

COTGRAVE TOWN COUNCIL

SUITE F, COTGRAVE BUSINESS HUB, CANDLEBY LANE,
COTGRAVE, NOTTINGHAM, NG12 3US

TELEPHONE: 0115 989 3876

Website: www.cotgrave-tc.gov.uk Email: clerk@cotgrave-tc.gov.uk

Mrs J Stephenson – Town Clerk

11th March 2026

Dear Sir/Madam,

You are invited to the Town Council meeting being held on **Monday 16th March 2026 at 7pm**, which will be held in Cotgrave Futures Meeting Room, to transact the business specified below.

Members of the press and public are welcome to observe proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

PLEASE NOTE THAT BEN ROSSER CEO OF THE PYTHIAN CLUB WILL BE IN ATTENDANCE TO GIVE A BRIEF PRESENTATION IN SUPPORT OF A GRANT REQUEST.

Yours faithfully

J D Stephenson

**Mrs J Stephenson
Town Clerk**

AGENDA

1. To receive apologies for absence.
2. Declarations of Interest.
3. Public Open Session.
4. To confirm the accuracy of the minutes of the Council Meeting held on 16th February 2026 and to note the minutes of the Personnel Committee Meeting held on 16th February 2026.
5. To consider progress with the decisions taken.
6. To confirm the Planning Minutes – to note
7. Planning Applications – to consider

26/00276/VAR 18 Scrimshire Lane, Cotgrave, Nottingham, NG2 3JD – application to vary condition 1 (Bedrooms) of 06/02030/COU to allow 1 additional bedroom.

8. Financial Matters – to consider
 - a) payments made (since last meeting).
 - b) income received (since the last meeting).
 - c) Financial Statements for January (NatWest) and February 2026.
 - d) Earmarked Reserves – to approve the reserves and consider if any further funding should be considered?
 - e) Approved Monthly Direct Debits and scheduled payments for 2026-2027.
 - f) To confirm the dates of the Internal Audit and Year End Account Close dates for 2025-2026.
 - g) To give permission to engage David Dixon as Internal Auditor for 2026-2027.
 9. Grants – a) Cotgrave Library, b) Cotgrave Girl Guide, c) Cotgrave Advice Centre d) Pythian Club.
 10. 3G Pitch Working Group – to receive an update.
 11. Pump Track – to receive an update.
 12. Play Park Inspection 2026-2027 – to consider quotation received from Streetwise (RBC)
 13. Update from Ward Members
 14. Correspondence.
 15. Clerk's Reports
 16. Councillors Reports
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