

**Cotgrave Town Council Meeting  
12<sup>th</sup> July 2023**

- Present : Councillors K Chewings (Acting Chairman), R Butler, S Ellis,  
L Healy, S Mitchell, N Monday, M Myles (from 7.05pm),  
A Simpson and D Stothard
- Apologies Received : Councillors S Gardner, B Handbury and I Shaw
- Attendance : Julie Stephenson (Town Clerk), Jane Pick (Administration Manager)  
Cotgrave Town Council and Mary Myles.

The meeting was held at Cotgrave Methodist Church and commenced at 7pm

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**Apologies**

- 0118 The apologies received were approved.

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**Declarations of Interest**

- 0119 Councillor S Ellis declared an interest in progress item M0059 Bridge at Hollygate Lane (for personal and pecuniary interest).

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**Public Open Session**

- 0120 No members of the public attended to take part in the meeting.

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**Co-Option of Vacancies on Council**

- 0121 A resident has applied for a vacant seat for the Manor Ward via co-option onto Cotgrave Town Council.

The resident gave a brief report about herself to Council.

- 0122 **Resolved** : "To co-opt Mary Myles onto Cotgrave Town Council."

- 0123 The Chairman welcomed Mary to Council and Councillor Myles duly signed her Acceptance of Office Form.

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**Accuracy of the minutes of the Council Meeting held on 14<sup>th</sup> June 2023**

- 0124 M0062 Recycling Bins at Cotgrave Shopping Centre

Councillor A Simpson queried the minute number 0062 saying more information needed to be added to the minutes as per the discussion at the meeting.

0125 The minutes will be amended.

0126 **Resolved** : "That the minutes of the meetings held on 14<sup>th</sup> June 2023 be received and confirmed as a true record."

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**Progress Minutes of Council Meetings held on 14<sup>th</sup> June 2023**

0127 M0059 Barratt/David Wilson Homes

There is no further progress on any item.

0128 M0062 to M0064 Recycling Bins at Cotgrave Shopping Centre

Councillor K Chewings in his role as a Borough Ward Councillor, has met with D Burch from Rushcliffe Borough Council to discuss the issue of the re-siting of the recycling bins. Cllr K Chewings informed the Chairman of Cotgrave Town Council of this meeting, who decided to also attend the meeting, but this information was not shared with all of Cotgrave Town Council.

0129 Daryl Burch informed that it is expected that the green clothing bins will be removed within the next 2 weeks. The clothes bins are still awaiting removal.

0130 Discussions regarding the re siting of the glass bins had been to consider using the rear car park (car park off Rivermead entrance), this carpark has been identified that this area is not suitable due to the amount of noise it would create for nearby residents. Councillor K Chewings disagreed with this point and is working with the Borough to come to a solution on this matter.

0131 M0093 Bridge at Hollygate Lane

A letter has been forwarded to Rushcliffe Borough Council and Barratts. No reply has been received.

0132 M0101 LCF Funding

Council had applied for 50% of the cost to provide a Summer Project, for young people (11-16) of Cotgrave to be ran by Positive Futures.

0133 Councillor Butler informed council that the LCF Funding Group had met, and council would be awarded £1,100 towards the cost of this project, just slightly less than council had applied for, but this will ensure the summer project will take place.

0134 The Clerk will speak with Positive Futures and ask them to run the project.

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**Planning Minutes**

0135 **Resolved** : "To confirm the planning minutes recorded and the decisions taken by the Council and those of the Planning Authority."

**Financial Matters**

0136 Payments

**Resolved:** "That the payments made since the previous meeting totalling £23,116.08 as recorded below, be approved and the invoices awaiting payment be paid".

|                       |            |   |   |                  |
|-----------------------|------------|---|---|------------------|
| Mick Dutton & Son     | 15323      | John Deere Mower                        | 1 | 8400.00          |
| Landscape Supplies    | 121735     | Mask, Gloves, Roundup, Sprayer          | 1 | 187.20           |
| British Gas           | 988620191  | Suite F Electricity                     | 1 | 76.04            |
| Notts County Supplies | N062300251 | Bin Bags, Paper                         | 1 | 81.07            |
| HSBC                  |            | Bank Charges                            | 1 | 8.00             |
| Mick Dutton & Son     | 15337      | Service Mechron Vehicle                 | 1 | 1235.28          |
| Elexcel               | 11821      | Cotgrave Futures Lamp Column conversion | 1 | 2178.84          |
| Roffesoft             | 7830       | Secure Web + email hosting 1 year       | 1 | 214.80           |
| Trent Bridge C T      |            | Youth Provision Funding                 | 1 | 6925.00          |
| Arco                  | 46082287   | Navy Polo Shirts                        | 1 | 37.64            |
| Arco                  | 46111361   | Black/Grey Work shirts                  | 1 | 37.64            |
| Reach Publishing      | 22641816   | Safari Sale Advert                      | 9 | 82.80            |
| Sublime Shine         | 792        | C Futures Window Cleaning               | 1 | 55.88            |
| Adlard Print          | 20508      | Printing Summer Newsletter              | 9 | 1622.00          |
| Baker Ross            | 14745181   | Grant – Cotgrave Library                | 1 | 298.35           |
| Landscape Supplies    | 122354     | Sprayer and goggles                     | 1 | 62.22            |
| Nottingham Local News | 59492      | Delivery of Newsletter                  | 9 | 288.00           |
| Kent Services         | 65650      | June Ground Maintenance                 | 1 | 1045.00          |
| UK Fuels              | 10006052   | Fuel                                    | 1 | 204.44           |
| Methodist Church      |            | Room Hire 14.6.23                       | 1 | 30.00            |
| Water Plus            | 25528347   | Unit 28                                 | 1 | 45.88            |
|                       |            |   |   |                  |
|                       |            | <b>TOTAL</b>                            |   | <b>23,116.08</b> |

0137 Income

**Resolved** : "That the income totalling £1,828.42 since the last meeting, as reproduced below.

|         |                           |                               |                |
|---------|---------------------------|-------------------------------|----------------|
| 6.6.23  | Old Meadow Crafts         | Market Stall Summer Event     | 5.00           |
| 9.6.23  | Brocklebys Pies           | Market Stall Summer Event     | 30.00          |
| 12.6.23 | Safari Sale 1.7.23        | Stall x 2                     | 10.00          |
| 13.6.23 | Marriotts                 | Market Stall Summer Event     | 20.00          |
| 19.6.23 | EDF Energy                | Rebate                        | 1,196.00       |
| 19.6.23 | Cotgrave Leisure Centre   | Landscaping                   | 54.00          |
| 20.6.23 | Safari Sale 1.7.23        | Stalls x 8                    | 40.00          |
| 22.6.23 | Cllr K Chewings (RBC)     | Newsletter Advert             | 126.00         |
| 22.6.23 | Holbakes                  | Summer Street Market Stall    | 20.00          |
| 26.6.23 | J Christie                | Summer Street Market Stall    | 20.00          |
| 28.6.23 | Allotment Plot 35 Burhill | Rent, Bond, Key Deposit       | 97.42          |
| 30.6.23 | JH Fresh Foods            | Summer Street Market Stall    | 20.00          |
| 29.6.23 | Wired Mind                | Summer Street Market Stall    | 20.00          |
| 3.7.23  | Cotgrave FC               | Rent                          | 160.00         |
| 21.6.23 | BMTC                      | Summer Market Stall (Charity) | 10.00          |
|         |                           | <b>TOTAL</b>                  | <b>1828.42</b> |

### Financial Statements

0138 Members considered and approved the Statements for May 2023 as reproduced at the back of the Minute Book.

At the end of May 2023 Council had £35,988.85 in the Co-op account, £133,239.72 in the HSBC account and £202,348.03 in the NatWest account.

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### Grants

0139 No grant requests have been received.

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### Working Group Updates

#### Broadmeer Play Area

0140 The order has been placed with the contractor, but an installation date has not been received. This is expected now to be end of August/beginning of September, so the play park stays open for the summer holidays.

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### Miners Memorial

0141 The miner's memorial has now been installed on The Green near the path close to the pit wheels.

0142 Council discussed having a dedication for the memorial but thought that this was not necessary at this time.

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### Retired Long Serving Councillors

0143 Council discussed the giving of a presentation to retired councillors who decided not to stand for election and who had served on council for many years.

0144 Any presentation that would potential be given would need to come out of the Chairman's Allowance and not that of the public purse.

0145 Following a discussion Council decided to award a certificate for all long serving councillors. The first being presented after serving three terms (12 year) followed by one on retirement for services of 12 years and over. The council also decided to award long service certificates to members of staff to recognise their length of service to Cotgrave Town Council.

0146 **Resolved:** 'To give councillors and staff a certificate of a Long Service Award for attaining a minimum of 12 years' service.'

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### Dr MacDonald's Memorial Garden

- 0147 Councillor K Chewings had spoken with Nick Berry from the Bough Council regarding the Memorial Garden for Dr MacDonald. Two sites have been considered, one next to the Co-op and one in front of the car park, which of both have been deemed not suitable and there is a gas main beneath one site and the area at the side of the Co-op is quite sheltered and many trees.
- 0148 It has now been suggested that they could use the site of the old play area on the green, which already has a path installed leading up to the area and the Borough Council wished to ask council if they had any objection to using this site.
- 0149 **Resolved** : "Council were all in favour of the Borough Council using this area for the memorial for Dr MacDonald.
- 0150 Councillor D Stothard currently hold the funds that was raised by the residents for the memorial and asked if this could be passed onto the Council.
- 0151 Council suggested that a sign be installed at the site giving notice that the area will be developed for the memorial. The Clerk will speak with A R Signs.

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### Disabled Bench on Cotgrave Shopping Centre

- 0152 Councillor Chewings also spoke with Nick Berry regarding having a disabled bench site on the shopping centre, following a request from a resident. The benches on the shopping centre do not have any arms or backrests and so are not suitable for some disabled residents.
- 0153 A site has been identified on the shopping centre (between two of the raised bed areas (opposite the opticians). Council was quite happy for this to be installed. This bench will be funded and installed by the Borough Council.

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### Hand Grass Mower

- 0154 There has been some damaged to the hand mower and it is now beyond economic repair due to the amount of damage.
- 0155 Council considered the quotations for a replacement mower and but noted that the length of time the mower had been in used before needing replacement.
- 0156 The Clerk has spoken to the ground staff and reinforced that all damage or repairs to any machinery need to be notified to the office on the day it occurred and reminded that they have defect sheets available for filling in.
- 0157 **Resolved** : "To purchase a Stiga Multi Clip 950 VE 19" cut mulch only self-propelled mower at the cost of £695.00 + VAT."

### **Correspondence (for information only)**

0158 Nottinghamshire Association of Local Councils

Notification has been received for the Annual General Meeting being held on Monday 11<sup>th</sup> September 2023 at Oxton Village Hall.

If any councillors would like to attend the AGM, please inform the Town Clerk.

0159 Freedom of Information Request – Emissions Data

A Freedom of Information Request has been received from 'What do they know' for information on the amount of CO<sub>2</sub>e produced by the Council during 2021 and 2022, broken down by scope 1, 2 and 3 emissions. Council does not record or retain this information.

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### **Reports from Ward Members**

0160 Councillor Richard Butler informed council that Rushcliffe are starting to make plans for improvements to be carried out at Cotgrave Leisure Centre, this would include energy efficiency changes.

0161 Councillor Keir Chewings had been in contact with Severn Trent Water following several complaints regarding foul water at Colston Gate/Bingham Road/Hollygate Lane junction. Severn Trent had investigated the site and found a blockage and a collapse sewing. Works will be carried out to rectify the damage to the pipes.

0162 Rushcliffe Borough Council Full Council meeting will be taking place on 13<sup>th</sup> July and the agenda includes an item on the Radcliffe on Soar Power Station Local Development Order and the area is hoping to attract new types of businesses.

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### **Clerks Reports**

0163 The Clerk is not sure if the sewage issue on Owthorpe Road up the hill and wonders if the issues has been resolved as she as seen water coming down the hill.

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### **Councillors' Reports**

0164 Councillor Healy has witnessed drones flying around Plumtree Road and particular around residential areas and asked if there were any regulations for the flying of drones.

0165 Councillor Healy also mentioned that Cotgrave were one of seven hotspot areas in the borough to benefit from the clearance of chewing gum.

0166 Councillor Stothard has noticed that the shopping centre is starting to look quite shabby, and some works are needed to tidy the area up.

- 0167 Councillor Chewings also agreed about the state of the shopping centre. He had also received some complaints about speeding traffic in Cotgrave and had written to Ruth Edward who had passed this on to the Minister for Roads and Transport. A response has been received to say that this is a matter for the Police.
- 0168 A resident has contact Councillor Chewings regarding the giving of animal as prizes at fairs. Cotgrave Town Council has not permitted the giving of animals/fish as prizes for many years.
- 0169 Councillor Chewings has also spoken with a resident about Council's use of pesticides for spraying grass verge areas, and around the Old Cross. The Administration Manager will check Council's spraying records to confirm whether they have sprayed this area.

There being no further business the meeting closed at 8.16pm

Chairman ..... Signed as a True Record (Date).....

### Planning Minutes

The following responses were made to plans under consideration by the Planning Authority, Rushcliffe Borough Council.

**No objections were raised except where stated.**

**005 At Council Meeting on 12<sup>th</sup> July 2023**

- 23/01063/LBC Summer Place, Cotgrave Place, Main Road, Cotgrave – replace two timber framed window with lower cills. Replace failed double-glazing units in adjacent doors and windows on same elevation without bars.
- 22/01989/FUL Land at junction of A606 Widmerpool and Fosse Way, Hickling Pastures, Nottingham – erection of roadside service area (RSA), including a single storey RSA building, four island patrol filling station forecourt and canopy, electric vehicle (EV) charging bays, HGV fuelling facilities, canopy and parking, circulation space and new access from the A606, on-site and perimeter landscaping, draining infrastructure including attenuation ponds and swales and boundary treatment.
- 23/01267/FUL 6 Foxglove Way, Cotgrave, Nottingham, NG12 3UB – single storey rear and side extensions.

**Rushcliffe Borough Council, the planning authority, has forwarded the following decisions: -**

**006 23/00951/CLUPRD**

17 Fieldfare Road, Cotgrave, Nottingham – certificate of lawfulness for proposed development.

Chairman ..... Signed as a True Record (Date).....