

**COTGRAVE TOWN COUNCIL**  
COTGRAVE LEISURE CENTRE, WOODVIEW,  
COTGRAVE, NOTTINGHAMSHIRE, NG12 3PJ  
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**Mrs J Stephenson – Town Clerk**

3<sup>rd</sup> October 2019

Dear Sir/Madam,

You are invited to attend the Town Council meeting which will be held in the meeting room of Cotgrave Futures on **Wednesday 9<sup>th</sup> October 2019 at 7.00 pm** to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

**PLEASE NOTE THAT LEIGHTON PEEL FROM VIRGIN MEDIA WILL BE IN ATTENDANCE TO GIVE A PRESENTATION ON POSSIBLE SERVICE IN COTGRAVE**

Yours faithfully

**Mrs J Stephenson**  
**Town Clerk**

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**AGENDA**

1. To receive apologies for absence.
2. Declarations of Interest
3. Public Open Session
4. To co-opt to fill two vacancies on the Town Council – Local Government Act 1972.
5. To confirm the accuracy of the minutes of the meeting held on 4<sup>th</sup> September 2019 (pages 1- 9)
6. To consider progress with the decisions taken.
7. To confirm the Planning Minutes (page 10)
8. Planning Applications
9. Financial Matters – to consider a) Payments made, b) income received since last meeting, c) Financial Statements for August 2019, d) Half-year budget actuals, e) Financial Accounts for year end 31<sup>st</sup> March 2019 – to receive concluded accounts from P K Littlejohn, f) to arrange a Budget Meeting for 2020/21 and to arrange a Personnel Committee Meeting.
10. Grants – a) Update on Budget 2019/2020, b) Request from Cotgrave Library.
11. Working Groups Updates – a) The Green Play Area, b) Trent Barton/CT4N, c) Cotgrave FC, d) Leisure Centre Agreement, e) Bonfire Event – to confirm arrangements and marshalling of the event, f) Christmas Lights Event – Friday 29<sup>th</sup> November – decorations/lights for shopping centre.
12. Policies for review
  - Health & Safety Policy
  - Councillor Code of Conduct/Councillor Complaints Procedure

13. Remembrance Sunday – to discuss arrangements for the parade on Sunday 10<sup>th</sup> November and to nominate a councillor to oversee the arrangements.
14. Re-dedication Service of Pit Wheels on The Green and Coal trucks.
15. Hollygate Park Allotments – transfer of land.
16. Adopt a Kiosk Scheme – to consider.
17. Correspondence.
18. Clerk's Reports.
19. Councillors' Reports

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