

**Cotgrave Town Council Meeting  
12<sup>th</sup> April 2023**

- Present : Councillors D Stothard (Chairman), R Butler, K Chewings, M Chewings, D Eldridge, S Ellis, S Gardner, B Handbury, C Jeffreys, N Monday, M Myles, C Patterson, I Shaw and A Simpson.
- Apologies Received : Councillors L Healy and H Brumpton
- In Attendance : Julie Stephenson (Town Clerk), Jane Pick (Admin Manager) - Cotgrave Town Council

The meeting was held at Cotgrave Methodist Church and commenced at 7pm

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**Apologies**

- 2971 The apologies received were approved.

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**Declarations of Interest**

- 2972 No declarations of interest were received.

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**Public Open Session**

- 2973 No member of the public was in attendance.

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**Accuracy of the minutes of the Council Meeting held on 12<sup>th</sup> April 2023**

- 2974 **Resolved** : "That the minutes of the meeting held on 12<sup>th</sup> April 2023 be received and confirmed as a true record."

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**Progress Minutes of Council Meeting held on 12<sup>th</sup> April 2023**

- 2975 M2933 Barratt Homes – Proposed Pedestrian Bridge, Hollygate Lane North, and Hollygate Lane South.

An update has been received from Robert Galij of Barratt Homes.

Feedback from Consultees and Stakeholders received is being evaluated internally and discussions with the Planning Officers continues. No date for a formal consideration has yet been confirmed.

- 2976 Council asked if this could be added to the agenda for the June meeting?

2977 M2953 Clerk's CILCA Training

Council asked if the Clerk needed any additional assistance in completing her training, ie time management.

The Clerk will forward a training schedule to all councillors when completed.

2978 M2956 Trent Barton

Council asked if there has been an update from Trent Barton following the meeting held with them on 21<sup>st</sup> March. The Clerk will write to Trent Barton and ask them for an update.

2979 Councillor Butler informed Council that the new Vectare service will be commencing from 16<sup>th</sup> April. They will be providing an evening service to Nottingham.

2980 M2962 Anti-Social Behaviour on the Multi Use Games Area

Councillor Shaw asked the Clerk if she had encountered any further issues with the young people on the MUGA whilst locking the facility of Saturday evenings?

The Clerk has contacted the Police informing them of the anti-social behaviour issues and they have been monitoring the area and things have now improved.

2981 M2967 Manhole Cover Bingham Road

The manhole cover has now been repaired by Severn Trent Water.

Councillor Butler also informed Council that Hollygate Lane is scheduled to be resurfaced on 10<sup>th</sup> June 2023.

2982 M2969 Recycling Bins on Cotgrave Shopping Centre

The Clerk has received communication from Rushcliffe Borough Council and will be arranging to meet with them to further discuss the issues with the siting of the recycling bins on the shopping centre.

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**Planning Minutes**

2983 **Resolved** : "To confirm the planning minutes recorded and the decisions taken by the Council and those of the Planning Authority."  
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**Financial Matters**

2984 Payments

**Resolved:** "That the payments made since the previous meeting totalling £22,554.47 as recorded below, be approved and the invoices awaiting payment be paid".

<b>COTGRAVE TOWN COUNCIL 12<sup>TH</sup> APRIL 2023</b>				
Clerks Direct	4496	Subscription	1	14.00
Water Plus	1324486	Unit 28	1	351.09
Sublime Shine	762	Suite F Windows	1	10.00
Notts CC	92837326	February Salaries	1	14,111.39
Rushcliffe Borough Council	70998593	Service Charge Suite F	1	130.00
Rushcliffe Borough Council	70998459	Rent Suite F	13	435.00
Cotgrave Methodist Church		Room Hire 8.2.23	1	30.00
Three	394854586	Mobile Telephones	1	29.78
British Gas	984647657	Suite F Electricity	1	43.94
Water Plus	1418798	Burhill Allotments	1	93.60
D Starr		Pensioners Meal Entertainment	9	40.00
Adlard Print	20252	Spring Newsletter	9	1622.00
Rushcliffe Borough Council	70998851	Rent Unit 28	1	650.00
Water Plus	1359938	Forest Close Allotments	1	81.22
TMS Hardware		Hardware	1	37.35
Nottingham Local News	58804	Delivery of Newsletter	9	288.00
CISWO	3108	Annual Rent Sportsground	1	1024.84
Notts County Supplies	32300761	Stationery/Gloves	1	93.54
Elexcel	11716	Call out Cotgrave Futures	1	131.98
Cotgrave Futures	663	MUGA Electricity Charges	1	14.11
Vale Skips		Burhill Allotments 17.3.23	1	264.00
School Bears	7831	Coronation Bears (Ash Lea)	9	659.64
Meerkat Comms	7438	Phone and Broadband	1	61.63
Opus Energy		Sports ground Electricity	1	75.08
HSBC Bank		Bank Charges	1	19.87
EDF Energy		Unit 28 Electricity	1	299.00
J A Kent Services	65312	March Maintenance	1	960.00
J Pick		Petty Cash	1	18.88
TMS Hardware		Hardware	1	7.25
Reach Publishing	226318660	Safari Sale Advert 8.4.23	9	82.80
Water Plus	1665181	Unit 28	1	66.00
Insignia	31091	Coronation Coins	9	852.60
Sublime Shine	7609	Cotgrave Futures Window Clean	1	55.88
		<b>TOTAL</b>		<b>22,554.47</b>

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2985 Income

**Resolved:** "That the income totalling £13,058.85 Since the last meeting, as reproduced below.

1.3.23	Cotgrave FC	Rent	160.00
1.3.23	Thomas James	Newsletter Advert	92.40
2.3.23	Railway Sleepers.com	Donation	500.00
4.3.23	Allotment Tenant	Plot 20 Hollygate	94.14
8.3.23	Allotment Tenant	Plot 26 Burhill	114.03
13.3.23	Summer Street Market	Stall	20.00
15.3.23	Safari Sale	Stall	5.00
17.3.23	RCAN	Refund (Duplicate Payment)	114.00
21.3.23	Rushcliffe Borough Council	Shopping Centre Maintenance	2737.54
23.3.23	GS11 Stragglethorpe	Solar Panels	6959.97
23.3.23	Allotment Tenant	Hollygate Plot 14	94.16
24.3.23	Safari Sale	X 2 stalls	10.00
24.3.23	Via East Midlands	Grass Cutting 2022	747.61
28.3.23	Safari Sale	X 2 stalls	10.00
28.3.23	Henderson Crafts	Summer Street Market Stall	20.00
30.3.23	Little Horsebox	Summer Street Market Stall	30.00
31.3.23	Via East Midlands	Lengthsman Payment	1350.00
		<b>TOTAL</b>	<b>13,058.85</b>

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**Financial Statements**

2986 Members considered and approved the Statements for February 2023 as reproduced at the back of the Minute Book.

At the end of February 2023 Council had £35,988.85 in the Co-op account, £70,413.00 in the HSBC account and £201,822.56 in the NatWest account.

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**Grants**

2987 Cotgrave Community Garden

A request has been received from Cotgrave Community Garden for £1,233.97 for the creation of a sensory garden.

Council is not able to consider their request at this time due to the fact that the Community Garden are unable to provide a copy of their most recent accounts. This is a condition of Council's Grant's Policy. Further information will be requested from the group to be able to consider their grant requests.

2988 Cotgrave Church of England Primary School

A request for a grant of £500 towards a community defibrillator and heated cabinet has been received from the Church of England school.

Council considered the grant and

- 2989 **Resolved** : "To award the grant of £500 from Council's grant funding, but to also ask the school if they needed the extra £690 which could be allocated from the Lightsource Funding."

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### **Cotgrave Futures**

- 2990 The Trustees had nothing to report.

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### **Working Group Updates**

#### **Miners Memorial for Cotgrave**

- 2991 Council considered an additional graphic of the miner's memorial . Due to the quality of the images, it has been advised that the smaller option would produce the best quality.

- Resolved** : "To approve the purchase the miner's memorial for installation on the Green at the cost of £747.00, plus installation charge of £350.00."

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### **Play Parks**

#### **Quotation to carry out quarterly inspections**

- 2992 Council considered a quotation from Streetwise (Rushcliffe Borough Council) to carry out quarterly inspections of council play equipment.

- 2993 **Resolved** : "To approve the quotation for Streetwise to carry out quarterly routine inspection of play park equipment at a cost of £450+VAT per quarter."

#### **Play Park Inspection Report**

- 2994 Council considered the latest inspection report (March 2023) and defects raised within the report.

The issued raised were with Broadmeer Play Park, quotation were being sought for some of the repair work and Council Ground staff were able to carry out other repairs.

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### **Cotgrave Community Kitchen**

2995 Council had been copied into an email from the Community Kitchen inviting the Chairman of Council to attend a meeting along with representatives from other agencies to discuss the community kitchen's interest in making use of the former bowling green pavilion. The purpose of the meeting would be to begin to put in place a joint formal proposal that the community kitchen could take to the trustees of Cotgrave Miners Welfare for their consideration of allowing for the lease or a renting agreement to be sort on this area.

2996 Following a discussion Council

Proposed : "To decline the invitation to the meeting as this is a private matter between Cotgrave Community Kitchen and Cotgrave Welfare and it would not be in Council's interest to get involved in this matter at this particular time."

A vote was taken on the proposal and council were unanimous in this decision.

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### **Council Events**

#### **Cotgrave Safari Sale 8<sup>th</sup> April 2023**

2997 The first Safari Sale of the year took place on Saturday 8<sup>th</sup> April. 25 stalls took part in the event. The next sale is planned for Saturday 1<sup>st</sup> July.

#### **Summer Street Market Saturday 22<sup>nd</sup> July 2023**

2998 A Summer Street Market is being planned for Saturday 22<sup>nd</sup> July. This will be a market event, similar to that of the Christmas Market, but will also include some children's activities and live music acts.

2999 The small car park area in front of Strezza will be closed off to allow for the stage to be in place. Bookings forms for stalls are being sent out and so far 6 stalls have booked.

3000 Residents will be able to come down and enjoy looking around the market, listen to the music and if they wish bring picnics.

3001 The event is being advertised in the Cotgrave Connections Newsletter, on social media, Council's website, and notice boards.

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### **UKFPS Funding**

3002 UKSPF Funding is available to councils and is the replacement funding for the European Funding. Council can apply for funding within several categories' dependent on the project type.

The Clerk has spoken with Rushcliffe Borough Council and suggested a couple of ideas, one being to upgrade the play equipment on Broadmoor Play Park.

If Council wish to apply the closing date if 19<sup>th</sup> May 2023. There may be a further round of funding later, but this is not guaranteed.

- 3003 Councillor K Chewings proposed that a working group be formed, and they visit Broadmeer Play Area and look putting a proposal together for the upgrade of equipment within the park and put in an application of up £30K plus £10K funding from Cotgrave Town Council.
- 3004 Council voted unanimously to create a working group, consisting of the Clerk and Councillors K Chewings, R Butler and D Stothard.

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### Tree Works at Grassmere and Ringleas Play Parks

- 3005 A quotation has been received from Kent Services for tree works required at Grassmere and Ringleas Play Parks.
- 3006 **Resolved** : "To approve tree works at Grasmere and Ringleas Play Parks to be carried out Kent Services at the cost of £1,980 +VAT."

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### Correspondence (for information only)

- 3007 The Clerk has received inform from NALC that as from 1<sup>st</sup> April 2023 the Section 137 sum per elector will be £9.93. This allows council to use this power of S137 to the value of £59500.56 from the current electoral role.
- 3008 Information has also been received from NALC giving dates for Data Protection Training for Councillors. Courses are £30 per person per course. If any councillor wished to booked onto the course they were asked to information the Clerk.

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### Clerks Reports

- 3009 An email has been received from National Grid who need to carry out some works (additional works to accommodate new cables) on the substation at the side of Cotgrave Futures.
- 3010 The Clerk informed council that the electricity costs for the MUGA have reduced significantly following the installation of the light sensors. The latest bill (12.4.23) was £6.12 comparing to £62.22 on 11.4.22.
- 3011 Jill Mathers from the Community Kitchen has been given an anti-bleed kit and has asked if this could be put into the defibrillator cabinet.
- 3012 The ride on lawn mower is showing signs of aging, a new battery has had to be fitted this week. The Clerk has spoken to Mick Dutton, and he has advised that the cost of a brand new Kioti Rotary Ride on would be approximately £30K, but there is no stock available in the country at the moment. He has a 14 plate John Deere which has 200 hours for £10K, less part exchange for the old mower.

Council asked if this could be added to the agenda of the next council meeting.

- 3013 The Clerk had applied for Lottery Funding for the Coronation. Unfortunately due to this being oversubscribed Council were unsuccessful.
- 3014 Council insurance policy is due to renewal on 1<sup>st</sup> June 2023. The Clerk is currently obtaining quotations and is asking for quotes from James Hallam, Zurich Insurance, BHIB and Gallaghers. BHIB have now stated that they are unable to quote because they use the same insurer as James Hallam and Zurich do not offer an onsite meeting to help arrange council's insurance, so this will not be continued. The other quotations will be available for consideration at the next council meeting.

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**Councillors' Reports**

- 3015 Councillor K Chewings thanked the Council for the work over the past 4 years and particularly thanked those councillors who have decided not to stand for election, these included, Councillors M Myles, C Patterson, D Eldridge, C Jeffreys and M Chewings. Councillors Jeffreys and Chewings in particular have been on the Town Council for many years and they will be hugely missed.
- 3016 Councillor Jeffreys said that she moved to Cotgrave 60 years ago, and she and her husband would this year be celebrating their 60<sup>th</sup> Wedding Anniversary. She has served on the Nottinghamshire County Council, Rushcliffe Borough Council and Cotgrave Town Council for many years as well as being Cub, Brownie, and Guide Leader in Cotgrave and has enjoyed her time immensely working for the people of Cotgrave and hopes that the new council will continue to work extremely hard for the benefit of Cotgrave.
- 3017 Councillor Myles informed council that BT has nearly completed the works to the building and surround area of the building on Bingham Road and is much improved. She has also been speaking with Cotgrave Welfare about getting a cinema up and running in Cotgrave and this may be part of the U3A.
- 3018 Councillor Shaw said that some of the litter bins in Cotgrave seemed to be overflowing. The Administration Manager has spoken with Streetwise, and the bins have been emptied this week. This will be monitored.
- 3019 Councillor Simpson said that he had received notification that some patch surfacing was taking place on Morkinshire Lane and at some times the road would be closed for periods.
- 3020 Councillor Stothard said a massive thank you for all councillors for their work over the last four years and in particular Councillors M Chewings and Jeffreys and that they would be a great lost to this council .

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There being no further business the meeting closed at 8.44pm.

Chair:..... Signed as a True Record (Date).....



### Planning Minutes

The following responses were made to plans under consideration by the Planning Authority, Rushcliffe Borough Council.

**No objections were raised except where stated.**

**107 At Council Meeting on 12<sup>th</sup> April 2023**

- 23/00485/FUL 12 Glenbrook, Cotgrave, Nottingham, NG12 3LY – single storey rear extension, single storey rear annexe with link with glazed sides. Retrospective approval sought for single storey front porch and side garage.
- 23/00521/FUL Land rear of 59 Bingham Road, Cotgrave, Nottingham, NG12 3JS - erect 1 no. detached dwelling and 1.8-metre-high fence to side boundary.

**Rushcliffe Borough Council, the planning authority, has forwarded the following decisions:-**

**108 Permission Granted:**

- 23/00038/FUL Cotgrave Community Garden, Cotgrave Welfare Scheme, Woodview Cotgrave, Nottinghamshire, NG12 3PJ

**109 Non-Materials Amendment Agreed**

- 23/00439/NMA Holme Farmhouse, 5 Morkinshire Lane, Cotgrave, Nottingham, NG12 3HJ – nonmaterial amendment of planning application 21/00278/FUL to allow for change of proposed cladding to extension to render.

**110 Applications Withdrawn**

- 23/00485/FUL 12 Glenbrook, Cotgrave, Nottingham, NG12 3LY – single storey rear extension, single storey rear annexe with link with glazed sides. Retrospective approval sought for single storey front porch and side garage.

Chair:..... Signed as a True Record (Date).....