

## COTGRAVE TOWN COUNCIL

COTGRAVE LEISURE CENTRE, WOODVIEW,  
COTGRAVE, NOTTINGHAMSHIRE, NG12 3PJ  
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**Mrs J Stephenson – Town Clerk**

Please note that Council meetings are audio recorded. Recordings are for the use of Council administration only.

5<sup>th</sup> April 2018

Dear Sir/Madam,

Cotgrave Town Council will be holding its next Council Meeting in the Meeting room of Cotgrave Futures on **Wednesday 11<sup>th</sup> April 2018 at 7.00 pm** to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Yours faithfully

**Mrs J Stephenson  
Town Clerk**

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**AGENDA**

1. To receive apologies for absence.
2. Declarations of Interest
3. Public Open Session – Cotgrave FC have requested to speak.
4. To confirm the accuracy of the Council Meeting of 14<sup>th</sup> March 2018 (pages 1-8).
5. To consider progress with decisions taken.
6. To confirm the Planning Minutes (Page 9)
7. Planning Applications  
18/00591/FUL 6 Gripps Common, Cotgrave, Nottingham, NG12 3TF – new single storey rear extension to converted garage and new window and infill brickwork to front.  
18/00665/FUL 1 Green Platt, Cotgrave, Nottingham, NG12 3HZ – proposed single storey extension To existing front porch to form new ground floor WC.
8. Financial Matters – to consider a) Payments made, b) income received, c) Financial Statements for February 2018.
9. General Data Protection Regulations (GDPR) – new data protection laws – to prepare for compliance a) Councillor email addresses, b) Retention of Document & Records Management Policy – to adopt policy, c) to discuss destruction of confidential documentation.
10. New Play Area on The Green – To appoint another Councillor onto the working group.
11. Cotgrave FC – 2018-2019 Lease – to approve.
12. Correspondence – information only
13. Clerk's Reports.
14. Councillors' Reports

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