COTGRAVE TOWN COUNCIL

SUITE F, COTGRAVE BUSINESS HUB, CANDLEBY LANE,
COTGRAVE, NOTTINGHAM, NG12 3US
TELEPHONE: 0115 989 3876
Website: www.cotgrave-tc.gov.uk Email: clerk@cotgrave-tc.gov.uk
Mrs J Stephenson – Town Clerk

14th October 2026

Dear Sir/Madam,

You are invited to attend the Town Council meeting being held on **Monday 19th October 2026 at 7pm**, which will be held in Cotgrave Futures Meeting Room, to transact the business specified below.

Members of the press and public are welcome to observe proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting.)

Yours faithfully

J D Stephenson

Mrs J Stephenson
Town Clerk

AGENDA

1. To receive apologies for absence.

2. Declarations of Interest.

3. Public Open Session.

4. To confirm the accuracy of the minutes of the Council Meeting held on 14th September 2026 and to note the minutes of the Finance Committee of 14th September and Personnel Committee of 21st September 2026.

5. To consider progress with the decisions taken.

6. To confirm the Planning Minutes – to note

7. Planning Applications – to consider

26/01598/FUL	12 Crosshill, Cotgrave, Nottingham, NG12 3NB – demolition of store, erection of a single storey rear extension and new front elevation window to the kitchen.
26/01499/ REG3	Land North of 231 Ringleas, Cotgrave, Nottingham – creation of additional parking spaces.

8. Financial Matters – to consider a) payments made, b) income received (since the last meeting), c) Financial Statements for September 2026.

9 Pump Track – verbal update.

10. 3G Football Pitch – to agree documentation and sign off the Project Information Document (PID).

11. Bench on The Green / Owthorpe Road Planter – to consider the options for a bench and plants for the planter on Owthorpe Road.

12. Grass Mowing Contract – renewal of contract for years 2027-2030.

13. Christmas Events – a) Market, b) Pensioners Meal.

14. Risk Assessments – to review a) Fireworks Event, b) Lone Working.

15. Policies – to approve - a) Pensions Discretion, b) Artificial Intelligence,

16. Cotgrave Futures – a) Phase II Roof Works – to approve, b) Replacement of Fire Alarm System, c) Remedial works required from Fire Risk Assessment, d) Lightening Conductor Inspection.

17. Nottinghamshire County Council - Cotgrave Country Park – Contract for opening and closing of new toilet block by council staff – to sign.

18. Ringleas Park Roundabout Replacement – to consider a quotation for the replacement of the roundabout.

19. Update from Ward Members

20 Correspondence

21. Clerk's Reports

22. Councillors Reports