

**Cotgrave Town Council Meeting
10th October 2018**

Present : Councillors S Gardner (Chairman), H Brumpton, R Butler, K Chewings, M Chewings, D Eldridge, B Handbury, L Healy, C Jeffrey, J Mileham, C Patterson, I Shaw, D Stothard, D Wilkie and Y Wilson.

Apologies Approved: Councillor S Ellis

In Attendance : The Clerk, The Administration Manager (Cotgrave Town Council) and 6 members of the public.

The meeting was held at Cotgrave Futures and started at 7pm.

Declarations of Interest

2842 Councillor H Brumpton declared an interest in agenda item 10e) Grass Maintenance, Councillor I Shaw in a correspondence item regarding potential development near Plumtree Road and Councillor Healy in planning application 18/02024/FUL.

Public Open Session

2843 The representatives from Partner Construction, who were to give a presentation on proposals for new homes in Cotgrave, did not arrive for their allotted time to give their presentation.

2844 4 members of the public who were present to listen to the presentation left the meeting.

2845 No other members of the public wished to address Council.

Minutes of the previous Meeting of the 26th September 2018

2846 **Resolved** : "That the minutes of the previous meeting held on 26th September 2018 be received and confirmed as a true record".

Progress

2847 No items were progressed.

Planning Minutes

2848 **Resolved** : "To confirm the planning minutes recording the decisions taken by the Council and those of the Planning Authority".

Planning Applications

- 2849 A discussion pursued regarding the planning application 18/02120/FUL, land north of Stragglethorpe.
- 2850 Council agreed not to comment on the planning application, but would ask if Rushcliffe Borough Council can work with the family to get the best result for all concerned.

Financial Matters

2851 Payments

Resolved: "That the payments made since the previous meeting totalling £15,506.98 as recorded on page 3 be approved and the invoices awaiting payment be paid".

2852 Income

Resolved: "That the income totalling £97,627.13 received since the last meeting, as reproduced on page 3, be noted".

Financial Statements

- 2853 Members considered the August 2018 Statements as reproduced at the back of the Minute Book.

At the end of March Council has £35,231.35 in the Co-op account, £70,453.44 in the HSBC Account and £262,847.99 in the NatWest Account.

Financial Accounts for year end 31st March 2018

- 2854 The Clerk informed Council that the end of year accounts for 31st March 2018, had now been signed off by the external author, P K F Littlejohn. There had been no advisories for this audit.

Working Group Updates

The Green Play Area

- 2855 The working group has met to discuss the proposals received, and found these to be very inspiring.
- 2856 The Clerk has been working on the Contract Finder application, and this will go live on the 11th October and has a closing date of 14th November. Further tenders are still expected.
- 2857 A bid for funding from Rushcliffe Borough Council has been submitted and the outcome is expected within 3 to 4 weeks. The bid was for £15,000.00

COTGRAVE TOWN COUNCIL 10th October 2018					
	AUGUST				
26.8.18	UK Fuels	1001403	Fuel	1	157.61
23.8.18	J A Kents	57143	August Maintenance	1	880.00
Aug 18	Talktalk	18567569	Phone and Broadband	1	22.36
	SEPTEMBER				
4.9.18	Big Bang		Fireworks Display Deposit	8	750.00
10.9.18	Cotgrave Futures	093b	Photocopying	1	32.12
9.9.18	Opus	64910853	Sports Pavilion Electricity	1	53.90
31.8.18	Rushcliffe BC	70633242	Empty Septic Tank	1	133.56
17.9.18	D Stothard		Tour of Britain - card	8	11.96
17.9.18	J Stephenson		Reimbursement for Ribbon, Card, Fuel, Coffee, Allotments	8 1	102.05
31.8.18	Streetwise	14433	Install Bin at Grassmere Park	1	512.50
Aug 18	Veber	1285-46405	Data Back Up	1	13.20
Sept 18	HSBC		Bank Charges	1	5.50
24.8.18	Notts CC	92197012	August Salaries	1	8866.37
3.9.18	Talktalk	18689785	Phone and Broadband	1	23.82
17.9.18	Kents	57315	September Grounds Maintenance	1	880.00
17.9.18	M Elliott	1126	Bunting/Balloons, Tour of Britain	1	14.10
24.9.18	Atkins	229	Service Air-conditioning Units	1	84.00
17.9.18	PKF Littlejohn	46	Annual Return 31.3.18	3	720.00
13.9.18	Regal Expoline	2639	White Lining Fluid	1	160.03
23.9.18	Hags-Smp	60137	Parts for bridge on Green	1	72.00
25.9.18	Adlards	16554	Autumn Newsletter	4	1297.00
25.9.18	Notts County Supplies	16600693	Gloves, Refuse sacks	1	44.10
28.9.18	Rialtas Business	19449	Data Backup Service - Omega	1	178.80
28.9.18	Rialtas Business	194278	Omega Software Maintenance	1	300.00
26.9.18	Streetwise	14527	Repairs to multi play on the Green	1	192.00
			TOTAL		15,506.98

Income Received

	SEPTEMBER		
3.9.18	Cotgrave FC	Rent	171.97
12.9.18	Allotment Plot 1b	Rent	38.16
26.9.18	Rushcliffe Borough CI	Precept	97,417.00
		TOTAL	97,627.13

- 2858 Once tenders have been received, the working will review the documents and illustrations and then arrange an Extraordinary Council Meeting to allow Council to select the final two or three design to go forward to consultation.

Cotgrave FC

- 2859 Councillor M Chewings informed Council that Kevin Cooper, Chairman of Cotgrave FC, has now resigned from the position, and a new committee is currently being formed and the club continues to work of their business plan.
- 2860 The Clerk has met with the Secretary of the club and they have enquired if a long lease with Cotgrave Town Council would be possible, to allow them to achieve funding to build a new club house, as advised from the Football Association.
- 2861 The Clerk has spoken to the solicitor and this would need further discussion with all relevant parties.

Bonfire Event

- 2862 Councillor Stothard stated that a working group meeting had not taken place, but he had been working with the Clerk in making arrangements for the event.
- 2863 He is to arrange a meeting with Cotgrave Welfare to ensure that someone will be available to switch on and off the outside lights at the event. He has arranged for the pallets for the bonfire to be delivered of Friday 2nd November. Council's Ground staff will assist with the off-loading of the pallets onto the Welfare field.
- 2864 More marshals were required for the event, and Councillor Stothard asked if anyone wished to help on the night to contact him directly. Councillor M Chewings said that he would be available to help. Council's Ground staff will marshal the bonfire.
- 2865 Councillor C Jeffreys will provide the Guy for the bonfire.

Pensioners Christmas Party

- 2866 Councillor L Healy updated Council on the Pensioners Party. The party is booked for Tuesday 18th December and will be held at the Nottinghamshire Golf and Country Club from 12 noon to 5pm.
- 2867 The meal will consist of a traditional three course Christmas dinner. Christmas Carols will be sung by the children from the Church of England School and there will be a free raffle.
- 2868 Two coaches have been booked and will pick up from several designated stops.
- 2869 The posters and tickets will be go out from Monday 15th October.
- 2870 All of this is within the £3,200 budget set by council, for a maximum of 136 meals.

Grass Maintenance

- 2871 The working group met on Monday 8th October and looked at the possibility of bringing all the grass cutting in house.
- 2872 The Cotgrave's grass maintenance is currently carried out by Cotgrave Town Council, and other local authorities.
- 2873 The administration staff will look at various areas cut by the other authorities and collate costs to see if this would be viable for the Council.

Remembrance Sunday, 11th November 2018

- 2874 Councillor I Shaw confirmed that the Deputy Lord Lieutenant of Nottingham will be attending the Remembrance Sunday event on 11th November 2018.
- 2875 Councillor Judith Mileham together with John Ludlam from the CBOC branch of the British legion and the Clerk and Administration Manager has put together traffic management documents and a risk assessment. The risk assessment will be forwarded to Council's insurers and the Remembrance Parade pack would be circulated to the 4 x 4 team, volunteers, and the parade Marshal, John Ludlam.
- 2876 Councillor Eldridge brought to Council the idea of purchasing a WW1 bench to commemorate the 100 years since the end of the war. The bench would be positioned on The Cross.
- 2877 After consideration of 4 designs put to Council, Council agreed to:
- Resolved** : "To purchase a commemorative bench at the cost of £832 plus fittings and installation".
- 2878 Councillor B Handbury, kindly said that he would like to contribute towards the cost of the bench.

Grants

- 2879 Rushcliffe Community and Voluntary Service has requested a grant of £100 Rushcliffe CVS run a voluntary transport scheme to provide safe and affordable transport to people who experience difficulties accessing public transport.
- 2880 The grant would be used to purchase publicity material.
- 2881 **Resolved** : "To award a grant of £100".
- 2882 Cotgrave Open Gardens committee coordinates an annual event where Cotgrave people throw open their gardens to the community. This is their second year of operation and have asked for a grant of £500 to buy insurance and publicity for the event, following the success of the Summer 2018 event.
- 2883 **Resolved** : "To award a grant of £500".

2884 Revitalise Respite Holidays provides respite breaks for disabled people and their carers, and provides almost 4,500 breaks to their three centres in Essex, Southampton and Southport. A donation of £354 will help to provide 1 break for a disabled person and their carer from Cotgrave.

2885 Council agreed to award the group £354. Councillor Jeffreys asked if Council would increase the grant to £400?

2886 **Resolved** : "To award a grant of £400".

Arthur Ridley Sports Ground

2887 The current hedge line between the football pitches and the new mini pitches requires cutting down to a safer level or complete removal, and some of the oak trees need removing as they are too close together.

2888 New quotations will be requested for the removal of the hedge and consideration of the trees.

Ringleas Play Area

2889 A quotation has been received for the repair of the surface for the Wheel spin on Ringleas play area. The suppliers have agreed to cover the labour element of the quotation.

2890 **Resolved** : "To approve the repairs to the surfacing for the Wheel spin at a cost of £1,381.00 + VAT".

Correspondence

2891 Crime Figures 25.07.18 to 04.09.19

Date	Crime	Location	Details
01.08.18	Criminal Damage	Cotgrave Precinct	Roof damaged on L R Mees/old grocery shop
08.08.18	Fire	Hollygate Lane	Corner of farmers field set alight
14.08.18	Criminal Damage	Saxon Way	Car door damaged
14.09.18	Burglary other	Cotgrave Precinct	Empty premises entered to upstairs of units 3 & 3A
19.08.18	Theft from motor	Maygreen Avenue	Van door opened and items taken from within

2892 Crime Figures 01.09.18 to 01.10.18

Date	Crime	Location	Details
05.09.18	Fire	Woods rear of Daleside	Small fire started in woods
10.09.18	Fire	Manvers Ind Estate	Pile of logs smoking heavily
14.9.18	Criminal Damage	Corn Close	Car Tyre Slashed
18.09.18	Criminal Damage	Bowling Green Pavilion	Roof tiles removed
21.09.18	Theft from motor	Harvest Drive	Items stolen from within
21.09.18	Criminal Damage	Maygreen Avenue	Car Window smashed
21.09.18	Criminal Damage	Harvest Drive	Car Window smashed
21.09.18	Theft from motor	Lavender Grove	Items stolen from within
21.09.18	Criminal Damage	Chestnut Drive	Car window damaged
21.09.18	Fire	Land – rear of Mill Lane	Trees set alight
25.09.18	Theft	New Multi Use Building site	Drill stolen

2893 The PCSO has informed Council that an offender has been identified for the fires that have occurred around Cotgrave and in the wooded area. A case file has now been passed to the Crown Prosecution Service. These are separate incidents from the fires on the MUGA and the perpetrators have now been identified for the MUGA fires.

2894 Council will write to the Police and ask if we can be informed out the outcome of the individuals who carried out the fires on the MUGA and can any costs for its repair be passed on.

2895 Regarding the spate of auto crime on Hollygate Lane, unfortunately there were no forensic opportunities available to the Police from the locations and they were unable to identify offender/s.

2896 Games of Remembrance

An email giving information about a Games of Remembrance was received from Nottinghamshire County Council

The Game of Remembrance, through the power of football, aims to bring World War 1 stories of courage and sacrifice alive, 100 years after the guns fell silent.

Two football matches will be held on Thursday 8 November between the male and female British Army and the German Armed Forces which will include VIPs and sporting legends from both Countries. Notts County will host the women's match at Meadow Lane and the men's match will take place in the evening at the City Ground.

Tickets are on sale online and from the box office of the hosts clubs. A family ticket (one adult and two children for the women's match will cost £5 and for the men's match will cost £10. A limited number of free tickets are available for local schools, youth groups and football club.

For more information about the games is available on their website : www.gamesofremembrance.com.

2897 Rushcliffe Borough Council – Cotgrave Strategic Board

A letter has been received from Allen Graham, Chief Executive, giving details of the progress of the Cotgrave project, the housing at Hollygate Lane, employment units at Colliers Way, and the Multi service Centre.

As the final phase of the project including the demolition of the current buildings, new car parking, landscaping and play area commence in the New Year, and a view to completion by summer 2019. There is now no longer a need for the Board to meet again.

2898 Councillor K Chewings was unhappy that the decision to close the Strategic Board for Cotgrave had been made, especially as local Plan 2 could be bringing considerable development into Cotgrave

2899 Councillor I Shaw ask is there was any further information regarding the building of the bridge at Hollygate Lane. Councillor Butler informed that Barratts are in discussion to finalise the design and installation date for the bridge.

2900 Some members of Council have noted that the land to the east of the shopping centre, including the car park and the row of empty shops has now been placed on the Rightmove website for sale. Councillor Butler stated that Rushcliffe Borough Council are required to look at different options of what is the realistic future for this area. No decision has been made.

2901 Rural Roundup

The Autumn 2018 edition had been forwarded to Council.

2902 Parish Maps

An email had been received from a company who can provide town maps. Council stated that this is not the right time to be considering a new map.

2903 Via East Midlands

Notification has been received from Via East Midlands, working on behalf of Nottinghamshire County Council, proposing to introduce a 50mph speed limit on Cotgrave Road, Clipston and Plumtree Road, Cotgrave.

2904 The 50mph speed limit is being introduced to help reduce the speed of traffic.

2905 Independent Programme Officer Solution

The above company has written to Council confirming that Rushcliffe Borough Council has now formally submitted the Rushcliffe Local Plan : Part 2 Land and Planning Policies to the Secretary of State for Communities and Local Government.

Clerk's Reports

2906 A letter has been received from the Community Housing Roadshow November 2018. The Nottingham event will take place on 23rd November at Loxley House, Station Street, Nottingham.

- 2907 A document has been forwarded to Council regarding a potential Outline Planning Application for land south of Plumtree Road.
- 2908 The proposed development is for 220 homes, together with areas of public open space and a new access point from Plumtree Road.
- 2909 The Clerk advised that all Councillors can complete the feedback form with their views on this proposed development, included with document, and return to Engage Planning Ltd.
- 2910 Posters have been prepared for the Christmas Lights Event on Friday 30th November. The competition this year is to design a Christmas Jumper, using the template provide. This will be available to download from CTC website, schools and Hotpots. Entries must be received by Friday 23rd November.
- 2911 Following on from the missing person in the summer, the Clerk has arrange for a Dementia Awareness Evening on 21st November 2018, at Cotgrave Candleby School from 6.45 pm
- 2912 The training team from Church Farm Nursing Home and the Police will give talks and there will be time for questions after the talks. This is a free to attend event.

Councillors Reports

- 2913 Councillor K Chewing asked if the Nottinghamshire County Council unitary authority re-organisation could be included on the agenda for the next meeting for further discussion.
- 2914 Councillor Brumpton advised Council that there is wildlife residing on the wood line border where the planning application has been submitted for Main Road. She has concerns that this has not been fully investigated.
- 2915 She also wished to thank Council for their understanding and support during her period of illness.
- 2916 Councillor Handbury is sadden that Greenbelt in Cotgrave is being consider for housing development.
- 2917 Councillor Shaw informed council that Pigeons were sitting on a shelf just below the roof on the refurbishment offices on the Shopping Centre. The Clerk will contact the Borough Council Property Maintenance Department.

There being no further business the meeting ended at 8.16pm

Chairman..... Signed as a True Record (Date).....