

**Cotgrave Town Council Meeting
13th April 2022**

<u>Present</u>	:	Councillors I Shaw (Acting Chairman), R Butler, K Chewings, S Ellis, S Gardner, B Handbury, L Healy, C Jeffreys, N Monday, M Myles, and A Simpson.
<u>Apologies Received</u>	:	Councillors H Brumpton, M Chewings, D Eldridge, and D Stothard.
<u>Absent</u>	:	Councillor C Patterson
<u>Attendance</u>	:	Julie Stephenson (Town Clerk), Jane Pick (Admin Manager) - Cotgrave Town Council

The meeting was held at Cotgrave Methodist Church and commenced at 7pm

Apologies

2297 The apologies received were approved.

Declarations of Interest

2298 No declarations of interest were received.

Public Open Session

- 2299 James Barlow, the applicant of planning application 22/00243/Ful for 4 x poultry buildings and associated works came to give information and answer questions regarding the planning application. The site is in a secluded position and not visible from the road and the sheds will all be green and in amongst the trees.
- 2300 He was aware of the concerns regarding the application and had attended a public meeting with residents in Owthorpe, and following this meeting additional plans had been drawn up and supplied to Rushcliffe Borough Council. They are also working closely with the Astronomical Society on light and thermal heat pollution.
- 2301 Additional screening by trees would be installed and the use of the lights would be changed as not to affect the Astronomical Society and keep light pollution to a minimum. The lighting project will be discussed with the Society. The sheds are very well insulated to retain the heat.
- 2302 James informed council that all construction and HGV traffic for deliveries will enter and exit via the right turn only off the A46, so no vehicles will be entering Owthorpe village or Cotgrave.
- 2303 Council asked about the environmental impact of the birds, and this will be strictly monitored and shut down immediately if it does not meet the standards required.

- 2304 Cllr K Chewings asked about the amount of room provided for the birds, this is done by weight, not by metres.
- 2305 The birds will not be slaughtered on site, they will be caught and transported to other places.
- 2306 This poultry unit is smaller than the existing one already located at the outskirts of Cropwell Bishop.
- 2307 The reasoning of building poultry units is that farming has to diversify and chicken is becoming the most popular meat in the UK and breeding here will reduce imports.
- 2308 The site will employ two full time members of staff and all litter/waste will be sent to Thetford for destruction.
- 2309 Standing Orders resumed at 7.20pm

**Accuracy of the minutes of the Council Meeting held on 9th March 2022 and
Personnel Committee Meeting on 24th March 2022.**

2310 M2283 Grassed Areas in Cotgrave

Councillor R Butler said that this should read Rushcliffe Borough Council and not Nottinghamshire County Council. The minutes will be amended accordingly.

2311 M2293 Well Pharmacy

Councillor K Chewings noted that the request for a member of Well Pharmacy, should be the next meeting, not a future meeting.

- 2312 **Resolved** : "That the minutes of the meeting held on 9th March 2022 and the Personnel Committee Meeting held on 24th March 2022 be received and confirmed as a true record."

Progress Minutes of Council Meeting held on 9th March 2022

2313 M2228 Recycling Bins Cotgrave Shopping Centre

The Clerk has received an email from the Borough Council stating that they have decided not to move the recycling bins back to their original location in the rear car park (behind Heron).

- 2314 Councillor K Chewings said that they had only been moved to the front car park on a temporary basis. He thought that the Borough Council had not provided valid reasons for the bins not being moved back to their original location in the back car park and ask the Clerk to write back and invite them to attend a Council meeting to explain in more details their reasons.

2315 Councillor L Healy said that the Planning Department had refused permission for the Amazon Locker in front of the Co-op. Council asked how long it would be before the Amazon Locker would be removed from the site. The Clerk will write to the planning department at the Borough Council for more information.

2316 M2237 Grant Trent District Community First Responders

A letter of thanks has been received from Trent District Community First Responders thanking Council for the *“generous contribution to our charity. This will directly benefit the patients within the local community.”*

2317 M2252 Cotgrave Futures – Serendipity’s Day Nursery

The nursery has responded to Council decision regarding the external window request. They were disappointed with the outcome and the Clerk has referred the nursery back to the Trustees of Cotgrave Futures.

2318 M2281 Cotgrave Police

Councillor Butler said that he had met with the new Beat Sergeant, Brett Price, for Cotgrave and had asked if the police can contact the Town Clerk to introduced themselves. PC Kemish has already visited several residents to discuss ongoing local issues.

2319 M2293 Well Pharmacy

The Town Clerk has sent an email to the head office of pharmacy, which has also been copied to Rushcliffe Borough Council and Ruth Edwards MP, inviting them to a meeting of Cotgrave Town Council to discuss the current issues with the service from the pharmacy.

2320 Ruth Edwards has emailed the CEO of Well Pharmacy asking them to reply to Council’s email.

2321 Councill K Chewings said that the issues are not with the staff but a management problem.

2322 Councillor Chewings proposed that Council write to Well Pharmacy once again requesting that they attend a council meeting and that if they fail to reply and not attend a meeting that a public meeting is called and to invite the local press.

2323 This proposal was seconded by Councillor S Ellis. All council were in favour.

2324 M2296 Flagpole

Councillor K Chewings asked if there was any update on having a flagpole in Cotgrave. The Administration Manager had written to the Borough Council asking for permission if a flagpole can be located on the Green area near to the coal trucks. Council have previously been informed that they could not install a flagpole on the paved area of the shopping centre.

Planning Minutes

- 2325 **Resolved** : "To confirm the planning minutes recorded and the decisions taken by the Council and those of the Planning Authority."

Planning Applications

- 2326 Planning Application 22/00243 Land North of Cotgrave Road, Owthorpe – Poultry Buildings

Council discussed the planning application, and a vote was taken.

- 2327 Council agreed to have no objection with the planning application.

- 2328 9 Councillors voted in favour of the planning application, 2 against and Councillor K Chewings abstained from the vote and but noted his concerns about the welfare of the birds.

Financial Matters

- 2329 Payments

Resolved: "That the payments made since the previous meeting totalling £21,453.28 as recorded below, be approved and the invoices awaiting payment be paid".

COTGRAVE TOWN COUNCIL 13 TH APRIL 2022				
Hydro-X	149069	Sports Pavilion Water Heater Checks	1	114.00
HSBC Bank		Bank Charges	1	8.00
CISWO	2565	Annual Rent Sportsground Colliers Way	1	856.45
WaterPlus	5859031	Water Charges Unit 28	1	1.44
UK Fuels	1084899	Fuel	1	109.52
Three	288291183	Mobile Telephone	1	29.78
Methodist Church		Room Hire 9.2.22	1	30.00
Streetwise	19958	Park Inspection October 20 to November 21	1	1424.52
Rushcliffe BC	70920124	Service Charge Suite F	13	132.00
Rushcliffe BC	70920115	Rent Suite F	13	425.00
Rushcliffe BC	70919938	Rent Unit 28	1	600.00
WaterPlus	700547469	Water Charges Burhill Allotments	1	66.84
Communicorp		Subscription to Clerks Direct	1	12.00
Notts CC	92696497	February 2022 Salaries	1	9863.06
Opus	72079453	Sports Pavilion Electricity	1	44.80
V Harper		Market Stall Refund	1	15.00
Little Horsebox		Market Stall Refund	1	20.00
P Nutter		Market Stall Refund	1	15.00
G Brook	229	Tree works Ringleas Park	1	1260.00
Trent District Responders		Grant	1	1500.00
Cotgrave Futures	471	MUGA electricity charges December 21	1	72.64
Sublime Shine		Cotgrave Futures Window Cleaning	1	55.88
Meerkat Comms	6854	Phone and Broadband	1	61.85

M Dutton & Sons	14618	Service J Deere and Scag Mower	1	933.54
J A Kents	63834	March Maintenance	1	906.40
Gedling Bouncy Castles	3098	Children's Entertainment Platinum Jubilee Event 5.6.22	9	300.00
J Pick		Petty Cash Reimbursement	1	23.35
George Brook	238	Tree works Hawthorne Avenue	1	780.00
21CC	413754	Platinum Jubilee Beacon	9	588.00
J Pick		Reimbursement for Black Armbands/Mourning Badges (Operation London Bridge)	1	32.44
J Pick		Mourning Rosettes (Operation London Bridge)	1	26.50
Cotgrave Futures	479	MUGA Electricity Charges	1	48.79
Notts County Supplies	032202493	Key Fobs, Paper	1	16.67
Roffesoft	7325	Move data to the cloud, email issues, web changes/updates	1	288.00
AMB	19185	Ink Cartridges	1	192.00
Westfield4Schools	2953	Jubilee Pencils for schools	9	398.81
E-oN	747DOB29	Electricity Suite F	1	74.58
UK Tool Hire	20501	Abrasive Wheel Training	1	60.00
Streetwise	20016	Empty Dog Bins	1	61.42
J Pick		Petty Cash Reimbursement	1	5.00

2330 Income

Resolved: "That the income totalling £7229.76 since the last meeting, as reproduced below.

4.1.22	Cotgrave FC	Rent	155.00
9.3.22	Allotment Tenant	Rent and Deposits	90.04
7.3.22	P Nutter	Market Stall	15.00
17.3.22	GS11 Stragglethorpe	Lightsource Funding	6169.72
21.3.22	Rushcliffe Borough Council	Grant Cllr. C Jeffreys – Jubilee Beacon	800.00

Financial Statements

2331 Members considered and approved the Statements for February 2022 as reproduced at the back of the Minute Book.

At the end of February 2022 Council had £24,290.85 in the Co-op account, £99,181.08 in the HSBC account and £201,106.69 in the NatWest account.

Working Group Updates

Welcome Back Fund

- 2332 The last claim for £170 has been forwarded to the Borough Council. £1200 was not used by Council and has been returned to the Borough to use for an event in a central location. The scheme is now closed.
- 2333 The previous quarter amount has been processed and Council are waiting for reimbursement.

Cotgrave Play Areas - Grassmere

- 2334 The funding application to Nottinghamshire County Council, for the climbing frame has been applied for and this is likely to be discussed at their next meeting taking place on 20th April 2022.
- 2335 The notices have been placed at Grassmere to say the park will be closed in May and is likely to be closed for 3/4 weeks, just waiting the confirmation of the start date from Proludic.
- 2336 The park may re-open in time for the celebration of the Queen's Platinum Jubilee bank holiday weekend.

Queens Platinum Jubilee Celebrations

- 2337 Councillor Butler updated Council on the Beacon event taking place on Thursday 2nd June.
- 2338 The Beacon will now be located on The Green. The Cotgrave Country Park was deemed too unsafe to get members of the public to leave the site in the dark. A piper will be playing a specially written piece of music at 9.35pm and a bugler/cornet player at 9.40pm. The beacon will be lit at 9.45pm. the beacon will burn for 45 minutes.
- 2339 The Clerk updated Council on the event taking place on Sunday 5th June. A picnic in the park style event will be taking place between 11.30am and 5.30pm. This will include various live music acts including some Cotgrave residents who wished to take part in the entertainment, children's entertainment area, food and drink stalls. Fifteen picnic benches and additional seating has been ordered and people are being encouraged to bring a picnic with a picnic blankets and/or other seating to the event.
- 2340 Council have purchased special Platinum Jubilee pencils to be given to every child attending Cotgrave's schools.
- 2341 Posters advertising both events will be printed and distributed throughout the town and also on social media.

Miners Memorial for Cotgrave

- 2342 Councillor S Gardener asked if he would be permitted to liaise with the Town Clerk on the project and report back to Council at the next meeting.
- 2343 Council were all in agreement.

Correspondence

2344 Plastic Free Cotgrave

An email has been received giving information that a sculpture made of rubbish is being created by the group with the help from local schools and community groups and with guidance of local sculpture Nick Wright. The sculpture will be available for viewing at the Cotgrave Community Garden on Friday 29th April from 12 noon.

2345 Rushcliffe Borough Council

The borough Council has informed Council, as tenants of the Cotgrave Business Hub that there will be an increase for the monthly service charge. It will increase from £110 per month to £130 per month from 1st April 2022.

2346 The Borough Council have also forwarded information of a Discovery Day for the new crematorium, Rushcliffe Oakes. This will take place on Wednesday 4th May 1pm to 7pm. For more information email info@rushcliffeoaks.co.uk or call 0115 914 8557.

Clerks Reports

2347 A letter has been received from the Borough Council in relation to the Neighbourhood CIL. A total of £1,218.26 of the Neighbourhood CIL has been collected from development within our parish and is now due to be passed to the Town Council. The Clerk will contact the Borough Council to find out more information about how this amount is made up and will complete the forms to claim it.

2348 Notification has been received from the RBC Planning Department that the planning application for 98 Ringleas – has been approved. A Deed of Easement will be required at some time as the entrance to the new property crosses over Council' land.

2349 The Clerk had received information for a Management in Action Course taking place on 9th/10th June and has asked if she could attend using the training budget.

2350 Council are in agreement if the Clerk would like to attend, either in person or virtually.

Councillors' Reports

2351 Councillor Butler that the two new police officers for the Cotgrave and surrounding area have now started in their posts. Sergeant Brett Price and PC Cai Kemish will be covering this area and have already started contacting residents about the problem with off road motorbikes and scooters and general ASB around the shopping centre.

The police have asked for contact details to be able to attend some council meetings.

2352 Councillor K Chewings informed Council that Cotgrave Futures have completed a licence for the Cotgrave Community Kitchen for a further 12 months.

2353 Councillor Gardner noted that posters were still advertising the 'lighting of the beacon' at the Cotgrave Country Park.

The new posters are ordered and all posters will be replaced in the next few days.

2354 Councillor N Monday asked if there was any update on the CT4N bus service. Councillor Butler said the current service will end at the end of April, and the new services, which will continue to be called the 33 will take over. The new service will be operated by Nottinghamshire County Council and the buses will be all electric. The timetable for the service has yet to be confirmed.

2355 Councillor M Myles informed everyone to be vigilant whilst shopping at Morrison at Gamston, after having her handbag stolen from the boot of her car. She also said that the Police had been acted very swiftly and had been very helpful.

2356 Councillor Simpson had noticed the increase in electric scooters driving around Cotgrave. Councillor Butler noted that the police were also looking into this problem alongside off road motorbikes, as but can be illegal.

2357 Councillor Simpson has also received a letter regarding a free app called Nextdoor Cotgrave, and a code enabling him to join the group. The could expire after 7 days. Councillor Simpson was not sure who had send the letter.

2358 Councillor Shaw asked if there had been any dates on the installation of the bridge at Hollygate Lane. The Clerk will write to Barratt Homes again.

The press and public will be excluded from the meeting during consideration of the following items of business, on the grounds that it involves the likely disclosure of exempt information as defined in Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.

Personnel Committee

044 The Personnel Committee had met on 24th March to discuss wage increase for staff.

The committee has recommended that an increase of 4.74% be given to both the administration and ground staff.

045 **Recommendation** : "That the wage increased are approved for payment 1st April 2022."

046 Councillor C Jeffreys proposed that Council accept the recommendation.

047 Councillor K Chewing wished it to be minute that he said that the increase should be in line with CPI and that the 4.74% was not an adequate increase in the salaries.

048 A vote was taken all councillors were in favour of the recommendation, apart from Councillor K Chewing who abstained from the vote.

049 Resolved : "To aware the administration and ground staff a salary increase of 4.74% to take effect from 1st April 2022.

There being no further business the meeting closed at 8.27pm.

Chair:..... Signed as a True Record (Date).....

Planning Minutes

The following responses were made to plans under consideration by the Planning Authority, Rushcliffe Borough Council.

No objections were raised except where stated.

081 At Council Meeting on 13th April 2022

- 22/00586/FUL 159 Ringleas, Cotgrave, Nottingham, NG12 3PQ – single storey extension to the rear.
- 22/00496/FUL 98 Colston Gate, Cotgrave, Nottingham, NG12 3JY – single storey front extension, alteration to boundary treatments includes erection of 2.4m high fence to side boundary and 2.1m high fence to rear boundary and extension of existing driveway.
- 22/00577/FUL 14 Grips Common, Cotgrave, Nottingham, NG12 3TF – single storey front and rear extension.
- 22/00243/FUL Land North of Cotgrave Road, Cotgrave Road, Owthorpe – erection of 4 No. poultry buildings, 8 no. feed bins, 2 no. feed blending rooms, gate house, generator, plant room, water tank, dirty water tank and gas tanks. Creation of new access road, car parking and concrete apron as well as new attenuation pond.
- 22/00641/FUL 8 Lamplands, Cotgrave, Nottingham, NG12 3JA – new front porch extension and replace existing porch.
- 22/00491/FUL 24 Harvest Drive, Cotgrave, Nottingham, NG12 3SJ – two storey side extension and single storey rear extension.

Rushcliffe Borough Council, the planning authority, has forwarded the following decisions:-

082 Permission Granted:

- 22/00280/FUL 27 Forest Close, Cotgrave, Nottingham, NG12 3JN – first floor rear extension, external alterations to fenestration and application of timber cedar cladding.
- 21/02274/FUL 98 Ringleas, Cotgrave, Nottingham, NG12 3NE – new detached two storey dwelling inside garden of existing plot.
- 22/00173/FUL 61 Bingham Road, Cotgrave, Nottingham, NG12 3JS – erection of single storey dwelling with parking.
- 22/00328/PA14J Dynamite Baits at Wolds Farm, The Fosse, Cotgrave, Nottingham, NG12 3HG – application for prior approval for the installation of roof mounted 143.6kw solar PV system comprising of 266 x Canadian Solar 540w solar Panels.
- 22/00177/FUL 11 Gripes Common, Cotgrave, Nottingham, NG12 3TF -Single storey rear extension and access on existing rear boundary.
- 22/00586/FUL 159 Ringleas, Cotgrave, Nottingham, NG12 3PQ - Single storey extension to the rear.
- 22/00577/FUL 14 Gripes Common, Cotgrave, Nottingham, NG12 3TF – Single storey front and rear extension.
- 22/00434/FUL 2 Owthorpe Road, Cotgrave, Nottingham NG12 3JE - Single storey side and roof extension.
- 22/00496/FUL 98 Colston Gate, Cotgrave, Nottingham NG12 3JY – Single storey front extension, alteration to boundary treatments includes erection of 2.4 high metre fence to side boundary and 2.1m high fence to rear boundary and extension of existing driveway.

Chair:..... Signed as a True Record (Date).....

