

**Cotgrave Town Council Meeting
14th November 2018**

Present : Councillors S Gardner (Chairman), R Butler, K Chewings, M Chewings, D Eldridge, B Handbury, S Ellis, L Healy, J Mileham, C Patterson, I Shaw, D Stothard, D Wilkie and Y Wilson.

Apologies Approved: Councillors H Brumpton and C Jeffreys

In Attendance : The Clerk and The Administration Manager (Cotgrave Town Council)

The meeting was held at Cotgrave Futures and started at 7pm.

Declarations of Interest

2918 None received.

Public Open Session

2919 No members of the public were present.

Minutes of the previous Meeting of the 26th September 2018

2920 Councillor L Healy noted that minute number 2870 should have read £3,300 and not £3,200.

2921 **Resolved** : "That the minutes of the previous meeting held on 10th October 2018 be received and confirmed as a true record".

Progress

2922 M2843 Partner Construction

There had been no further contact from Partner Construction regarding their proposed planning application for new homes on Main Road.

2923 M2874 Remembrance Sunday, 11th November 2018

Councillor Shaw commented that the Remembrance Sunday parade had an excellent turn out.

2924 He also wished to thank Notts 4 x 4 for doing an excellent job in manning the road closures and all Councillors wished to note their thanks to Notts 4 x 4 for the volunteer service they had provided to allow the parade to take place. Council provided refreshments for all the volunteers in recognition of their help, at the Tea for Two café.

2925 M2877 WW1 Memorial Bench

The bench is now ready for delivery.

It was agreed that the bench be positioned on the Cross area, replacing the existing bench, which will be relocated by the church wall.

2926 Councillor M Chewings suggested that plaques be purchased to be placed underneath the 3 Silent Soldiers, listing the names of those who lost their lives during WW1. Plaque costs will be sourced and then purchased.

2927 Council also wished to pass on their thanks to Tom Bee, a local resident, for creating the 14 wooden Silent Soldiers that were placed around Cotgrave, the week prior to Remembrance Sunday.

2928 M2893 Fires on the MUGA

Council are still waiting for a report from the Police regarding the outcome of the case file on the offender who had been identified as setting the fire on the MUGA.

2929 M2917 Pigeons at Shopping Centre

No information had been received from Rushcliffe Borough Council's Property Maintenance Department regarding the pigeons sitting on the shelf, below the roof on the refurbished offices. The Administration Manager would contact them again.

Planning Minutes

2930 **Resolved** : "To confirm the planning minutes recording the decisions taken by the Council and those of the Planning Authority".

Financial Matters

2931 Payments

Resolved: "That the payments made since the previous meeting totalling £15,043.76 as recorded on page 3 be approved and the invoices awaiting payment be paid".

2932 Income

Resolved: "That the income totalling £1,901.53 received since the last meeting, as reproduced on page 3, be noted".

Financial Statements

2933 Members considered the September 2018 Statements as reproduced at the back of the Minute Book.

At the end of September Council has £35,231.35 in the Co-op account, £153,633.56 in the HSBC Account and £262,885.07 in the NatWest Account.

COTGRAVE TOWN COUNCIL 14th November 2018					
OCTOBER					
29.9.18	Autocare		Service Honda Shredder	1	70.00
28.9.18	Nottm Local News	47312	Delivery of Newsletter	4	245.70
28.9.18	Streetwise	14560	Empty Bins, Service Charge	1	518.98
30.9.18	UK Fuels	1003794	Fuel	1	191.57
4.10.18	J Pick		Petty Cash	1	19.54
2.10.18	Rushcliffe BC	70636674	Studio 3 Quarterly Rent	9	1410.00
2.10.18	Rushcliffe BC	70633647	Quarterly Rent – C Lane	1	68.75
2.10.18	Rushcliffe BC	70636638	Quarterly Rent - Eastmoor	1	66.25
2.10.18	Rushcliffe BC	70363329	Quarterly Rent - Grassmere	1	68.75
26.9.18	Notts CC	92207670	September Salaries	1	10710.51
5.10.18	Veber	1285-46471	Data Back Up	1	13.20
11.10.18	Sublime Shine	358	Cotgrave Futures Windows	1	49.99
11.10.18	Sublime Shine	357	CTC Windows	1	11.99
9.10.18	Opus	65086531	Sports Pavilion Electricity	1	55.78
17.10.18	Revitalise		Grant	1	400.00
17.10.18	Rushcliffe CVS		Grant	1	100.00
12.10.18	Kent Services	57488	October Maintenance	1	880.00
17.10.18	J Pick		Reimbursement for Flowers	1	46.00
1.10.18	TMS Hardware		Hardware	1	51.25
28.10.18	APS	11287	Put up Poppies	1	50.00
24.10.18	J Pick		Reimbursement for Mobile Top Up	1	10.00
27.10.18	HSBC		Bank Charges	1	5.50
			TOTAL		15,043.76

Income Received

OCTOBER			
2.10.18	Cotgrave FC	Rent	171.97
3.10.18	Rushcliffe BC	Grass Maintenance	416.88
3.10.18	Rushcliffe BC	Litter Clearance	821.52
3.10.18	Christmas Lights Event	Stall	5.00
4.10.18	Western Power	Wayleave	8.12
4.10.18	Christmas Lights Event	Stall	5.00
9.10.18	Trent Barton	Newsletter Advert	151.20
19.10.18	Rushcliffe BC	Grass Maintenance	208.44
23.10.18	Thomas James	Newsletter Advert	113.40
		TOTAL	1901.53

Grants

- 2934 A request had been received from NCC Youth Service, Cotgrave Young Peoples Centre asking for a grant of £925.30.
- 2935 The Cotgrave Young People Centres primarily work with young people aged between 10 and 19 years and offer a wide range of activities and support services at evening drop in sessions 4 nights per week, including some individual work for additional needs.
- 2936 They were requesting funding to provide healthy eating activities and additional luminous sports equipment, hall hire and marketing costs.
- 2937 **Resolved** : 'To award a grant of £926, to support the Cotgrave Young People Centre.'

Rialtas Business Solutions

- 2938 Council noted the support and maintenance fees and charges for the 2019-20 for Council's software accounts package and agreed to continue using the software and service provided.

Works group Updates

The Green Play Area

- 2939 Councillor L Healy gave an update.
- 2940 The Contract Finder application had gone live on 11th October and closed on 14th November.
- 2941 There are a total of 9 tenders to consider. Two of the companies providing tenders have been given an extension until Monday to put complete their tenders for Council.
- 2942 The Working Group is to meet week commencing 19th November to decides which 6 tenders to take forward to an Extraordinary Council meeting which will be called in January 2019, for Council to consider and reduce down to a maximum of 4.
- 2943 These tenders will be taken to the local schools, nurseries and youth club for consultation by the children, to select the final winning tender.

Pensioners Party

- 2944 The 136 tickets available for the party had been sold within one week. There is now a reserve list, should any of the tickets be returned.
- 2945 The buses have been arranged and ordered and the list of meal choices forwarded to the Golf Club.

Bonfire & Fireworks Event

- 2946 Councillor Gardner wished to thank Councillor Stothard for his work with this working group, organising the event.
- 2947 Councillor Stothard advised Council that it had been an excellent display again and was very well attended.
- 2948 Councillor K Chewings and Administration Manager discussed with the firework providers about provisionally booking again for the next year.
- 2949 The fireworks display has been provisionally booked for Sunday 3rd November 2019.
- 2950 The disco held by Cotgrave Welfare before the fireworks display was also very well attended.
- 2951 **Resolved** : 'To book Big Bang to provide a firework display in 2019.'
- 2952 Councillor M Chewings had said that there had been a lost child at the event, and asked if a 'Lost Child Point', with a microphone at the pavilion could be arranged for next year. This will be included in the planning of the next event.

Quarterly Parks Inspections 24th October 2018

- 2953 A park inspection took place on all the play areas, and the report raised several minor issues. The Ground staff have already completed most of these minor adjustments.
- 2954 The Pod swing on the Green play area has been removed as the structure is in poor condition and fixings are breaking/opening up and chain links worn. This item of play equipment will not have any further works carried out on it due to the imminent closure of the park in early January to allow for works to commence on the new play area.
- 2955 The Green will be permanently closed from January, with no play provision at the shopping centre until the new play park is opened by late spring/ early summer in the space where the current police station is situated.
- 2956 A larger cost for Council is the bark top is required at Grassmere and Broadmeer play area. Some of the bark at Broadmeer will need to be removed before adding the new bark.

Allotments Rent and Tenancy Renewals 2019

- 2957 Councillors had been given a copy of the Terms and Conditions of Tenancy and rental charges for Council allotments for 2019.
- 2958 The rental charges for 2019 for allotment plots at Burhill are £45.36 for a full plot and £23.68 for a half plot and £42.02 for Forest Close. This covers rent, water charges and insurance.
- 2959 **Resolved** : "To accept the rental charges and terms and conditions of tenancy for 2019."

Hedge at Arthur Ridley Sports Ground

- 2960 Council considered three quotations for the removal of the hedge and a few of the trees situated between the two sets of football pitches at Arthur Ridley Sports Ground.
- 2961 **Resolved** : "To place an order with George Brook Tree to carry out the works."

Local Government Reorganisation

- 2962 Nottinghamshire County Council are discussing whether it would be the right decision for Nottinghamshire to become a unitary council, which would reduce the number of tiers of local government and help with reduce the cost saving required.
- 2963 Councillor K Chewings informed that he is against moving to a unitary council, it would likely be too much work for one council to provide and all areas across Nottinghamshire do not have the same requirements.
- 2964 Councillor K Chewings noted that the consultation information, so far, had been very poor.
- 2965 Councillor S Ellis noted that the main reason for the consultation is to consider if a unitary council would make large cost savings, which currently most county councils are trying to achieve.
- 2966 Councillor S Ellis noted that he is not in favour of a single Nottinghamshire unitary council, but would consider if there were two unitary councils for Nottinghamshire, a north and a south.
- 2967 Councillor Butler informed that the Nottinghamshire County Council are still considering different options, to see if this would work for Nottinghamshire and the main reason is to try to fill the shortfall within Nottinghamshire County Council.
- 2968 Larger councils are needing to consider new ways of working, because they can be outdated and as not cost effective. Some councils across the country have already gone into administration and this is something Nottinghamshire County Council is trying hard to prevent.
- 2969 A consultation has not been fully agreed and this will be discussed at the Nottinghamshire County Council meeting taking place on 18th December and it agreed to consider a case of business change, a consultation will begin.
- 2970 Councillor K Chewings commented that the Leader of Gedling Borough Council has stated that the Gedling Council are against this proposal and the cost of the consultation at £270k. The consultation would require public meetings.
- 2971 This proposal would have less impact on local councils but some services could be given to local councils if Nottinghamshire becomes unitary, if this happened it would have a major impact on the borough councils.

Rushcliffe Borough Council – Potential Crematorium at Stragglethorpe

- 2972 Rushcliffe Borough Council had forwarded information to Council regarding the potential for a new crematorium near Cotgrave.
- 2973 A site has been identified on land at Stragglethorpe, near to Thornton's Holt Caravan Park and the Shepherds restaurant.
- 2974 Plans have been drawn up by external crematorium developers (Mercia Crematoria) and these can be viewed at a public information day on 22nd November between 3pm and 7pm in the Meeting Room at Cotgrave Futures. Feedback questionnaires will be provided for residents to complete.
- 2975 Wilford Hill is struggling to meet demands and is an ageing facility.
- 2976 Councillor K Chewings noted that he didn't know of a need for a new crematorium in the area. The land is green belt and Cotgrave already has plans for many more houses, which is eroding the green belt. Also the A52 road junction is already poor and can be very congested and the road configuration would not allow for anymore change.

Council Notice Board at Hollygate Lane

- 2977 There is a great need for a Council Notice Board to be placed at Hollygate Lane. This would enable Council to provide the all residents with information regarding Councillors, meetings and events within Cotgrave.
- 2978 **Resolved** : "To purchase a notice board for location at Hollygate Lane at the cost of £1,886.00 + VAT."

Correspondence

- 2979 Rushcliffe Borough Council – Registers of Interests
- A letter had been received from the Borough Monitoring Officer reminding Councils that individual Councillors are responsible for the updating their Register of Interest. Council will annually send out forms to all Councillors so they can update their details if they need to.
- 2980 The Monitoring Officer has also request that the Register of Interest forms are also uploaded onto Cotgrave Town Council website in addition to that of the Borough Council's website. This has become a legal requirement.
- 2981 Crime Figures 1.10.18 to 31.10.18

Date	Crime	Location	Details
9.10.18	Criminal Damage	Woodview	Outer pane of double glazed window damaged
17.10.18	Criminal Damage	Ringleas	Vehicle extensively damaged (not a random incident – linked to owner)

2982 Historic England – Cotgrave’s War Memorial

Correspondence has been received to advise Council that Historic England has received an application to add Cotgrave’s War Memorial to the List of Buildings of Special Architectural or Historic Interest.

2983 Via East Midlands Ltd

Notification has been received to inform Council that Nottinghamshire County Council (NCC) has announced its intention to purchase Cornwall Council’s 51% majority shareholding in Via East Midlands Ltd to become the sole owner of the company.

2984 Notts Police and Crime Commissioner Newsletter

The October edition of The Beat had been received.

2985 Nottinghamshire County Council – Local Government Reorganisation

Councillors had been email with information of a questionnaire that was available to complete until Wednesday 31st October 2018.

Clerk’s Reports

2986 Councillor H Brumpton had asked the Clerk to inform Council that a date had now been set for her operation. She will need to have a three month recovery period.

2987 The Clerk reminded Council that the Dementia Awareness Event will take place on Wednesday 21st November at Cotgrave Candleby Lane School.

Councillors Reports

2988 Councillor Y Wilson asked if anymore had been heard from Cotgrave FC. The Club will attend a Council meeting in the New Year to give a presentation. They are currently working with the FA.

2989 Councillor Wilson asked if any decision had been made about relocating the mining trucks and pit wheels on the green space in front of the shops.

2990 The architects working on the next phase of the refurbishment for the shopping precinct are considering where is the best place on the green space to move the trunks and wheels to, but need to investigate how they were originally placed into the ground.

2991 Councillor Butler informed Council that the planning application from Partner Construction, for houses on Main Road had been refused by the Borough Council’s Planning Committee.

2992 Councillor Butler stated that the Rushcliffe Borough Council Local Plan Part 2 will go the public enquiry very soon. The Local Plan Part 2 will help to try to stop any developers coming forward and applying to build on any space within Cotgrave.

- 2993 Following residents receiving an information document and feedback form from IM Land Ltd, Rushcliffe Borough Council have not received a planning application for the land at Plumtree Road.
- 2994 Councillor Butler noted that the new Library has now opened in the new Cotgrave Hub building and the Police and Doctors are currently transferring over the Hub.
- 2995 At Rushcliffe Borough Council's Cabinet meeting on Tuesday 13th November, they had approved to invest in 4 new units on the Row 2 of shops on the shopping centre, which will be of varying sizes.
- 2996 Councillor Shaw asked if some adult play equipment could be included into the new play area on the Green, ie adult trim trial.
- 2997 Councillor Shaw noted that pigeons were starting to find nesting places on the top of the new buildings on the precinct.
- 2998 He also asked about Council's grass maintenance contract. This is being included on the December meeting agenda.
- 2999 Councillor Eldridge noted that there was a lot of clearing of the PBL site, but was not sure what was happening.
- 3000 Councillor Eldridge also informed Council that 5000 crocus plants had now been planted on the grassed area at the bottom of the car park road on Candleby Lane. Pupils from Cotgrave Candleby Lane, Cotgrave Church of England and Ash Leas schools had helped with the planting of the bulbs and a plaque has been placed in the area informing what the crocuses plant are for, Purple for Polio, a charity supported by The Rotary Club.
- 3001 Councillor M Chewings ask if when the Borough Council deal with the problems of the pigeons on the shopping centre, they would not use spikes.

There being no further business the meeting ended at 8.16pm

Chairman..... Signed as a True Record (Date).....