

**COTGRAVE TOWN COUNCIL**  
COTGRAVE LEISURE AND ENTERPRISE CENTRE, WOODVIEW,  
COTGRAVE, NOTTINGHAMSHIRE, NG12 3PJ  
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**Mrs J Stephenson – Town Clerk**

14th June 2017

Dear Sir/Madam,

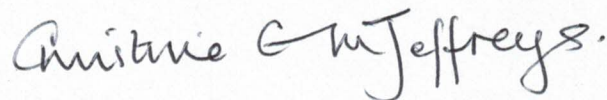
### **Extraordinary Town Council Meeting**

You are summoned to attend the **Extraordinary Town Council Meeting** which will be held in the meeting room of Cotgrave Futures on Monday 24<sup>th</sup> July at 7pm to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Should any confidential matters be discussed at the meeting, the press and public will then be excluded from the meeting, as defined in Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.

Yours faithfully



**Cllr C Jeffrey**  
**Chairman of Cotgrave Town Council**

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#### **A G E N D A**

1. To receive apologies for absence.
  2. Declarations of interest.
  3. Public Open Session.
  4. Financial Cost Considerations for New Office Space.
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