

COTGRAVE TOWN COUNCIL
COTGRAVE LEISURE CENTRE, WOODVIEW,
COTGRAVE, NOTTINGHAMSHIRE, NG12 3PJ
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Mrs J Stephenson – Town Clerk

6th June 2019

Dear Sir/Madam,

You are invited to attend the Town Council meeting which will be held in the meeting room of Cotgrave Futures on **Wednesday 12th June 2019 at 7.00 pm** to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Yours faithfully

Mrs J Stephenson
Town Clerk

AGENDA

1. To receive apologies for absence.
2. Declarations of Interest
3. Public Open Session
4. To co-opt to fill vacancies on the Town Council – Local Government Act 1972 (2 applications Received).
5. To confirm the accuracy of the minutes of the Annual Public Meeting (page 1), the Annual General Meeting (pages 2-3) and the Council Meeting (pages 4-10) held on 8th May 2019.
6. To consider progress with the decisions taken.
7. To confirm the Planning Minutes (page 11-12)
8. Planning Applications

19/01047/DEMOL	Cotgrave Shopping Centre, Candleby Lane, Cotgrave, Nottingham – demolition of units 1-4C
19/01013/FUL	68 Daleside, Cotgrave, Nottingham, NG12 3QN – removal of existing rear conservatory and replacement with single storey rear/side extension.
9. Financial Matters – to consider a) Payments made, b) income received since last meeting, c) Financial Statements for April 2019.

10. Annual Governance Statement and Accountability Return 2018-2019
 - a) i) Annual Internal Audit
ii) Internal Auditor Report and Letter
 - b) Section 1 (page 4) – Annual Governance Statement 2018/19
Section 2 (page 5) – Accounting Statements 2018/19
 - c) Confirmation of the dates of the period for the exercise of public rights.
 - d) Bank Reconciliation 2018/19
 - e) Explanation of variances between box 7 and box 8
 - f) To review the Financial Regulations Policy
11. Rialtas – Asset Inventory Software Package – to approve the purchase of the software.
12. Grants – to consider grant request from – a) All Saints Church, b) The Cotgrave Surgery, c) The Rock Church.
13. Working Groups Updates – a) The Green Play Area, b) Trent Barton, c) Cotgrave FC
14. Hollygate Allotments – to receive an update on the proposed land transfer agreement.
15. Quarterly Play Park Inspections – to note.
16. Nottinghamshire County Council Lengthsman Scheme – to agree to sign the contract
17. Western Power – to consider to allow car parking at Collier Way from June 2019 to March 2021.
18. Correspondence.
19. Clerk's Reports.
20. Councillors' Reports
