

**Cotgrave Town Council Meeting
20th July 2026**

<u>Present</u>	:	Councillors L Healy (Chairman), R Butler, K Chewings, S Ellis, S Mitchell, N Monday and A Simpson.
<u>Apologies Received</u>	:	Councillors E Arscott and J Mileham.
<u>Absent</u>	:	Councillor M Myles.
<u>Attendance</u>	:	Julie Stephenson (Town Clerk) and Jane Pick (Administration Manager) – Cotgrave Town Council

The meeting was held at Cotgrave Futures and commenced at 7pm.

Apologies

2024 The apologies given were approved.

Declarations of Interest

2025 No declarations of Interest were given.

Public Open Session

2026 No members of the public were in attendance.

Accuracy of the minutes of the Council Meeting of 15th June 2026

2027 **Resolved** : “That the minutes of the Meeting and Council Meeting held on 15th June 2026 be received and confirmed as a true record.”

Progress Minutes of Council Meeting of 15th June 2026

2028 M1992 3G Pitch

Councillor Healy asked about the Borough Council engaging a consultancy for the project. Councillor Chewings explained that the consultancy would be engaged by the Borough Council, as a shared resource, to produce business plans for all councils who were going to build a 3G pitch. The Borough Council has £50K funding to assist with building 3G Pitches and some of this funding would be used.. More information on the project is expected in September.

2029 M2001 Purchase of Bleed Kit

The bleed kit has been purchased and is waiting to be installed.

2030 M2005 Use of Water Bowser Risk Assessment

Councillor Healy asked what the significance was of a yellow hose? This is so the hose can be seen when laying on the ground to avoid a trip hazard whilst using the bowser and watering lance.

2031 M2009 Rotovator

A new rotavator has been purchased and due to a trade-in allowance of a generator, a higher specification one was able to be purchased which was also slightly higher in price.

2032 M2014 Sub Station at the side of Cotgrave Futures

The works to replace the substation will commence on Monday 27th July. Most of the work will be completed inside Candleby Lane School premises due to the location of the substation.

2033 M2018 Cotgrave Plastic Free

The Chairman reminded Council that the next showing of the Peoples Emergency Briefing will take place on 18th September at Cotgrave Methodist Church at 6.30pm.

2034 M2021 Pothole Main Road

The pothole has now been repaired.

Planning Minutes

2035 Planning Application 26/00897/LBC had been recorded as a permission refused. This should read permission granted. The minutes will be amended accordingly.

2036 **Resolved** : "To confirm the planning minutes recorded and the decisions taken by the Council and those of the Planning Authority."

Financial Matters

2037 Payments

Resolved: "That the payments made since the previous meeting totalling £42,993.21 as recorded below, be approved and the invoices awaiting payment be paid".

NALC	4138	Chairman Training	1	60.00
Trent Valley Training	3369	Mower Training x 2	1	504.00
Mick Dutton & Son	16845	Echo Battery Charger, Bush Deck	1	159.60
Globesec	16165	Replace faulty camera C Futures	1	475.20
TMS Hardware		Hardware	1	29.20
NSALG		Allotment Association Membership	1	84.00
EDF Energy	18	Unit 28 Electricity	1	25.18
EDF Energy	21	Arthur Ridley Pavilion	1	36.89
British Gas	15099305	Suite F Electricity	1	28.25
Smartest Energy	1	Arthur Ridley Pavilion	1	26.14
NCC	9331081	May Salaries	1	15,445.64
J Pick		Hospitality	1	31.77
Kents	69840	June Grounds Maintenance	1	1,152.00
Premier 1 UK	2605	Flower Baskets	1	4,260.00
Turtle Medical	2023-4759	Bleed Kit and cabinet	1	510.00
Notts County Supplies	62601115	Bin Bags, Stationery	1	67.62
Allotment Tenant		Refund Key and partial bond refund	1	45.00
Meerkat Comms	9522	Broadband and Telephone	1	64.74
UK Tool Hire	384539	Abrasive Wheel Course	1	102.00
UK Fuels	10050152	Fuel	1	243.80
Elexcel	12403	Pat Testing Office Unit 28	1	150.00
Mick Dutton & Son	16890	Blades for hedge cutter and labour	1	289.74
Roffesoft	8885	Web hosting	1	234.00
Notts County Supplies	62601405	Nitrile Gloves	1	47.42
J Pick		Hospitality for staff retirement	1	66.60
A R Signs	202606312	MUGA Sign	1	360.00
O2	44634729	Mobile Phones	1	34.80
Nottm County Council		June Wages	1	15,688.28
Rushcliffe BC	71260574	Cleaning of MUGA surface	1	138.00
Notts County Supplies	72600035	Paper Towel, Disinfectant	1	40.04
British Gas	15457756	Suite F Electricity	1	14.18
Rushcliffe BC	71271504	Parks Inspections Quarter 2	1	450.00
EDF Energy	19	Unit 28 Electricity	1	36.83
Rushcliffe BC	71262550	Rent Suite F	13	469.80
Rushcliffe BC	71262096	Rent Unit 28	1	702.00
Rushcliffe BC	71261722	Service Charge Suite F	1	180.00
Rushcliffe BC	71261689	Rent Grassmere Park	1	68.75
Rushcliffe BC	71261590	Rent Ringleas Park	1	66.25
Rushcliffe BC	71261580	Rent The Green	1	68.75
Smartest Energy	2	Arthur Ridley Sports Pavilion	1	205.43
Water Plus	12919859	Burhill Allotments	1	298.34
J Pick (Screwfix)		Brush, Leaf hands	1	32.97

2038 Income

Resolved : "That the income totalling £10,929.72 since the last meeting, as reproduced below.

8.6.26	Allotment Tenant	Plot 22 Hollygate Spraying	10.00
10.6.26	Allotment Tenant	Plot 23 Hollygate	83.44
11.6.26	Rushcliffe BC	Shopping Centre Maintenance	3207.22
11.6.26	All Saints Church	Grass Mowing 2025-2026	2241.32
23.6.26	Allotment Tenant	Plot 23b Burhill, Rent & Bonds	86.48
30.6.26	CCLA	Interest (reinvested)	2274.72
1.7.26	Cotgrave FC	Rent Arthur Ridley Sportsground	160.00
1.7.26	Cotgrave FC	Rent Madisson Field	66.66
13.7.26	HMRC	VAT Refund	2704.16
13.7.26	Allotment Tenant	Plot 13 Burhill	95.72

Financial Statements

2039 Members considered and approved the statements for June 2026 as reproduced at the back of the Minute Book.

At the end of June 2026 Council had £141,377.57 in the HSBC Current Account and £708,215.43 in the CCLA account.

Grants

2040 No grants requests were received.

3G Pitch/Pump Track

2041 The Town Clerk met with a pump track supplier/designer and viewed both sites; The Green and Maddison Field, and they gave some options to consider for placing a pump track in Cotgrave.

2042 Council asked if a meeting could be arranged with the pump track company to further discuss the options available to the Council and liaise with Derek Hayden at the Borough Council again.

Nottinghamshire Association of Local Council's 81st AGM

2043 The 81st AGM will take place on Wednesday 21st October 2026 at 1.30 pm to 4.30pm at Calverton Village Hall.

2044 The Town Clerk said that she would like to attend.

Park Repairs

2045 Following the quarterly inspection of the play park equipment, several pieces of equipment required works to be carried out.

2046 Streetwise Environmental has provided a quotation to :-

- Replace a set of plastic coated bowl swing chains (Ringleas Park)
- Replaced a new slide swing side panel (Ringleas Park)
- Replacement of top of roundabout (Broadmeer)
- Replacement of nylon bushes on the bowl sing (Grassmere Park)

2047 **Resolved** : "To accept the quotation for the above works at the cost of £2,769.85 plus VAT."

Request from a member of the public

2048 A resident has contacted Council regarding the village planter on Owthorpe Road and lack of flowers in the planter. The Clerk explained that this is not planted up because it is in constant shade and the flowers do not flourish. The resident suggested having some plants suitable for a shady area i.e. ferns etc.

2049 The resident has also requested if an additional bench can be located on the Green in a shaded area.

2050 Council considered the residents request but decided not to install an additional bench as there was already a significant number of benches on the Green area.

Cotgrave Futures Roof Repair

2051 The roof at Cotgrave Futures is in a poor condition in certain areas, the galvanised drainage system is breaking down and rusting, and due to the original design often can have water standing in the gullies. When it is raining, especially when there are heavy downpours, the rain comes through the roof and runs down the beams within the building, and this makes it difficult to identify the point of most damage. The rainwater then seeps through the ceiling tiles into several areas of the building.

2052 It has also been identified that the flashing is not sealed into the brickwork and the capping which runs around the circle shaped area is not secure. Also, the main gutter above the entrance door has been damaged and needs replacement.

2053 Council considered three quotations to carry out the required work.

2054 **Resolved** : "To accept the quotation from Xpansion Builders Ltd to carry out the works to repair and make safe the roof at Cotgrave Futures at the cost of £76,763.00 plus VAT."

Cotgrave Shopping Centre

- 2055 Streetwise have been on the shopping centre with the cleaner vehicle, this did remove some of the marks on the shopping centre, but drinks and food is continuing to be dropped and thrown on the floor and the area is becoming very dirty, especially outside of the Co-op.
- 2056 Large crowds of young people have been gathering outside the Co-op leaving behind lots of litter and food mess. The police have spoken to the group but them just moved on the Lawrence Close but now returned to the shopping area.
- 2057 Council suggested writing to the Police and Crime Commissioner and to arrange for a meeting with the Property Officer of Rushcliffe Borough Council to discuss this issue further.

Personnel Committee Meeting

- 2058 A date needed to be arranged for a Personnel Committee Meeting. It was agreed that the meeting will take place on Monday 21st September at 2pm in the Council Office.

Update from Ward Members

- 2059 The ward members gave an update on the Local Government Reorganisation and Central government has announced its plans for the future of local government in Nottinghamshire.

It has been decided, as part of the local government reorganisation (LGR) process, to implement the proposal brought forward by Nottingham City Council which will replace the nine existing Nottingham and Nottinghamshire councils and create two, single-tier unitary councils.

This would create two new councils;

- One covering the current local government areas of Nottingham City and parts of Broxtowe, Gedling, and Rushcliffe. (Unitary 2)
- And one covering the current local government areas of Ashfield, Bassetlaw, Mansfield, Newark and Sherwood, and parts of Broxtowe, Gedling and Rushcliffe. (Unitary 1)

Cotgrave will fall into the Unitary 2. In the short term, there will be no change to existing services. All services currently delivered by the nine affected councils will continue

Work will now begin on the transition towards the creation of the two new unitary councils. Elections for these will take place in May 2027, followed by the creation of shadow authorities ahead of the new councils being formally established in April 2028.

Correspondence

2060 National Grid

A letter has been forwarded to Council regarding the West Burton to Ratcliffe-on-Soar refurbished projects and the compulsory purchase order 2026.

2061 Rushcliffe Borough Council

The Borough Council has informed Council that they have received a formal nomination under section 89 of the Localism Act 2011 to have the Manvers Arms Playing Field, The Cross, Cotgrave, included in the statutory list of Assets of Community Value (AVV) within Rushcliffe.

The nomination was made by Diocese of Southwell and Nottingham Multi Academy Trust (SNMAT).

Clerks Reports

- 2062 An allotment tenant has asked if Council would be able to bulk purchase water butts for allotment tenants to purchase. Council said that it is up to the allotment tenants if they wish to purchase or obtain their own water butts. A reply will be forwarded to the allotment tenant.
- 2063 A resident has contacted the council office regarding some bushes overgrowing his fence from the buffer zone at Grassmere Park (Colston Gate side). Council's staff have visited the site and it is almost impossible to access this area because the fenceline of the properties comes right up to the buffer zone fencing. The Clerk will arrange a meeting with the resident to discuss the issue.
- 2064 Another resident has asked Council if they had any plans to build a village hall in Cotgrave. The Council currently does not have any plans to provide a village hall.
- 2065 Council's ground staff have requested a new petrol leaf blower. The cost was within the Clerk's spending limited and this has been purchased.
- 2066 A resident of Gripps Common has complained about a section in the hedge onto Ringleas Park where the children are making dens. Council's ground staff have carried out some work to try and resolve the issue.
- 2067 Notts CC Via have been carrying out white lining in Cotgrave and the Clerk asked if they could possibly quote for the white lining of the car park at Cotgrave Futures. They are not in a position to quote but have supplied the Clerk with names of companies that can provide this service.
- 2068 Nottinghamshire County Council have asked Council if they would be able to assist in the opening and closing of the new facilities building on the Country Park. The ground staff would be able to cover this Monday to Thursday, opening from approx. 7.30 and closing when staff go off duty at 12.30 (Summer hours). This task will be covered by Ginger and Blue, the coffee stall at weekends.
- 2069 The Chairman of Cotgrave FC has suggested that a Bluetooth lock be fitted to the football field gates on Madisson Field to allow for team managers being allowed access to the field.

Council were happy for this to be installed but insisted that Council have 24 hours access to the field.

- 2070 The Clerk gave an update on the insurance claim for the damaged caused to a garage on Bramble Way. Council's insurers have now moved this claim to the vehicle policy.

Councillors' Reports

- 2071 Councillor Chewings said that he had been approached by a resident who had asked if a bench could be placed on the verge near to Ash Lea School. The Clerk will speak to Nottinghamshire County Council Via Highways.
- 2072 Councillor Butler informed Council that in his role as Mayor of Rushcliffe, his nominated charity for the year is Guide Dogs and Councillor Andy Brown RBC Ward Member for Gotham) is to take part in a mystery bus pass tour on Saturday, 1 August, to help raise money for the charity. The challenge will see Cllr Brown explore how far he can travel across the UK in 24 hours by only using buses with his older person's concessionary travel pass.
- 2073 Councillor Healy noted that there would not be a meeting held in August, but the office would still be operating and to contact the Clerk is anything arise that need attention.

There being no further business the meeting closed at 8.40pm

Chairman: Signed as a True Record (Date):

Planning Minutes

The following responses were made to plans under consideration by the Planning Authority, Rushcliffe Borough Council.

No objections were raised except where stated.

035 At Council Meeting on 20th July 2026

26/00986/FUL 8 Thurman Drive, Cotgrave, NG12 3LG – render finish to existing brickwork. Part front elevation and entire rear elevation. Extension to existing dropped kerb.

Rushcliffe Borough Council, the planning authority, has forwarded the following decisions:-

034 Permission Granted

26/00407/FUL Orchard End, Church Lane, Cotgrave, Nottingham, NG12 3HR - replacement dwelling.

26/00914/FUL Hollygate Cottage, Stragglethorpe Road, Stragglethorpe, Notts, NG12 2JW - loft conversion to existing dwelling-house featuring front and rear dormers.

Chair:..... Signed as a True Record (Date).....