

**COTGRAVE TOWN COUNCIL**  
COTGRAVE LEISURE CENTRE, WOODVIEW,  
COTGRAVE, NOTTINGHAMSHIRE, NG12 3PJ  
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**Mrs J Stephenson – Town Clerk**

7<sup>th</sup> June 2018

Dear Sir/Madam,

You are invited to attend the Town Council meeting which will be held in the meeting room of Cotgrave Futures on **Wednesday 13<sup>th</sup> June 2018 at 7.00 pm** to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Yours faithfully

**Mrs J Stephenson**  
**Town Clerk**

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**AGENDA**

1. To receive apologies for absence.
2. Declarations of Interest
3. Public Open Session
4. To confirm the accuracy of the minutes of the Annual Public Meeting (Page 1-2), Annual General Meeting (Page 3-4) and Town Council Meeting of 9<sup>th</sup> May 2019 (Pages 5-12)
5. To consider progress with the decisions taken.
6. To confirm the Planning Minutes (Page 13)
7. Planning Applications
  - 18/00896/FUL 46 White Furrows, Cotgrave, Nottingham, NG12 3LE – two storey rear extension and conservatory.
  - 18/01116/FUL Land East of Main Road, Cotgrave, Nottingham – residential development of 60 dwellings, public open space, sustainable drainage pond and landscaping, with access off Main Road.
8. Financial Matters – to consider a) Payments made, b) income received since last meeting, c) Financial Statement for April 2018.
9. Annual Governance Statement and Accountability Return 2017-18
  - a) Confirmation of the dates of the period for the exercise of public rights.
  - b) Section 1 (page 4) - Annual Governance Statement 2017/18  
Section 2 (page 5) – Accounting Statements 2017/18
  - c) i) – Annual Internal Audit Report  
ii) – Internal Auditor Report and Letter
  - d) Bank Reconciliation 2017/18
  - e) Explanation of variances between box 7 and box 8
  - f) To review the Financial Regulations Policy.

10. General Data Protection Regulations – to review the Data Breach Policy.
11. Quarterly Parks Inspection Reports – to note.
12. Grounds Maintenance Contract 2018-2021 – discuss the current contract
13. Working Groups Update – a) Proposed Play Area at Cotgrave Shopping Centre
14. WW1 Role of Honour - to decide whether Council wish to support this project
15. Shared Access Funding – to allocate the funding
16. Hollygate Lane Allotments – a) Transfer of ownership of land, b) to approve the terms and conditions Tenancy.
17. Rushcliffe Borough Council – Local Plan Part II
18. Sponsorship of dog poo bag dispensers at Lingford Field and Cotgrave Country Park
19. Correspondence.
20. Clerk's Reports.
21. Councillors' Reports

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