

**COTGRAVE TOWN COUNCIL**  
COTGRAVE LEISURE CENTRE, WOODVIEW,  
COTGRAVE, NOTTINGHAMSHIRE, NG12 3PJ  
TELEPHONE: (0115) 989 3876 FAX: (0115) 989 0439  
Web Site: [www.cotgrave-tc.gov.uk](http://www.cotgrave-tc.gov.uk)  
E Mail: [clerk@cotgrave-tc.gov.uk](mailto:clerk@cotgrave-tc.gov.uk)  
**Mrs J Stephenson – Town Clerk**

7<sup>th</sup> November 2019

Dear Sir/Madam,

You are invited to attend the Town Council meeting which will be held in the meeting room of Cotgrave Futures on **Wednesday 13<sup>th</sup> November 2019 at 7.00 pm** to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

**PLEASE NOTE THAT PC 1603 SHINN WILL BE IN ATTENDANCE AT THE MEETING**

Yours faithfully

**Mrs J Stephenson**  
Town Clerk

-----  
**AGENDA**

1. To receive apologies for absence.
2. Declarations of Interest
3. Public Open Session
4. To confirm the accuracy of the minutes of the meeting held on 9<sup>th</sup> October 2019 (pages 1-11) and the Personnel Committee of 6<sup>th</sup> November 2019 (pages 12-13)
5. To consider progress with the decisions taken.
6. To confirm the Planning Minutes (page 14)
7. Planning Applications
  - 19/02209/FUL Cotgrave Shopping Centre - construction of 4 replacement retail units following demolition of existing run of retail unit access, parking and hard and soft landscaping – revised plans.
  - 19/01901/FUL 1 Bakers Close, Cotgrave, Nottingham, MH12 3RG – proposed single storey rear/side extension.
  - 19/01767/FUL Kilgraney Farm, Owthorpe Road, Cotgrave, Nottingham – change of use of land to allow parking (retrospective).
8. Financial Matters – to consider a) Payments made, b) income received since last meeting, c) Financial Statements for September 2019, d) To approve fees and charges for Rialtas accounting software, e) to approve Internal Auditor fees for 2021 audit.
9. Grants – a) Wellspring Music CIC,
10. Working Groups Updates – a) The Green Play Area, b) Cotgrave FC, c) Leisure Centre Agreement.
11. Re-dedication Service of Pit Wheels on The Green and Coal trucks.
12. Hollygate Park Allotments – transfer of land.

13. Allotments 2020 – to approve rental charges for 2020.
  14. Tree Works – to approve various tree works.
  15. Quarterly Parks Inspection Reports – to note the report of 16<sup>th</sup> October 2019
  16. Multi Play Unit at Cotgrave Futures – to consider a request for Serendipity's to remove the play unit.
  17. Correspondence.
  18. Clerk's Reports.
  19. Councillors' Reports
-