

Cotgrave Town Council

Budget Summary

2018-2019

Budget Summary
2018/2019

	2018-2019	2017-2018
Finance & General Purposes	105,005	99,095
Environment	73,350	74,700
Allotments	-875	-625
Sports Pavilion	-550	0
Grants	28,521	27,632
Community Events	6,004	5,704
Cotgrave Futures	1,250	1,250
Contingency	2,000	2,000
Total	214,705	209,756

Funding of 2018/2019 Budget

(Comparable 2017/2018 figures in brackets)

Precept on Local Council Tax Payers	214,705 (209,756)
Tax Base	2303.4 (2191.9)

Precept for Band D Property £93.21 (£95.70) or £ per week (£1.79) an increase of 2.4% (increase 2.0%) on 2017/18

Tax Base		Leisure Centre Contribution	
2011-2012	2094	2011-2012	16,802
2012-2013	2105	2012-2013	17,810
2013-2014	1866	2013-2014	18,166
2014-2015	1873	2014-2015	18,530
2015-2016	1928.9	2015-2016	18,900
2016-2017	2051.9	2016-2017	19,100
2017-2018	2191.9	2017-2018	19,482
2018-2019	2303.4	2018-2019	19,871*

* The contribution to the Leisure Centre is to increase in line with an estimated RPI figure from 1st April 2012 until it is reviewed with Rushcliffe Borough Council. This should have been done by 1st April 2014.

Council Administration Budget

Budget Summary 2018-2019

Council Administration Budget Summary 2018-2019			
<u>Finance & General Purposes</u>	Expenditure	Income	Net Cost
<u>Wages</u>	78,730	0	78,730
<u>Establishment Costs</u>	27,375	-1,100	26,275
<u>Precept Received</u>		-214,705	-214,705
<u>Lightsource Community Fund</u>	5,300	-5,300	0
<u>Community Events</u>	9,354	-3,350	6,004
<u>Contingency</u>	2,000	0	2,000
Finance & General Purposes	122,759	-224,455	-101,696

Council Administration Budget Detail 2018-2019

<u>Finance & General Purposes</u>	Expenditure	Income	Net Cost
<u>Wages</u>			
Council Admin Salaries	65,280		
F&GP Members Allowances	5,650		
Wages Contingency	6,800		
Financial Work	1,000		
Total - Wages	78,730	0	78,730
<u>Establishment Costs</u>			
DBS (CRB) Disclosures	200		
Internal Audit	400		
External Audit	600		
Legal & Professional Fees	500		
Subscription	1,500		
Information Commissioner	50		
Insurance	5,000		
Training & Mentoring	150		
Conferences	400		
Travel	50		
Newsletter	7,000		
Stationery	300		
Postage	50		
Photocopying	175		
Telephones	500		
Cotgrave Town Council Website	100		
Health & Safety	50		
Council Hospitality	150		
Equipment Servicing	0		
Office Repairs/Maintenance	500		
Computer Hardware/Software	800		
Capital/New equipment	200		
Studio 3 Rental	6,000		
Election Fund	2,500		
Other Expenditure	200		
Interest Received		-100	
Advertising Income		-1,000	
Total - Establishment Costs	27,375	-1,100	26,275

<u>Precept Received</u>	Expenditure	Income	Net Cost
Precept		-214,705	
Total - Precept Received	0	-214,705	-214,705
<u>Lightsource Community Fund</u>			
Lightsource Project	5,300	-5,300	
Total - Community Events	5,300	-5,300	0
<u>Community Events</u>			
Christmas Event	2,000	-150	
Safari	50	-200	
Cotgrave Festival	2,000		
Other Community Events	0	-3,000	
Youth	5,304		
Total - Community Events	9,354	-3,350	6,004
<u>Contingency</u>			
Replacements & Refurbishments	2,000		
Total - Contingency	2,000	0	2,000
Finance & General Purposes	122,759	-224,455	-101,696

Recreation and Parks Committee

Budget Summary 2018-2019

Recreation and Parks Budget Summary 2018-2019			
<u>Recreation & Parks</u>	Expenditure	Income	Net Cost
<u>Environment</u>	77,850	-4,500	73,350
<u>Allotments</u>	625	-1,500	-875
<u>Sports Pavilion</u>	2,450	-3,000	-550
Recreation & Parks	80,925	-9,000	71,925

Recreation and Parks Budget Detail 2018-2019

<u>Recreation & Parks</u>	Expenditure	Income	Net Cost
<u>Environment</u>			
Salaries	46,500		
Insurance (vehicle)	400		
Training & Mentoring	250		
Health & Safety	200		
Capital/New Equipment	3,000		
Safety Clothing	300		
Plant Baskets	3,800		
Dog Bin & Rubbish Cleaning	350		
Hedge Cutting	1,000		
Tractor Maintenance	1,000		
Fuel	1,500		
CCTV Maintenance	700		
Grounds Maintenance	6,500		
Repairs/Maintenance	800		
Gritting Salt	200		
Bark Top Up	650		
Leases – Parks & Allotments	1,000		
Play Equipment Maintenance	2,000		
ROSPA Inspections	1,000		
Tools & Consumables	500		
MUGA Costs	600		
Community Warden	5,500		
Other Expenditure	100		
Shopping Centre Clearance		-1,500	
Annual Fair & Circus		-500	
Grass Cutting		-2,500	
Total – Environment	77,850	-4,500	73,350

<u>Allotments</u>			
Insurance	125		
Water	500		
Allotment Rental Income		-1,500	
Total - Allotments	625	-1,500	-875
<u>Sports Pavilion</u>			
Pavilion Lease	800		
Pavilion Repairs & Maintenance	400		
Electricity	500		
Septic Tank Emptying	150		
Annual Testing	600		
Colts Income		-3,000	
Total – Sports Pavilion	2,450	-3,000	(550)
Recreation & Parks	80,925	-9,000	71,925

Cotgrave Futures
Budget Summary 2018-2019

Cotgrave Futures Budget 2018-2019			
<u>Cotgrave Futures</u>	Expenditure	Income	Net Cost
Building Maintenance	1,000		
Cotgrave Futures CCTV	250		
Total - Cotgrave Futures	1,250	0	1,250

Grants
Budget Summary 2018-2019

Grants 2018-2019			
<u>Grants</u>	Expenditure	Income	Net Cost
British Legion	150		
Community Fireworks Display	2,500		
Centre Contribution	19,871		
Community Grants	6,000		
Total - Grants	28,521	0	28,521

Summary of Financial Transactions for Cotgrave Town Council 2018-2019

The summary will be divided up into two sections as follows:

Section 1	Explanatory details on	a) Sources of income b) Areas of expenditure
Section 2	Financial detail on	a) Income b) Expenditure c) Reserves

Section1

a) Sources of income

- Precept on Council tax as set by Cotgrave Town Council
- Other Services
 - i) Pitch maintenance
 - ii) Shopping centre clearance
 - iii) Grass cutting
 - iv) Pitch and sportsground rental
 - v) Allotments
 - vi) Annual fair
 - vii) Interest
 - viii) Community projects

b) Areas of expenditure

- Leisure Centre revenue subsidy (# see note)
- Administration staff 1 full time and 1 part time
- Maintenance staff 2 part time
- Park Keeper staff 4 part time
- Hanging Baskets
- Bins, seats and dog bins
- Tractor Maintenance
- Ridley Sportsground pavilion
- Grass Cutting and shrubs, etc.
- Play equipment at the Green, Grassmere, Broadmeer, Ring Leas
- Open spaces at the Green, Grassmere, Ring Leas, Madisson Park
- Grants
- Pitches at Ridley Sportsground (Home of the Cotgrave FC), Madisson Park, Broadmeer, Multi play facility
- Allotments at Burnhill and Forest Close and Hollygate
- Capital Projects
- Councillor allowances (* see note)
- Elections
- Clearance and general maintenance
- Quarterly newsletter
- Community projects

Note #: In 1997 in order to secure a swimming pool for Cotgrave, Cotgrave Town Council signed a legal agreement with Rushcliffe Borough Council. This agreement is in the form of a lease, whereby Cotgrave Town Council leases its office and workshop within the Cotgrave Leisure Centre for a period of 99 years. As part of this lease Cotgrave Town Council agreed to pay a revenue subsidy each year towards the running of the leisure centre, subject to inflation. For 2018/2019 this subsidy amounts to £19,871

Note *: Elected Councillors are entitled to claim an allowance of £232 per annum, although some councillors may choose to opt out. The Chairperson will be paid extra in recognition of his/her extra responsibilities and workload – i.e. £232 plus an additional honorarium in recognition of the Chairman's greater input.

Section 2

a) Income	£
Precept	214,705
Other Sources	18,750
	<u>233,455</u>

b) Expenditure	£
Recreational and Parks	80,925
Finance and General Purposes	122,759
Grants	8,650
Leisure Centre Revenue Subsidy	19,871
Cotgrave Futures	1,250
	<u>233,455</u>

c) Reserves at 31st March 2017

General Reserve	139,403
Programmed Projects	23,228
Election Reserves	2,500
Play Equipment Contingency	5,000
Play Equipment Replacement	3,115
Community Reserve	32,299
Parish Paths	874
Town Plan	3,809
Youth Council	2,000
New Premises	120,000
Play Space	3,166
CCTV Digital Recorder	7,000
Lightsource Funding	5,134
	<u>347,528</u>

More details of Cotgrave Town Council's financial accounts can be obtained by using one of the following sources:-

- Local Notice Boards
- Internet on www.cotgrave-tc.gov.uk or email clerk@cotgrave-tc.gov.uk
- By telephone on 0115 989 3876
- By calling in at Cotgrave Town Council Office