

## COTGRAVE TOWN COUNCIL

SUITE F, COTGRAVE BUSINESS HUB, CANDLEBY LANE,  
COTGRAVE, NOTTINGHAM, NG12 3US  
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**Mrs J D Stephenson – Town Clerk**

10<sup>th</sup> April 2025

Dear Sir/Madam,

You are summoned to attend the Town Council meeting being held on **Monday 14<sup>th</sup> April 2025 at 7pm**, which will be held in Cotgrave Futures Meeting Room, to transact the business specified below.

Members of the press and public are welcome to observe proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

**The press and public will be excluded from the meeting during consideration of item/s of business on the grounds that they involve the likely disclosure of exempt information as defined in Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.**

Yours faithfully

*J D Stephenson*

**Mrs J D Stephenson  
Town Clerk**

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### AGENDA

1. To receive apologies for absence.
2. Declarations of Interest.
3. Public Open Session (15 minutes maximum participation).
4. To co-opt to fill vacancies on the Town Council – Local Government Act 1972.
5. To confirm the accuracy of the minutes of the Council Meeting held on 17<sup>th</sup> March 2025 and note the minutes of the Personnel Committee held on 24<sup>th</sup> March 2025.
6. To consider progress with the decisions taken.
7. Planning Minutes – to note.
8. Planning Applications
  - 25/00446/FUL 162 Ringleas, Cotgrave, Nottingham, NG12 3NH – single storey rear extension.
  - 25/00473/FUL 4 Morkinshire Crescent, Cotgrave, Nottingham, NG12 3HL – side extension to existing bungalow.
  - 25/00611/FUL 3 Mensing Avenue, Cotgrave, Nottingham, NG12 3HY – new single storey rear extension.

25/00597/FUL Willow Cottage, Cotgrave Place, Main Road, Cotgrave, Nottingham -  
New single storey rear extension. New front elevation window.

25/00602/FUL Fosse House, The Fosse, Cotgrave, Nottingham, NG12 3HF -  
proposed two storey and single storey extensions to front, proposed  
first floor rear extension, first floor windows to side elevation, external  
insulation and render to external walls and solar pv panels to roof.

9. Financial Matters – a) Payments made, b) income received (since the last meeting), c) Financial Statements for March 2025, d) to approve payments of regular invoices, e) to approve Councillor N Monday to be added as bank signatory.
  10. Profiling Budget – to consider costs involved.
  11. Park Inspection – to consider the inspection reports for the following pieces of equipment:
    - a) Ringleas Park -concrete surface.
    - b) Cotgrave Futures – Multi Unit.
  12. Council Policies – a) to review the Closed Circuit Television (CCTV) Policy and b) to adopt the Use of Council Vehicle Policy.
  13. UKSPF Funding – to consider applying for funding for some additional play equipment.
  14. Cotgrave Futures – to receive a report from the Trustees.
  15. Correspondence.
  16. Update from Ward Members.
  17. Clerk's Reports.
  18. Councillors Reports.
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