

# **Cotgrave Town Council**

## **Budget Summary**

**2019-2020**

**Budget Summary**  
**2019/2020**

	2019-2020	2018-2019
Finance & General Purposes	106,860	105,005
Environment	71,088	73,350
Allotments	-450	-875
Sports Pavilion	-650	-550
Grants	27,918	28,521
Community Events	11,284	6,004
Cotgrave Futures	1,250	1,250
Contingency	2,000	2,000
<b>Total</b>	<b>219,300</b>	<b>214,705</b>

**Funding of 2019/2020 Budget**

(Comparable 2018/2019 figures in brackets)

Precept on Local Council Tax Payers	219,300 (214,705)
Tax Base	2344.7 (2303.4)

Precept for Band D Property £93.53 (£93.21) or £1.80 (£1.79) per week an increase of 0.3% (increase 2.0%) on 2018/19

<b>Tax Base</b>		<b>Leisure Centre Contribution</b>	
2012-2013	2105	2012-2013	17,810
2013-2014	1866	2013-2014	18,166
2014-2015	1873	2014-2015	18,530
2015-2016	1928.9	2015-2016	18,900
2016-2017	2051.9	2016-2017	19,100
2017-2018	2191.9	2017-2018	19,482
2018-2019	2303.4	2018-2019	19,871
2019-2020	2344.7	2019-2020	20,268

The contribution to the Leisure Centre is to increase in line with an estimated RPI figure from 1<sup>st</sup> April 2012 until it is reviewed with Rushcliffe Borough Council.

## Council Administration Budget

### Budget Summary 2019-2020

<b>Council Administration Budget Summary 2019-2020</b>			
<b><u>Finance &amp; General Purposes</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Wages</u></b>	79,800	0	79,800
<b><u>Establishment Costs</u></b>	28,160	-1,100	27,060
<b><u>Precept Received</u></b>		-219,300	-219,300
<b><u>Lightsource Community Fund</u></b>	5,500	-5,500	0
<b><u>Community Events</u></b>	11,484	-200	11,284
<b><u>Contingency</u></b>	2,000	0	2,000
<b>Finance &amp; General Purposes</b>	<b>126,944</b>	<b>-226,100</b>	<b>-99,156</b>

**Council Administration Budget Detail 2019-2020**

<b><u>Finance &amp; General Purposes</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Wages</u></b>			
Council Admin Salaries	68,000		
F&GP Members Allowances	4,000		
Wages Contingency	6,800		
Financial Work	1,000		
<b>Total - Wages</b>	<b>79,800</b>	<b>0</b>	<b>79,800</b>
<b><u>Establishment Costs</u></b>			
DBS (CRB) Disclosures	540		
Internal Audit	400		
External Audit	600		
Legal & Professional Fees	500		
Subscription	1,500		
Information Commissioner	50		
Insurance	5,200		
Training & Mentoring	150		
Conferences	400		
Travel	50		
Newsletter	7,000		
Stationery	300		
Postage	20		
Photocopying	200		
Telephones	350		
Cotgrave Town Council Website	500		
Health & Safety	150		
Council Hospitality	150		
Equipment Servicing	0		
Office Repairs/Maintenance	300		
Computer Hardware/Software	1000		
Capital/New equipment	0		
Studio 3 Rental	6,000		
Election Fund	2,500		
Other Expenditure	200		
Interest Received		-100	
Advertising Income		-1,000	
Bank Charges	100		
<b>Total - Establishment Costs</b>	<b>28,160</b>	<b>-1,100</b>	<b>27,060</b>

<u>Precept Received</u>	Expenditure	Income	Net Cost
Precept		-219,300	
<b>Total - Precept Received</b>	<b>0</b>	<b>-219,300</b>	<b>-219,300</b>
<u>Lightsource Community Fund</u>			
Lightsource Project	5,500	-5,500	
<b>Total - Community Events</b>	<b>5,500</b>	<b>-5,500</b>	<b>0</b>
<u>Community Events</u>			
Christmas Event	4,000	-80	
Safari	30	-120	
Cotgrave Festival	2,000		
Other Community Events	150	0	
Youth	5,304		
<b>Total - Community Events</b>	<b>11,484</b>	<b>-200</b>	<b>11,284</b>
<u>Contingency</u>			
Replacements & Refurbishments	2,000		
<b>Total - Contingency</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>
<b>Finance &amp; General Purposes</b>	<b>126,944</b>	<b>-226,100</b>	<b>-99,156</b>

## Recreation and Parks Committee

### Budget Summary 2019-2020

<b>Recreation and Parks Budget Summary 2019-2020</b>			
<b><u>Recreation &amp; Parks</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Environment</u></b>	75,588	-4,500	71,088
<b><u>Allotments</u></b>	1,050	-1,500	-450
<b><u>Sports Pavilion</u></b>	2,350	-3,000	-650
<b>Recreation &amp; Parks</b>	<b>78,988</b>	<b>-9,000</b>	<b>69,988</b>

**Recreation and Parks Budget Detail 2019-2020**

<b><u>Recreation &amp; Parks</u></b>	<b>Expenditure</b>	<b>Income</b>	<b>Net Cost</b>
<b><u>Environment</u></b>			
Salaries	48,593		
Insurance (vehicle)	650		
Training & Mentoring	250		
Health & Safety	200		
Capital/New Equipment	0		
Safety Clothing	300		
Plant Baskets	4,000		
Dog Bin & Rubbish Cleaning	350		
Hedge Cutting	1,000		
Tractor Maintenance	1,000		
Fuel	1,500		
CCTV Maintenance	0		
Grounds Maintenance	6,695		
Repairs/Maintenance	1,000		
Gritting Salt	200		
Bark Top Up	1,500		
Leases – Parks & Allotments	1,000		
Play Equipment Maintenance	2,000		
ROSPA Inspections	750		
Tools & Consumables	400		
MUGA Costs	600		
Community Warden	3,500		
Other Expenditure	100		
Shopping Centre Clearance		-1,500	
Annual Fair & Circus		-500	
Grass Cutting		-2,500	
<b>Total – Environment</b>	<b>75,588</b>	<b>-4,500</b>	<b>71,088</b>

<b><u>Allotments</u></b>			
Insurance	150		
Water	800		
Allotment Maintenance	100		
Allotment Rental Income		-1,500	
<b>Total - Allotments</b>	<b>1,050</b>	<b>-1,500</b>	<b>-450</b>
<b><u>Sports Pavilion</u></b>			
Pavilion Lease	800		
Pavilion Repairs & Maintenance	300		
Electricity	500		
Septic Tank Emptying	150		
Annual Testing	600		
Colts Income		-3,000	
<b>Total – Sports Pavilion</b>	<b>2,350</b>	<b>-3,000</b>	<b>-650</b>

<b>Recreation &amp; Parks</b>	<b>78,988</b>	<b>-9,000</b>	<b>69,988</b>
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**Cotgrave Futures**  
**Budget Summary 2019-2020**

<b>Cotgrave Futures Budget 2019-2020</b>			
<u><b>Cotgrave Futures</b></u>	Expenditure	Income	Net Cost
Building Maintenance	1,000		
Cotgrave Futures CCTV	250		
<b>Total - Cotgrave Futures</b>	<b>1,250</b>	<b>0</b>	<b>1,250</b>

**Grants**  
**Budget Summary 2019-2020**

<b>Grants 2019-2020</b>			
<u><b>Grants</b></u>	Expenditure	Income	Net Cost
British Legion	150		
Community Fireworks Display	2,500		
Centre Contribution	20,268		
Community Grants	5,000		
<b>Total - Grants</b>	<b>27,918</b>	<b>0</b>	<b>27,918</b>

## Summary of Financial Transactions for Cotgrave Town Council 2019-2020

The summary will be divided up into two sections as follows:

Section 1	Explanatory details on	a) Sources of income b) Areas of expenditure
Section 2	Financial detail on	a) Income b) Expenditure c) Reserves

### Section1

#### a) Sources of income

- Precept on Council tax as set by Cotgrave Town Council
- Other Services
  - i) Pitch maintenance
  - ii) Shopping centre clearance
  - iii) Grass cutting
  - iv) Pitch and sportsground rental
  - v) Allotments
  - vi) Annual fair
  - vii) Interest
  - viii) Community projects

#### b) Areas of expenditure

- Leisure Centre revenue subsidy (# see note)
- Administration staff 1 full time and 1 part time
- Maintenance staff 2 part time
- Park Keeper staff 4 part time
- Hanging Baskets
- Bins, seats and dog bins
- Tractor Maintenance
- Ridley Sportsground pavilion
- Grass Cutting and shrubs, etc.
- Play equipment at the Green, Grassmere, Broadmeer, Ring Leas
- Open spaces at the Green, Grassmere, Ring Leas, Madisson Park
- Grants
- Pitches at Ridley Sportsground (Home of the Cotgrave FC), Madisson Park, Broadmeer, Multi play facility
- Allotments at Burnhill and Forest Close and Hollygate
- Capital Projects
- Councillor allowances (\* see note)
- Elections
- Clearance and general maintenance
- Quarterly newsletter
- Community projects

Note #: In 1997 in order to secure a swimming pool for Cotgrave, Cotgrave Town Council signed a legal agreement with Rushcliffe Borough Council. This agreement is in the form of a lease, whereby Cotgrave Town Council leases its office and workshop within the Cotgrave Leisure Centre for a period of 99 years. As part of this lease Cotgrave Town Council agreed to pay a revenue subsidy each year towards the running of the leisure centre, subject to inflation. For 2019/2020 this subsidy amounts to £20,268.

Note \*: Elected Councillors are entitled to claim an allowance of £232 per annum, although some councillors may choose to opt out. The Chairperson will be paid extra in recognition of his/her extra responsibilities and workload – i.e. £232 plus an additional honorarium in recognition of the Chairman's greater input.

## Section 2

a) Income	£
Precept	219,300
Other Sources	15,800
	<u>235,100</u>

b) Expenditure	£
Recreational and Parks	78,988
Finance and General Purposes	126,944
Grants	7,650
Leisure Centre Revenue Subsidy	20,268
Cotgrave Futures	1,250
	<u>235,100</u>

### c) Reserves at 31<sup>st</sup> March 2018

General Reserve	101,621
Programmed Projects	23,228
Election Reserves	2,500
Play Equipment Contingency	5,000
Play Equipment Replacement	3,115
Community Reserve	32,299
Parish Paths	874
Town Plan	3,809
Youth Council	2,000
New Premises	120,000
Play Space	3,166
CCTV Digital Recorder	7,000
Light source Funding	2,632
Shared Access	30,000
	<u>337,244</u>

More details of Cotgrave Town Council's financial accounts can be obtained by using one of the following sources:-

- Local Notice Boards
- Internet on [www.cotgrave-tc.gov.uk](http://www.cotgrave-tc.gov.uk) or email [clerk@cotgrave-tc.gov.uk](mailto:clerk@cotgrave-tc.gov.uk)
- By telephone on 0115 989 3876
- By calling in at Cotgrave Town Council Office