

COTGRAVE TOWN COUNCIL
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Mrs J Stephenson – Town Clerk

17th March 2022

Dear Sir/Madam,

There will be a **Personnel Committee** review meeting which will be held virtually via Zoom on Thursday 24th March 2022 at 3.45 pm to transact the business specified below.

Members of the press and public are welcome to observe the proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Should any confidential matters be discussed at the meeting, the press and public will then be excluded from the meeting, as defined in Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.

Zoom code is available upon application.

Yours faithfully



Mrs J Stephenson
Town Clerk

AGENDA

1. To receive apologies for absence.
2. Declarations of Interest
3. Public Open Session

The press and public will be excluded from the meeting during consideration of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960.

4. Salaries – to review the Personnel Committee's decisions on salaries for 1st April 2022 as requested By Full Council Meeting held on 9th March 2022.
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