

COTGRAVE TOWN COUNCIL

SUITE F, COTGRAVE BUSINESS HUB, CANDLEBY LANE,
COTGRAVE, NOTTINGHAM, NG12 3US

TELEPHONE: 0115 989 3876

Website: www.cotgrave-tc.gov.uk Email: clerk@cotgrave-tc.gov.uk

Mrs J Stephenson – Town Clerk

4th December 2025

Dear Sir/Madam,

You are invited to the Town Council meeting being held on **Monday 8th December 2025** **at 7pm**, which will be held in Cotgrave Futures Meeting Room, to transact the business specified below.

Members of the press and public are welcome to observe proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

Yours faithfully

J D Stephenson

Mrs J Stephenson
Town Clerk

AGENDA

1. To receive apologies for absence.
2. Declarations of Interest.
3. Public Open Session.
4. To confirm the accuracy of the minutes of the Council Meeting held on 17th November 2025.
5. To consider progress with the decisions taken.
6. To confirm the Planning Minutes – to note
7. Planning Applications – to consider
 - 25/01170/FUL 39 Saxon Way, Cotgrave, Nottingham, NG12 3NX – proposed two storey side extension.
 - 25/01875/FUL 4 Bingham Road, Cotgrave, Nottingham, NG12 3JR – demolition of storage shed, extension to existing building to provide additional 2 bedroom Duplex flat and work to car park area.
8. Financial Matters – to consider
 - a) payments made (since last meeting).
 - b) income received (since the last meeting).
 - c) Financial Statements for November 2025.

9. Grants – to consider a grant application from a) Cotgrave Candleby Lane School Choir
10. Council Vehicle/Machinery Purchase (CIL) – To consider the quotations.
11. Allotment Tenancies 2026 – to approve Rental and Terms and Conditions.
12. Meetings of 6 larger Councils in Rushcliffe – to agree the Terms of Reference and permit Councillor/s and Proper Officers to attend the meetings.
13. Update from Ward Members
14. Correspondence.
15. Clerk's Reports
16. Councillors Reports

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