

COTGRAVE TOWN COUNCIL
COTGRAVE LEISURE CENTRE, WOODVIEW,
COTGRAVE, NOTTINGHAM, NG12 3PJ
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Town Clerk: Mrs J Stephenson

2nd May 2019

Dear Sir/Madam

You are invited to attend the **Annual General Meeting**, followed by the **Council's Ordinary Meeting** on **Wednesday 8th May 2019 at 7.00 pm** in Meeting Room of Cotgrave Futures.

Members of the public and press are welcome to observe the proceedings. Time may be allowed for brief public participation.

Yours faithfully

Mrs J Stephenson
Town Clerk

AGENDA

Council Annual General Meeting

1. Election of Chairman and signing of Declaration of Office.
2. To receive the Declarations of Acceptance of Office from Town Councillors.
3. To receive and accept apologies for absence.
4. Election of Vice-Chairman.
5. Cheque signatories: a) to approve Chairman and Vice Chairman of Council and 3 other members of Council for the term of Council.
6. Representation to serve on Council's Personnel Committee (6) for the duration of the Council
7. Representation on other bodies Cotgrave Futures Trust (3), Tree Warden, Cotgrave Country Park Liaison.
8. To receive and approve the schedule of Meetings for 2019/2020.
9. To receive the following documents:

Council's Standing Orders, Budget 2019/20, Nottinghamshire Association of Local Council's – New Councillor Training, Data Protection Policy, Data Compliance Check List, Good Councillor Guide (sent by email), Code of Conduct and Register of Members Interest Form.

Town Council Meeting

1. To receive apologies for absence.
2. Declarations of Interest.
3. To confirm the accuracy of the minutes the Town Council held on 10th April 2019 (Pages 1 to 9)
4. To consider progress with the decisions taken.
6. To confirm the Planning Minutes - (Page 10)
7. Planning Applications
 - 18/02308/FUL Land at North of Stragglethorpe Road, Nottingham – change of use of site to car wash and valet service including creation of hardstanding, siting of storage container, and new boundary fencing (temporary permission for 3-4 years).
 - 19/00322/TPO Magnolia Cottage, Cotgrave Place, Main Road, Cotgrave, Nottingham – cut back two branches of 1 no Horse Chestnut.
 - 19/00788/REM Hollygate Park, Fieldfare Road Cotgrave, Nottingham, NG12 3UL- reserved matters application for outline permission 10/00559/OUT to seek approval for one industrial/warehouse units (under B1cB2/B8) including ancillary facilities, service yard, car and cycle parking, landscaping, service road and other infrastructure works.
 - 19/00887/FUL 8 Woodgate Lane, Cotgrave, Nottingham, NG12 3HX – partially demolish single storey extension. Construct a single storey extension to the rear of the house, replace existing windows and replace existing aluminium garage doors with timber doors.
 - 19/00673/FUL Cherrytree Cottage, Cotgrave Place, Main Road, Cotgrave, Nottingham – erection of glass veranda to the rear of the dwelling house (retrospective).
8. Financial Matters – to consider a) payments made, b) income receive since last meeting, c) Financial Statements for March 2019.
9. Renewal of Council's Insurance Policy –
10. Correspondence. (For information only)
11. Clerk's Reports
12. Councillors` Reports.
