

**Cotgrave Town Council Meeting  
16<sup>th</sup> March 2026**

- Present : Councillors I Shaw (Chairman), S Ellis (from 7.23pm), L Healy, S Mitchell, N Monday, M Myles, I Shaw and A Simpson.
- Apologies Received : Councillors R Butler, K Chewings, S Ellis (for lateness) and J Mileham.
- In Attendance : Julie Stephenson (Town Clerk), Jane Pick (Administration Manager)  
- Cotgrave Town Council and Ashley Gorman from the Pythian Club.

The meeting was held at Cotgrave Futures and commenced at 7pm.

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**Apologies**

- 1816 The apologies received were approved.

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**Declarations of Interest**

- 1817 Councillor Shaw gave a declaration in agenda item 9c, a grant application from the Cotgrave Advice Centre, he did not take part in the discussion.

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**Public Open Session**

- 1818 Ashley Gorman from The Pythian Club gave a presentation on the work the group following their grant application to Council.
- 1819 The club was founded in 2014 and make a positive impact in the community of Nottingham. They are a not-for-profit Community Interest Company (CIC) and support young people who may be struggling and require guidance and referrals.
- 1820 They give advice on anti-social behaviour issues, working with the young people providing a leadership programme, sports and craft activities to help them move away from ASB and gang related activities and promote positive behaviour.
- 1821 The group has been working within the community of Cotgrave with the Young Peoples Centre providing a half term programme of activities and engaging with the young people on the Shopping Centre area.
- 1822 Councillor Healy asked Ashely if he had a full-time role with the group. Ashely works 30 hours per week giving session across the Nottingham area.
- 1823 Councillor Shaw asked where the grant money would be used in Cotgrave. Ashely replied that the funding would be able to provide an additional member of staff, including travel expenses for sessions within Cotgrave.

- 1824 The Clerk asked if a grant were to be given, would the group be able to give a breakdown of where the money was used. Ashley said that after each session a report is completed and this could be presented to the Council.
- 1825 Councillor Shaw referred to the accounts that had been provided as part of the grant application and asked could he explain what the £100,748 sales was for? Ashley did not know the answer to this, as this was not within his remit but would ask the question and come back to council.
- 1826 The Town Clerk provided information that had been forwarded to PC Matt Pooley who had met with the Pythian Club last week and he said that he thought the work done by the club may have contributed to a relative quiet Christmas and a reduction in ASB.
- 1827 Councillor Shaw thanked Ashley for attending the meeting and for giving the presentation and council will discuss the grant application under the agenda items.

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**Accuracy of the minutes of the Council Meeting held on 16<sup>th</sup> February and to note the minutes of the Personnel Meeting held on 16<sup>th</sup> February 2026.**

- 1828 **Resolved** : "That the minutes of the meeting held on 16<sup>th</sup> February 2026 be received and confirmed as a true record.
- 1829 Councillor Shaw noted a typing error for minute number 0200 in the Personnel minutes, the minimum wage read £2.71 instead of £12.71. This was amended in the minutes.
- 1830 Resolved : "To note the minutes of the Personnel Meeting held on 16<sup>th</sup> February 2026."

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**Progress**

- 1831 M1774 Pump Track
- A meeting is to be held on Monday 23<sup>rd</sup> March to discuss the pump track. An update will be given at the Council meeting on 20<sup>th</sup> April.
- 1832 M1802 3G Football Pitch
- Councillor Shaw said that he had read an article in a newspaper regarding health hazards with 3G pitches. He would look for the article.
- 1833 M1807 Barratt David Wilson Homes Sponsorship
- Councillor Shaw asked if any further information was available about the sponsorship of the summer market from Barratt David Wilson Homes.
- 1834 The Clerk will speak with them regarding this.

1835 M1809 Ash Lea School

The Clerk is visiting the school with staff from Streetwise to talk to staff and pupils regarding taking part in the Great British Spring Clean. Streetwise will be able to provide litter pickers, gloves and bags and remove the bags of rubbish.

1836 The school would like to take part in regular litter picking in Cotgrave.

Councillor S Ellis arrived at 7.23pm.

1837 M1810 Electricity Supply at Arthur Ridley Sportsground

A new supplier contract has been set up and this will include Smart meter. The supplier is an 'all green' supplier and does not have any standing charges.

1838 M1813 Holme Lane to Stragglethorpe multiuser route.

The multiuser route is being looked at by legal bodies to come to an agreement.

1839 M1814 Potholes

Councillor Shaw said that some of the potholes in Cotgrave had been repaired but did not seem to be to a good standard.

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**Planning Minutes**

1840 **Resolved** : "To confirm the planning minutes recorded and the decisions taken by the Council and those of the Planning Authority."

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**Financial Matters**

1841 Payments

**Resolved:** "That the payments made since the previous meeting totalling £39,411.06 as recorded below, be approved and the invoices awaiting payment be paid".

2.2.26	Rushcliffe BC	71237351	Rent Suite F	435.00
2.2.26	Rushcliffe BC	71237360	Rent Unit 28	702.00
2.2.26	Rushcliffe BC	71236882	Service Charge Suite F	180.00
5.2.26	British Gas	815091589	Suite F	72.22
11.2.26	Notts CC	83278170	January Salaries	15,136.48
3.2.26	EDF Energy	17	Arthur Ridley Sportsground	45.96
3.2.26	EDF Energy	14	Unit 28	41.95
18.12.26	Hags	106688	Giant Causeway Ringleas Park	1,305.22
12.1.26	Mick Dutton	16695	New blades Echo Hedge Cutter	303.16
19.1.26	Notts County Supplies	12600471	Stationery	30.70
27.1.26	NALC	4008	Prevention of Harassment Training	15.00
2.2.26	TMS Hardware		Hardware	26.75
17.2.26	Water Plus	11738526	Forest Close Allotments	39.23
20.2.26	J A Kents	69409	Grounds Maintenance	1,118.40

20.2.26	Gallagher Insurance		New Vehicle Insurance	76.47
10.2.26	Meerkat Comms	8653	Telephone and Internet	82.68
2.3.26	Cotgrave Futures	1166	MUGA Electricity Charges	32.77
16.2.26	O2	42534578	Mobile Phones	31.20
2.3.36	Notts CC	93289176	February Salaries	15,340.68
2.3.36	KCM Inflatables	2397	Santas's Grotto Christmas 2025	250.00
22.2.26	UK Fuels	10045740	Fuel	45.87
3.3.26	Rushcliffe BC	71239991	Service Charge Suite F	150.00
3.3.26	Rushcliffe BC	71240348	Rent Suite F	435.00
3.3.26	Rushcliffe BC	71240357	Rent Unit 28	702.00
25.2.26	Nottm City Council		Empty 1100 l Bin (Quarterly)	267.78
5.3.26	British Gas	80878096	Suite F Electricity	61.34
9.3.26	EDF Energy	18	Sports Pavilion Electricity	101.78
9.3.26	EDF Energy	15	Unit 28 Electricity	31.51
7.3.26	Water Plus	11924695	Burhill Allotments	136.71
16.2.26	Mick Dutton	16737	Grease/Oil/Loppers	84.12
18.2.26	NALC	4098	2026 Subscription	1,981.05
17.2.26	ABS	21144	Repair Printer	78.00
28.2.26	Rushcliffe BC	71239150	Repair gate on the Green Park	70.03

1842 Income

**Resolved** : "That the income totalling £210,896.92 since the last meeting, as reproduced below."

12.2.26	Allotment Tenants	2026 RENT VARIOUS PLOTS	672.67
11.2.26	Allotment Tenants	Plots 20, 23, 21 and 25 Rent	222.00
5.2.26	D Short	Summer Market Stall	10.00
24.2.26	Hendersons Crafts	Summer Market Stall	10.00
24.2.26	Allotment Tenancy	Plot 34b Rent	95.80
27.2.26	Nat West Bank Account	Transfer to HSBC Account	209,563.09
1.3.26	Cotgrave FC	Rent Arthur Ridley	160.00
2.3.26	Cotgrave FC	Rent Madisson Field	66.66
5.3.26	Allotment Tenant	Plot 14 Hollygate Rent	96.70

1843 Councillor Ellis said that he thought the funds from Nat West account were being paid into the CCLA account. The Clerk explained that the funds were transferred to the HSBC account and a cheque has been raised to pay the funds into the CCLA account.

1844 Members considered and approved the statements for January 2026 (Nat West Account) and for February 2026 as reproduced at the back of the Minute Book.

At the end of January 2026 Council had £209,410.48 in the Nat West Account, and at the end of February Council had £607,906.23 in the HSBC Account, £192,575.51 in the CCLA account and £209,583.09 in the Nat West Account.

**Earmarked Reserves**

1845 **Resolved** : "All councillors were in favour of transferring the £300,000 from Barratts variation to the bridge to Ear Marked Reserves to be used for a specific project."

1846 Councillor Ellis asked if the Earmarked Reserves could be added to the agenda for the next Finance Committee meeting.

### Regular Payments Schedule 2026-2027

- 1847 Council reviewed a list of regular payments and direct debits for approval for 2026-2027.
- 1848 **Resolved** : To approve the list of regular payments/direct debits for 2026-2027 to be paid by the administration staff.

### Date for the Internal Audit and end of year closedown for 2025-2026

- 1849 The Clerk informed Council that the dates the Internal Auditor will be attending the office will be 24<sup>th</sup> March and 20<sup>th</sup> April 2026. The year end closedown (Rialtas) will take place on 22<sup>nd</sup> April 2026, and the Clerk will present the AGAR to the council meeting on 18<sup>th</sup> May.

### Internal Auditor 2026-2027

- 1850 The Clerk asked Council for permission to engage Mr David Dixon as Internal Auditor for 2026-2027.
- 1851 **Resolved** : "To engage David Dixon as Internal Auditor for 2026-2027."

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### Grants

- 1852 At the start of the meeting the remain grant funding available for 2025-2026 was £4,502.04.
- 1853 Council has received a grant request from Cotgrave Library for £200 to purchase crafts to provide activities during the Easter School Holiday and May half term holiday.
- 1854 **Resolved** : "To award a grant of £200 to Cotgrave Library."
- 1855 A second grant request was received from 1<sup>st</sup> Cotgrave Guides for £500. This is a new group being set up by a resident of Cotgrave. They will be opening on 14<sup>th</sup> April and will meet every Tuesday evening between 7-8.30pm in term time.
- 1856 The grant will be used to set up with their initial stock of materials for indoor activities (craft items, stopwatches, tapes measures etc) and for outdoor activities (camp stove, fire pits, pots and pans, ball, cones and rope etc).
- 1857 **Resolved** : "To award a grant of £500 for 1<sup>st</sup> Cotgrave Guides."
- 1858 A third grant request was from the Cotgrave Advice Centre for £1,250. The grant would be used to update their IT equipment and software to provide a more effective and efficient services to clients.
- 1859 **Resolved** : "To award a grant of £1,250 to Cotgrave Advice Centre."
- 1860 The fourth grant request was from the Pythian Club, who had given a short presentation on the service that they provide to the community in Nottingham. They are asking for funding to enable them to deliver programmes during term time and school holiday. The grant was not given as further information have been requested before a decision could be made.

### 3G Pitch Working Group

- 1861 The working group met on Friday 13<sup>th</sup> March. The Clerk gave the group some background information on the project, but the working group felt that they needed further information and had lots of questions that they would like to ask the FA.
- 1862 The Clerk will speak with the FA and arrange a meeting to further discuss the project.
- 1863 Rushcliffe Borough Council has forward information to apply for a grant of £50,000 for the 3G project. The deadline date for application is 20<sup>th</sup> April 2026.
- 1864 Council noted that this was a very large project and will require a lot of time and information to move the project forward.

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### Pump Track

- 1865 A meeting will be held on Monday 23<sup>rd</sup> March to further discuss the pump track.

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### Play Park Inspection Contract 2026-2027

- 1866 A quotation has been received from Rushcliffe Borough Council (Streetwise) to carry out Council's play park inspections for 2026—2027. The costs would be for 5 locations four times per year at £75.00 per area per quarter. (Total £1,500 + VAT).
- 1867 **Resolved** : "To agree to sign the contract for Streetwise to carry out the ROSPA park inspections for 2026-2027."

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### Update from Ward Members

- 1868 The ward members had no information to pass onto Council.

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### Correspondence

- 1869 Information from the Planning Inspectorate was giving the decision on the appeal for planning application 25/01238/FUL – 9 Risegate, Cotgrave, NG12 3JF (proposed brick wall and wooden fence along boundary of property front garden and pavement The decision is that the appeal is dismissed.

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### Clerks Reports

- 1870 The Clerk informed Council that the new vehicle had been delivered this morning along with the new Ferris grass mower.

- 1871 Council's ground staff have attended a First Aid Course at Bingham Tow Council at the cost of £50 per person. The council hopes to work alongside Bingham Town Council in the future with other training courses to help share costs.
- 1872 Bookings are now starting to come in the for Summer market which will take place on Saturday 13<sup>th</sup> June.

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**Councillors' Reports**

- 1873 No Councillor reports were given.

There being no further business the meeting closed at 8.04pm.

Chair:..... Signed as a True Record (Date).....