Council	91958023	January Salaries	1	8423.46
			TOTAL		16769.76

Grounds Maintenance Vehicle

- 1533 Council considered the quotations for the purchase of an additional grounds maintenance vehicle, which had been included in the 2017-18 budgets.
- 1534 Council agreed to approve the purchase of a John Deere vehicle or equivalent, to allow the ground staff to view and test some vehicles and decide which one would be most appropriate.
- 1535 Council thanked Councillor Handbury for providing a selection of quotations for consideration.
- 1536 **Resolved** : 'To purchase a utility vehicle with an all-weather kit.'

Shared Access

- 1537 Councillors Wood, Healy and Butler had met to discuss and view potential locations for a telecoms mast and what would be the impact, if any, on the space and residents.
- Three locations on Madisson field had been located, one close to the Leisure Centre, one opposite the field gate and one to the site of the football pitch gate.
- 1538 Council agreed to give Shared Access permission to investigate the potential sites.
- 1539 Shared Access will supply a report and the findings will be discussed at the next meeting to decide any next steps.

Quarterly Play Area Inspections

- 1540 The quarterly play park inspections took place on 26th January 2017.

1541 Madisson Play Area

In good order.

1542 Broadmeer

Multi Play Unit

The multi play unit is generally in good condition, but the tower of the structure is showing signs of movement within one of the back posts. Ground staff have investigated and have found that the posts are in good condition and may just need re tightening. Streetwise Environmental, who carry out the inspections have been asked to carry out the works.

Stand on Springer

Foot grip loose – requires tightening.

Surface

Sweep up bark and spray moss.

1543 Ringleas

In good order.

1544 Multi Use Games Area

The welding that was required on the fencing has now been completed.

Plastic caps missing from parts of the fencing. Caps on order and ground staff to replace. Ongoing issue.

1545 Cotgrave Futures

Multi Play Unit

Caps missing. Ground staff to replace.

Some damaged wood which may cause cuts, scraps and splinters – ground staff have sanded down and filled.

Gate

There is some damage to the gate – ground staff have repaired.

1546 The Green

Large Multi Play Unit

3 x roofs are rotting and creating sharp edges. The Administration Manager had obtain a quotation for replacing the three roofs at £1582.50. The inspector had suggested that we may be able to cut back the sharp edges and sand down. A quotation for these works would be obtained.

Two planks on the bridge required replacing. A quotation to be obtained for the parts.

Small Multi Play Unit

Structure is in a reasonable condition, solid and stable, but the platform is coming away from the post. New posts have been installed and a replacement platform is on order.

Maze Game

Wheel is not turning correctly, bearings may need work and two small holes which may result in finger traps. Ground staff have looked at this many times and cannot resolve the issue.

Resolved : 'To remove the maze game from the Green Area.'

Pod Swing

Chain links and inserts are showing signs of wear – monitor.

Swings

The four posts are in poor condition and showing signs of rotting from the top, which in time will make the structure weak and may result in injuries.

An inspection has been carried out by the manufacturer and they have agreed to supply 4 new posts under warranty, but there would be an installation cost of £250.

Resolved : 'Proludic to install the new swing frames at a cost of £250.'

- 1547 Council have asked if the future placement of the play park could be raised at the Strategic Board Meeting to be held on Monday 13th March as the equipment is aging and will soon require replacing, and whether the footpath running alongside the Co-op would also be closed, when the car park is closed on the 27th March.

1548 Grassmere

Fencing

Some parts of the fencing are still leaning, after these have been repaired by Council's ground staff. The Clerk asked Council if they would consider removing the fencing from around the play equipment, leaving the surrounding boards only.

- 1549 To investigate whether the small fencing surrounding the play equipment can be removed and the boards surrounding the bark pit are adequate.

Swings

Junior swing seats require replacing.

Swing chain links requiring replacing on all swings.

- 1550 All chains and swing seats on order.

Skate Ramps

Structures in a reasonable condition and solid and stable but showing signs of rusting and lifting at edges.

Hawthorne Avenue Trees

- 1551 Council considered the revised quotation for the tree works at Hawthorne Avenue.

Resolved : "To carry out the works to the trees on Hawthorne Avenue at a cost of £785."

Nottinghamshire County Council – Supporting Local Communities Fund

- 1552 Council had been awarded a grant of £3,000 for improvements to and around the War Memorial.

The project had already carried out repairs to the bronze sword on the War Memorial and cut back some trees to open up the area, at a cost of £1095, leaving £1905 to complete the outstanding works.

The project also hoped to be able to lay some additional slabs around the War Memorial to increase standing space for residents attending any acts of remembrance at the memorial and also to reinstate the footpath to gain access to the war memorial.

A quotation was obtained to reinstate the footpath, which would have to be fully disabled compliant, the quote was £7,900, but the church wardens then stated that they would not allow the path to be reinstated because the church are considering having some of the area checked for possible additional grave space, but they would agree to the laying of a footpath made of grass matting, which would cost £5930. Due to the high cost of reinstating the path, this would now need to be considered at a future date.

The cost to have the additional slabs around the War Memorial and some repairs to the original footpath from the top of the steps would cost £2,800, leaving a shortfall of £895.

- 1553 **Resolved** : “For Council to contribute an additional £895 to complete the extension of the slabbed area.”

Working Groups - Business Group

- 1554 The next Business Group event will take place on 23rd March at Cotgrave Futures between 5.30 and 8.30 pm. The event is to give and help support businesses through the redevelopment.

The event will be supported by Kerching and Rushcliffe Borough Council

Trent Barton Working Group

- 1555 Councillor Shaw gave an update on the Trent Barton Buses working group. No reply had been received from Trent Barton to questions that had been asked, following on from their presentation at the previous council meeting.

It was suggested that the working group arrange regular meetings with Trent Barton to be able to have discussions with them to discuss any issues and future services.

Correspondence

- 1556 Rushcliffe Local Plan Consultation
Council had received information on the Rushcliffe Local Plan Consultation. Further documentation was available to view in the Council Office and also in the Library.

The Consultation deadline was 5pm on Friday 31st March 2017.

1557 Councillor H Chewings

Councillor Chewings had requested to know how much Council had earmarked for the Council Office within the new Multi Service Centre.

The information has been sent to her.

1558 Ash Lea School

Ash Lea School had emailed thanking Council for the grant. The head teacher, Dawn Wigley would forward some dates of the ark week and also noted that they would be displaying some of their art work at Cotgrave Festival.

Thank you letters had also been received from Wellspring and the Nottingham Astronomical Society.

1559 Nottinghamshire Association of Local Councils

Correspondence had been received advising that the association had just published the legal briefing confirming that the limit for S137 expenditure for 2017/18 will be £7.57 per elector.

1560 NHS

A letter from the NHS giving the outcomes of patient engagement on whether over the counter medicines should be available on prescription for minor illnesses.

Clerks Reports

1561 The Clerk informed Council that she had received information from the fireworks supplier that they could now offer Sunday 5th November for Cotgrave's display and not the 3rd November as originally planned.

She will contact the supplier and confirm that they can now provide firework for Sunday 5th at 6.30 pm.

1562 The Clerk confirmed that the yearend closedown will take place on Wednesday 10th May 2017, and Andrew Neale from RBS and David Slight, Internal Auditor will be in attendance.

1563 A group organising a summer music festival from Radcliffe on Trent, have made an enquiry to use the staging which was purchased through the Big Lottery money for the Cotgrave Festival.

The festival group have been informed of the request.

Council agreed to consider the request if the group could get full insurance to cover the equipment and have the relevant training required to put the staging up and they can collect and return the equipment.

Suspend Standing Orders to allow for the meeting to continue for a further 10 minutes.

Councillors' Reports

1564 Councillor Shaw had notice that the poster advertising the Advice Centre on the Woodview notice board was out of date and required replacing with the new details.

1565 Councillor Shaw also noted that the bus stop at the bottom of Mensing Avenue had been straightened, but the electronic timetable information required updating.

Councillor Butler informed that Nottinghamshire County Council update the information on the electronic timetable and they have been made aware of the need to update the system.

1566 Councillor Shaw wished to pass on this thanks to Council's Grounds man, Len Knight, for helping out with the tree works at the Church yard in his own time.

1567 Councillor Healy had noticed that the PBL unit on the industrial estate which backed onto the tow path at the canal was looking untidy and seemed to be being used as a dumping ground and was becoming a health and safety issue.

The Clerk would report this to Rushcliffe Borough Council's Environmental Health Department.

1568 Councillor Healy also mentioned that the Police speed van had been located on Hollygate Lane and had recorded 32 cars in one hour going over 36mph.

More speed related signage is required on Hollygate Lane, especially after the recent change in speed limits where the 30mph has been extended.

1569 Councillor K Chewings reminded everyone of the Rushcliffe Local Plan Consultation on Tuesday 14th March at Cotgrave Futures. He noted that there was a lot of discontent within the Cotgrave community and encouraged residents to attend the event.

Councillor Handbury had noted that the consultation at Cropwell Bishop had been very well attended.

1570 Councillor Butler said that the Rushcliffe Local Plan consultations were being held all over the borough and was not just for Cotgrave area.

1571 Councillor Wood informed Council that he was not able to attend the next Strategic Board and noted that Councillor Gardner, Vice Chairman would be attending along with the Clerk.

1572 Councillor Wood had been contacted by Sally Ward from Cotgrave Community Website asking if Council would be able to offer some support with the website.

He will ask Sally to write to Council summarising how she thinks Council may be able to help.

There being no further business the meeting ended at 21.09 pm.

Chairman..... Signed as a True Record (Date).....