

**Cotgrave Town Council Meeting
9th January 2019**

Present : Councillors S Gardner (Chairman), R Butler, K Chewings, M Chewings, D Eldridge, S Ellis, B Handbury, L Healy, C Jeffreys (from 7.05pm), J Mileham, C Patterson, I Shaw, D Stothard and Y Wilson.

Apologies Approved: Councillors H Brumpton, D Wilkie and C Jeffreys for lateness.

In Attendance : The Clerk and The Administration Manager (Cotgrave Town Council), and four residents.

The meeting was held at Cotgrave Futures and started at 7pm.

Declarations of Interest

3081 No declarations of interest were received.

Public Open Session

3082 The owners of Thorntons Holt Campsite, Mr & Mrs Jones, wished to share their concerns regarding the potential building of a crematorium adjacent to their business.

3083 They are concerned that this would have a huge impact on their business, which employs 9 people and has 155 site pitches and when fully booked, can have over 600 people on the site, which brings £700k into the local economy. This money is spent at many of the local businesses.

3084 The campers who come to watch the Test Match cricket would still come and stop but the main loss would be in the holidaymakers if there was a crematorium was across the road.

3085 The land is greenbelt and not a brown field site and at the presentation given by Mercia, the potential developers, the information provided did not give any evidence of need for a crematorium in this location or Rushcliffe. There are others crematoriums in the Nottinghamshire area which already serve the population. If an addition crematorium is required a more suitable location should be sort.

3086 The roads around this area are now already busy and often have queuing traffic issues at the A52 junction without adding additional traffic.

3087 The area has many other tourist attractions including the country park and the recently created multi user walkway and local businesses which could be impacted by the creating of a crematorium at this site.

Minutes of the previous Meeting of the 5th December 2018

3088 M3067 Personnel Committee

Councillor Healy stated that he was omitted from the personnel committee members. The minute will be amended to include Councillor Healy.

3089 **Resolved** : "That the minutes of the previous meeting held on 5th December 2018 be received and confirmed as a true record".

Progress

3090 No progress items were discussed.

Minutes of the Personnel Committee Meeting of 17th December 2018

3091 **Resolved** : "That the minutes of the previous meeting held on 17th December 2018 be received and confirmed as a true record".

Progress

3092 M100 Personnel Committee Recommendation – Ground Staff

The Personnel Committee met on 17th December 2018 and Council agreed and approved the committee's recommendation.

3093 **Resolved** : "To approve the pay awards and new scale points"

3094 M104 Personnel Committee Recommendation – Administration Staff

The Personnel Committee met on 17th December 2018 and Council agreed and approved the committee's recommendation.

3095 **Resolved** : "To approve the pay awards"

Planning Minutes

3096 **Resolved** : "To confirm the planning minutes recording the decisions taken by the Council and those of the Planning Authority."

Planning Applications

- 3097 18/02821/FUL - Development of Crematorium
- 3098 Councillor Mileham has no objection to a crematorium in the area, but considers that the current site location is the wrong place for it.
- 3099 Councillor Butler has no objection to an additional crematorium, but stated that this is not a good location as it is greenbelt and also impact on the local traffic and businesses.
- 3100 Councillor K Chewings also stated the site was on greenbelt land, not in the correct location and traffic issues. He also said after attending the presentation, that he could not be given the information to show that there is a need for a new crematorium.
- 3101 Councillor Wilson agreed with all the previous comments made.
- 3102 Councillor M Chewings noted that Wilford Hill has 5 incinerators currently, but 1 is always in need of repair and believes the shortage is the funeral directors, not the crematorium and shares all the other views made by councillors.
- 3103 Councillor Shaw was against the planning application and shared his concerns regarding the impact on local businesses and attractions in the area, also building on the green belt.
- 3104 Councillor Eldridge also agreed with the previously comments made.
- 3105 Councillor Jeffreys was opposed to the application.
- 3106 Councillor Healy said that Wilford Hill was very old and there is a need for a new crematorium, but not in that location.
- 3107 Councillor Handbury asked if there were any Brownfield sites available that could be used or reconsider the previously discussed site at Calverton, as he did not think this is the right location for a crematorium.
- 3108 Councillor Patterson agreed with all previous comments.
- 3109 Councillor Ellis said there was a need for an additional crematorium in the area, but this site was not a suitable site.
- 3110 Councillor Gardner agreed with all the previous comments.
- 3111 A unanimous vote was taken to forward the above objections to the planning department.

Financial Matters

3112 Payments

Resolved: "That the payments made since the previous meeting totalling £19,093.98 as recorded on page 4 be approved and the invoices awaiting payment be paid".

COTGRAVE TOWN COUNCIL 9 TH JANUARY 2019					
NOVEMBER					
23.11.18	Cadeby Tree Trust	4663	Christmas Tree	9	486.00
23.11.18	Notts CC	SU1670308	Paper, Whistles	1	45.12
25.11.18	UK Fuel	1008453	Fuel	1	48.97
18.11.18	Water Plus		Forest Close Allotments	1	27.72
18.11.18	Water Plus		Burhill Allotment	1	375.74
Nov 18	HSBC Bank		Bank Charges	1	5.50
DECEMBER					
9.11.18	J A Kents	57755	November Maintenance	1	880.00
30.11.18	Autocare & Cycles		Trailer Board	1	22.00
3.12.18	Adlard Print	16745	Cotgrave Remembers	4	1297.00
5.12.18	The Joker	2471	Christmas Lights Event	9	600.00
30.11.18	B E Furniture	707197	Tables for Christmas Lights Event	9	146.40
30.11.18	Nottm Local News	48005	Delivery of Newsletter	4	245.70
27.11.18	Notts CC	92232962	November Salaries	1	9092.81
5.12.18	Veber	1285-44614	Data Back Up	1	13.20
10.12.18	Sublime Shine	372+373	CTC and CF Window Clean	1	61.98
29.11.18	Roffesoft	6062	PC Support and Website Updates	1	108.00
9.12.18	Opus	65436174	Sports Pavilion Electricity	1	62.96
11.12.18	Notts County Supplies	SU1672747	Head Torches/Lanyards	1	46.08
2.12.18	ICO		Data Protection Act	16	40.00
Dec 18	HSBC Bank		Bank Charges	1	5.50
4.12.18	M Dutton & Son	12638	Service Tractor/Door Window	1	1235.64
3.12.18	David Ogilvie Eng	182772	War Horse Seat	1	1171.80
17.12.18	Wilford Karate Club		Grant	1	420.00
18.12.18	Notts Golf & Country Club		Balance Pensioners Christmas Meal	7	2399.20
17.12.18	SLCC		2019 Membership	1	220.00
19.12.18	J Shread (P Futures)		Christmas Grotto Items	9	36.66
			TOTAL		19,093.98

1. Local Government Act 1972 Section 11 – discharge of functions
2. Local Government & Rating Act 1997 Section 31 – crime prevention
3. Local Government Finance Act 1982 Section 21 – audit fees
4. Local Government Act 1972 Section 142 – provision of information
5. Local Government Act 1972 Section 232 – public notices
6. Accounts and Audit Regulations 2003
7. Local Government Act 1972 Section 137(b) contribution towards a public service.
8. H&S at Work Act 1973
9. Local Government Act 1972 Section 145 – provision of entertainment
10. Local Government (Misc Provisions) Act 1976 Section 19 – recreational facilities
11. Local Government Act 142 – subscriptions of Local Government Association
12. Quality Parish & Town Council Scheme 2003
13. Local Government Act 1972 Section 133 – provision of parish building
14. Public Trustee Rules 1971
15. Protection from Harassment Act 1997
16. Data Protection Act 2018
17. Occupiers 'Liability' Act 1957 Section 2

3113 Income

Resolved: "That the income totalling £1,166.97 received since the last meeting, as reproduced below.

Income Received

28.11.18	Christmas Lights	Stall	5.00
3.12.18	Cotgrave FC	Rent	171.97
Dec 18	Christmas Lights	6 x Stalls	60.00
18.12.18	WPS Insurance	Insurance Claim Tractor door window	930.00
		TOTAL	1166.97

Financial Statements

3114 Members considered the November 2018 Statements as reproduced at the back of the Minute Book.

At the end of November Council has £35,201.35 in the Co-op account, £119,536.03 in the HSBC Account and £262,972.58 in the NatWest Account.

Budget 2019-2020

3115 Councillors had been invited to attend a Budget meeting and a budget for 2019-2020 had been presented to Council for consideration.

3116 Councillor Ellis said that the increased in the tax base figure helps allow the precept figure to be maintained at a lower level.

3117 The overall increase in the precept figure is 2.14% on last year and this is an increase of 0.3% on a band property.

3118 Councillor Ellis also asked if this information on the budget for the coming year could be included in the next edition of the newsletter.

3119 Councillor Wilson wished to thank the working group for all the hard work in putting the budget together.

Resolved : "That Council precepts for £219,300, which equates to £93.53 per year or £1.80 per week for a band D property."

Working Group Updates

The Green Play Area

- 3120 Councillor Healy reminded Council of the Extraordinary Council Meeting taking place on Wednesday 16th January. The final four tenders and designs for the new play park on the Green would be presented to Council to be shortlisted to two parks, prior to the final two tenders being put forward to consultation at the schools and nursery.
- 3121 The Clerk confirmed that the funding application for £15,000 from to Rushcliffe Borough Council's Capital Aid Grant had been successful and two further applications to Awards for All and Wren had been submitted. An application to Nottinghamshire County Council's Local Improvement Scheme will also be submitted.

Office Air-conditioning Maintenance Contract

- 3122 A quotation has been received from the current maintenance engineer to service the office air conditioning units twice per year.
- 3123 The cost for a 1 year contract would be £140 (£70 per visit)
- 3124 The cost for a 3 year contract would be £100 per year (£50 per visit)
- 3125 **Resolved** : "To agree a 3 year contract for (£50 per visit)."

Hollygate Lane Allotments

- 3126 Council were updated regarding the transfer of the site to Cotgrave Town Council.
- 3127 Council's solicitor had not had any contact from Barratts, and the Clerk has emailed their Managing Director to see if they were any further along with the transfer. There are still some outstanding work to be done on the allotment before they are ready for use.
- 3128 Those residents who had applied for an allotment and have been given a plot reference at Hollygate Lane, keep enquiring when the allotments will be made available to them. The allotments cannot be used until ownership and insurance can be resolved.
- 3129 The Clerk will write again to Barratts giving them a deadline date for the works and transfer of land to be completed by.

Correspondence

3130 Crime Figures

The crimes figures for 1/11/18 to 12/12/18 as reproduced below:-

Date	Crime	Location	Details
3.11.18	Criminal Damage	Orchard Drive	Vehicle window damaged
6.11.18	Criminal Damage	Orchard Drive	Front door lock glued
17.11.18	Burglary	Thurman Drive	Patio doors forced house searched
26.11.18	Criminal Damage	Marlwood	Vehicle windscreen damaged
27.11.18	Burglary other	Mobile phone mast Fosse Way	Copper cable stolen
28.11.18	Theft from motor	Kingston Drive	Stihl saw stolen
28.11.19	Burglary other	National Grid pylon Fosse Way	Copper cable stolen

3131 Nottinghamshire Police Crime Commissioner

The latest edition of The Beat has been received.

3132 Nottinghamshire Energy – Collective Switching Campaign

Correspondence has been received regarding a collective switching campaign, Nottinghamshire Switch, Save and Smile.

Clerk's Reports

3133 The Clerk had nothing to report.

Councillors Reports

3134 Councillor Mileham had visited the Young People's Centre at the Leisure Centre prior to Christmas and said what a fantastic facility this was for the young people of Cotgrave.

The Youth Worker had asked if she could pass on his appreciation of Council's support through grants of the Young People' Centre for the equipment it allowed them to purchase.

3135 Councillor Wilson asked when the Trent Barton Working Group would be meeting again. Residents had been complaining about the lack of buses and there was only standing room on some of the buses at peak times.

Councillor Shaw said that another meeting would be arranged with Trent Barton, and that the additional service to Hollygate Lane had not yet been put in place.

Councillor M Chewings said that a public meeting needed to be arranged and extra buses should be put on at peak times to cope with the amount of people using the bus service.

Councillor Jeffreys said that a meeting should be arranged sooner rather than later.

Councillor Ellis said that Council should prepare evidence prior to any meeting with Trent Barton and have the questions prepared.

3136 Councillor K Chewings ask the Clerk to arrange a meeting as soon as possible. A previous meeting had been planned but had been overturned, so a meeting does need to be arranged as the issues are still there.

3137 Councillor Handbury asked if the residents were contacting Trentbarton and passing on their complaints regarding the service they were receiving.

Residents are contacting and discussing their complaints with Trent Barton.

3138 Councillor Stothard asked if some internal signage of the businesses in the new offices on the shopping centre could be put up in the foyer.

The Clerk would ask Rushcliffe Borough Council.

3139 Councillor Stothard also informed Council that the cash machine at the Co-Op had been declining some cards and was not always working, as this was the only cash machine on the shopping centre could some enquires be made for an additional cash machine.

3140 The Clerk would contact the Co-Op.

3141 Councillor Stothard also asked if the four units were still planned once the old row of shops had been demolished.

Councillor Butler informed Council that the four units would be built.

3142 Councillor Stothard had heard on the news that a new Aldi store is to be built at Gamston and some residents were not happy this was not to be sited in Cotgrave.

3143 Councillor K Chewings noted that the review on Nottinghamshire becoming an Unity Council had been deferred until May/June and the December review would not be taking place.

Councillor Butler responded that Nottinghamshire County Council are still in need of making large savings and this may still need to be considered.

3144 Councillor Eldridge said how fantastic the new WW1 memorial bench was, which has been sited on The Cross and seen many people using the seat.

3145 Councillor Eldridge had spoken with the Clerk about arranging for a litter clean-up day sometime in the spring. This could run alongside the National Spring Clean event.

The Clerk would get some costing for the collection of the litter and this would be on the next agenda.

3146 Councillor Jeffreys said that the new Coffee Club at the Library now had about 20 people attending. The Club was set up for those people who were lonely, a place where they could go for a coffee and a chat.

Councillor Jeffreys suggested that councillors should drop in and have a chat and that the club was expanding to extra days and times during the month. The current session meet on the 1st Friday of each month.

3147 Councillor Healy said that the Pensioners Christmas Meal which was held on 18th December at the Golf and Country Club had been a great success and had received many positive comments and feedback from those who had attended. The hot meal was superb as well as the Carol singing from the children from the Church of England School and the raffle.

Councillor Healy had thanked the working group and also Katie from the Golf Club for all their help in arranging the event.

Councillor Jeffreys thanked Councillor Healy for heading up the working group.

- 3148 Councillor Handbury enquired if a dog bin could be located by the footpath on White Furrows and also an additional one on The Dial. There is already a post on The Dial for a bin to be fixed to.

The Clerk will ask the ground staff if we can place any additional bins in these locations.

- 3149 Councillor Patterson suggested that Council could look at installing an electric car charging points somewhere in Cotgrave.

The closest point he believes is Asda, which is 8 miles away and believes that there may be some government funding available for installation of these points.

He would gather more information and report to a future meeting.

There being no further business the meeting ended at 8.10pm

Chairman..... Signed as a True Record (Date).....