

COTGRAVE TOWN COUNCIL

SUITE F, COTGRAVE BUSINESS HUB, CANDLEBY LANE,
COTGRAVE, NOTTINGHAM, NG12 3US

TELEPHONE: 0115 989 3876

Website: www.cotgrave-tc.gov.uk Email: clerk@cotgrave-tc.gov.uk

Mrs J Stephenson – Town Clerk

12th November 2025

Dear Sir/Madam,

You are summoned to the Town Council meeting being held on **Monday 17th November 2025 at 7pm**, which will be held in Cotgrave Futures Meeting Room, to transact the business specified below.

Members of the press and public are welcome to observe proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Yours faithfully

J D Stephenson

**Mrs J Stephenson
Town Clerk**

AGENDA

1. To receive apologies for absence.
2. Declarations of Interest.
3. Public Open Session.
4. To confirm the accuracy of the minutes of the Council Meeting held on 20th October 2025.
5. To consider progress with the decisions taken.
6. To confirm the Planning Minutes – to note
7. Planning Applications – to consider

25/01722/FUL 8 Ritchie Close, Cotgrave, Nottingham, NG12 3RQ – proposed two-storey side and single storey rear extension.
8. Financial Matters – to consider
 - a) payments made (since last meeting).
 - b) income received (since the last meeting).
 - c) Financial Statements for October 2025.
9. Grants – to consider a grant application from

10. Assertion 10 – a) presentation, b) Bring Your Own Device Policy
11. Council Policies – Dignity at Work – to review.
12. Basketball Hoop/s Ringleas Park – to consider quotation.
13. Arthur Ridley Sports Ground – clearance of tree and vegetation behind the pavilion.
14. Cotgrave Futures – to appointment a representative on the Board of Trustees.
15. Update from Ward Members
16. Correspondence.
17. Clerk's Reports
18. Councillors Reports